



STUDY ABROAD AFFILIATION AGREEMENT
between
EDGE HILL UNIVERSITY, UNITED KINGDOM
and
UNIVERSIDAD AUTÓNOMA DE CIUDAD JUÁREZ, MÉXICO

1. Background

Both parties agree to establish the provision of a Study Abroad Programme hosted by Edge Hill University within the framework of their respective degree programmes. This agreement is entered into in order to benefit the respective institutions, recognising the commitment of each institution to furthering the international activity and to promote the value of internationalisation for both academic studies and student experience.

In this agreement 'semester', 'academic year', 'academic term' and 'calendar' shall refer to that of Edge Hill University.

2. Study Abroad Programme

The Study Abroad Programme is a short, academic, programme of study comprised of a number of courses offered by Edge Hill University within the framework of its degree programmes.

The period of study would be for either one or two semesters and will conform to the calendar of Edge Hill University.

3. Implementation

a. Edge Hill University:

- i. agrees to receive students from UACJ to enrol them on either general or specific courses of study.
- ii. will provide Study Abroad students access to all study facilities, support services and leisure activities normally offered to students, in accordance with its enrolment regulations.
- iii. will provide accommodation for the duration of the programme
- iv. will provide flexible Meal package allowing the purchase of meals
- v. will provide the services of the International Office, as detailed below:
 1. a first point of contact for the student
 2. to arrange collection from Manchester/Liverpool Airport.
(Please note that students who arrive outside of pre-

determined designated dates will have to meet the cost of their transfer to the University.)

3. to arrange welcome and farewell events
 4. to provide an orientation and induction programme (academic and cultural)
 5. to provide pastoral support to students throughout their stay
 6. to provide a dedicated member of staff to act as programme advisor to assist students with matters pertaining to both academic and personal issues
 7. to organise a range of trips and events (Please note there will be a small charge applicable.)
- vi. will provide to UACJ a certified copy of the student's academic transcript at the end of the matriculation period, and within four weeks from the end of a given teaching semester or teaching academic term.
 - vii. will provide UACJ with relevant and appropriate marketing materials in order for promotion of and advice and guidance for the Study Abroad Programme in a regular and timely manner
 - viii. will inform UACJ any amendments to the calendar in a timely manner
 - ix. retains the right to accept or reject applicants in line with its admissions requirements and regulations.
 - x. Reserves the right to amend the content within the Study Abroad Programme if appropriate

b. Universidad Autonoma de Ciudad Juarez

- i. will provide a staff member to act as a point of contact for Edge Hill University in relation to all matters concerning the Study Abroad Programme
- ii. will ensure that a fully completed application form and required documentation has been received by Edge Hill University in a timely manner and to meet any agreed timelines
- iii. will ensure that students have met all necessary entry requirements for the Study Abroad Programme as required by Edge Hill University
- iv. will ensure that students have met all English Language qualifications as required by Edge Hill University and particularly by UKVI. This may involve students participating in a pre-sessional English Language course which carries a separate fee from the Study Abroad programme
- v. will ensure that students are fully aware of the necessity to be compliant with UK immigration legislation.

- vi. will ensure that students participating in the Study Abroad Programme will remain enrolled as full time students at UACJ
- vii. will award academic credit to students based on transcripts provided by Edge Hill University
- viii. will obtain written consent from the students to release all required information to Edge Hill University prior to arrival.
- ix. economic recourse to solve the costs for the stay will be covered by: National Coordination for Higher Education Scholarships (CNBES) of the Public Education Ministry (SEP), UACJ's extraordinary financial projects and the student, who will cover the transportation expenses to UK.

c. **Universidad Autonoma de Ciudad Juarez will ensure students**

- i. will maintain full time status at UACJ but will be simultaneously regarded as full time students at Edge Hill University.
- ii. will be subject to the rules and regulations of Edge Hill University
- iii. will be subject to, and comply with, UK immigration legislation and English law
- iv. will immediately be bound by the action of Edge Hill University, and may face additional hearing/proceedings/ramifications at UACJ in the case of suspension from Edge Hill University as a result of disciplinary or academic action
- v. are fully responsible for transportation costs and all incidental expenses during their stay in the UK
- vi. will be responsible for ensuring they have all necessary medical and travel insurance in place for the entire duration of their stay in the UK
- vii. must comply with the regulatory framework within UACJ to ensure that any credit earned at Edge Hill University can be transferred

4. **Fees and Financial Arrangements**

- a. All fees for the Study Abroad Programme shall be reviewed and set on an annual basis for the academic year
- b. Fees agreed at the time of signature of this Agreement, appear in *Appendix 1*. 
- c. In the case of cancellation or withdrawal from the Study Abroad Programme for whatever reason the regulations in *Appendix 1* will apply
- d. Fees applicable for subsequent years shall be agreed in a timely manner between both parties and *Appendix 1* will be renewed annually as fees are reviewed
- e. Fees must be paid in line with the regulations in *Appendix 1*
- f. Please delete as appropriate:

Students will pay fees to UACJ which will then be invoiced by Edge Hill University for the appropriate sum

Or

Students will pay fees directly to Edge Hill University as quoted in the offer letter.

5. Duration/Termination/Amendment of Agreement

The terms of this agreement shall be for five years from the date of signing by both parties. This Agreement may be renewed.

Either party may terminate this Agreement for any reason with three months' notice in writing.

Either party may terminate this Agreement in the event of a breach which makes the agreement substantially unworkable.

However, should the Agreement be terminated prior to the completion of an academic semester or term, both parties will endeavour to ensure that all students enrolled at that time may continue on the programme until it would normally have concluded absent of termination.

This Agreement may be modified only in writing, with the agreement of both parties and with the same formality of the original Agreement.

