

USER GUIDE – SYSTEM REQUIREMENTS

EMIS database supports the following browsers. For the best experience, please use the recommended browser versions

Browser	Minimum Version	Recommended Version
Chrome	v14 and above	v21 and above
Opera	v7 and above	vII.6 and above
Internet Explorer	v9 and above	v10 and above
Firefox	v6 and above	v12 and above
Safari	v4 and above	v5 and above

Besides, your browser need to support:

• JavaScript

To access EMIS, JavaScript must be enabled for your browser.

• Cookies

To log in and do customization, cookies must be enabled for your browser.

• Adobe Flash Player

To view some charts, including the tutorials, you need to have the latest versions of Adobe Flash Player installed, which is freely available for download from the Adobe website.







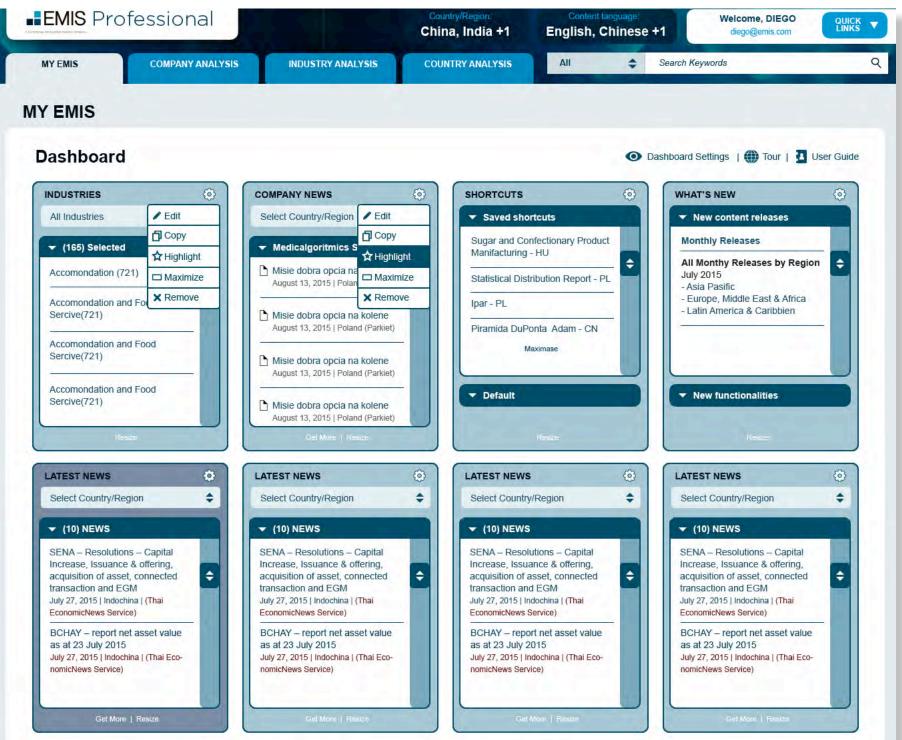
USER GUIDE - DASHBOARD