6. General

The relationship between the parties to the Agreement and to each other is that of independent contractors.

The only obligations and liabilities of the parties regarding this Agreement are set out in this Agreement and neither party accepts any other obligations or liabilities.

Neither Party shall be liable to the other Party in contract, tort, negligence, breach of statutory duty or otherwise for any loss, damage, costs or expenses of any nature whatsoever incurred or suffered by that other Party of an indirect or consequential nature including without limitation any economic loss or other loss of turnover, profits, business or goodwill. With the exception of liability for death or personal injury caused by the other parties negligence, their liability under or in connection with this Agreement whether arising in contract, tort, negligence, breach of statutory duty or otherwise, shall not exceed the agreement Price paid under this Agreement.

If there arises any point of disagreement between the parties referring to or touching upon the terms of this Agreement every effort will be made to resolve this at officer level in the first instance. If this is not successful the matter shall be referred to the signatory to this agreement for UACJ and Edge Hill University's Deputy Vice-Chancellor who, if they cannot resolve such points of disagreement will agree upon an arbitrator for such purpose.

The parties irrevocably agree that this Agreement and any disputes arising under or in any way connected with it, shall be governed by, and construed in accordance with, English Law. Each party submits to the exclusive jurisdiction of the courts of England and Wales in relation to any disputes or other matters arising out of or in connection with this Agreement.

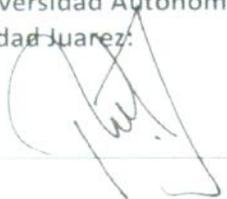
Should this agreement be translated into a language other than English and signed by the Parties, this English version will always take precedence.

This Agreement represents the entire understandings between the parties.

Signed on behalf of
Universidad Autonoma de
Ciudad Juarez:

Signed on behalf of
Edge Hill University:

Signed:



Signed:



Name:

RICARDO DUARTE JAGUEZ

Name:

Steve Igoe

Position:

RECTOR

Position:

Deputy Vice-Chancellor

Date:

24 - AGOSTO - 2015

Date:

17th Aug 2015

Acuerdo Financiero para el Programa de Estudios en el Extranjero

Tarifas para los años académicos: 2014/15

Tarifa estándar:	\$11,200.00 USD por estudiante → 2014
Descuento aplicable a socios:	\$400.00 USD por estudiante
Tarifa acordada:	\$10,800.00 USD por estudiante

Pago de Tarifas:

Para los estudiantes que soliciten a través de una institución socia, donde la institución socia está cubriendo las cuotas de los estudiantes mediante acuerdo con EHU.

Todas las tarifas aplicables al Programa de Estudios en el Extranjero deberán ser pagadas en su totalidad al final del primer mes de estudios de cada semestre.

Para el resto de los solicitantes:

Será necesario un depósito del 50% o bien, si está sujeto a ayuda financiera federal, deberá proporcionar la evidencia antes de la confirmación de un lugar o de la Carta de Aceptación, la cual será expedida por la EHU, como corresponde. Todas las cuotas restantes deben ser cubiertas antes de la inscripción, salvo acuerdo de lo contrario.

Retiros y Reembolsos:

Para los estudiantes que soliciten a través de una institución asociada, donde se ha establecido un acuerdo con EHU, si el estudiante está pagando a la EHU directamente o bien el socio está haciendo el pago:

Si el estudiante se retira después de la aceptación, o 2 semanas antes de su llegada, se aplicará un cargo de £150, el cual se retendrá del depósito pagado, a menos que una solicitud de visa sea rechazada como resultado de errores por parte de la EHU, en cuyo caso las pruebas documentales deberán ser suministradas.

Para el resto de los solicitantes:

Si los estudiantes se retiran del programa a partir del pago del depósito se hará un cargo de administración de £150 será retenido del depósito pagado, a menos que una solicitud de visa sea rechazada como resultado de errores por parte de la EHU, en cuyo caso, las pruebas documentales deberán ser suministradas.

Si algún estudiante se retira después de su llegada, pero antes de la inscripción, los gastos completos de alojamiento serán cargados y el elemento de matrícula será reembolsado.

Si algún estudiante se retira después de la inscripción de estudio completo en el extranjero se cobrarán los costos totales del Programa.

Tenga en cuenta (aplicable a todos):

- Los casos que caen bajo circunstancias atenuantes de Mitigación Política por parte de la EHU serán consideradas fuera de este reglamento.
- Todos los honorarios incurridos por el estudiante (multas de la biblioteca, multas disciplinarias, etc.) se pagarán antes de la salida.
- Si un estudiante tiene pagos pendientes debido a la Universidad, su expediente será

retenido hasta que toda la deuda pendiente se ha resuelto a satisfacción de la Universidad.

Acuerdo Financiero para el Programa de Estudios en el Extranjero

Tarifas para los años académicos: 2015/16

Tarifa estándar:	\$11,350.00 USD por estudiante	2015
Descuento aplicable a socios:	\$400.00 USD por estudiante	
Tarifa acordada:	\$10,950.00 USD por estudiante	

Pago de Tarifas:

Para los estudiantes que soliciten a través de una institución socia, donde la institución socia está cubriendo las cuotas de los estudiantes mediante acuerdo con EHU.

Todas las tarifas aplicables al Programa de Estudios en el Extranjero deberán ser pagadas en su totalidad al final del primer mes de estudios de cada semestre.

Para el resto de los solicitantes:

Será necesario un depósito del 50% o bien, si está sujeto a ayuda financiera federal, deberá proporcionar la evidencia antes de la confirmación de un lugar o de la Carta de Aceptación, la cual será expedida por la EHU, como corresponde. Todas las cuotas restantes deben ser cubiertas antes de la inscripción, salvo acuerdo de lo contrario.

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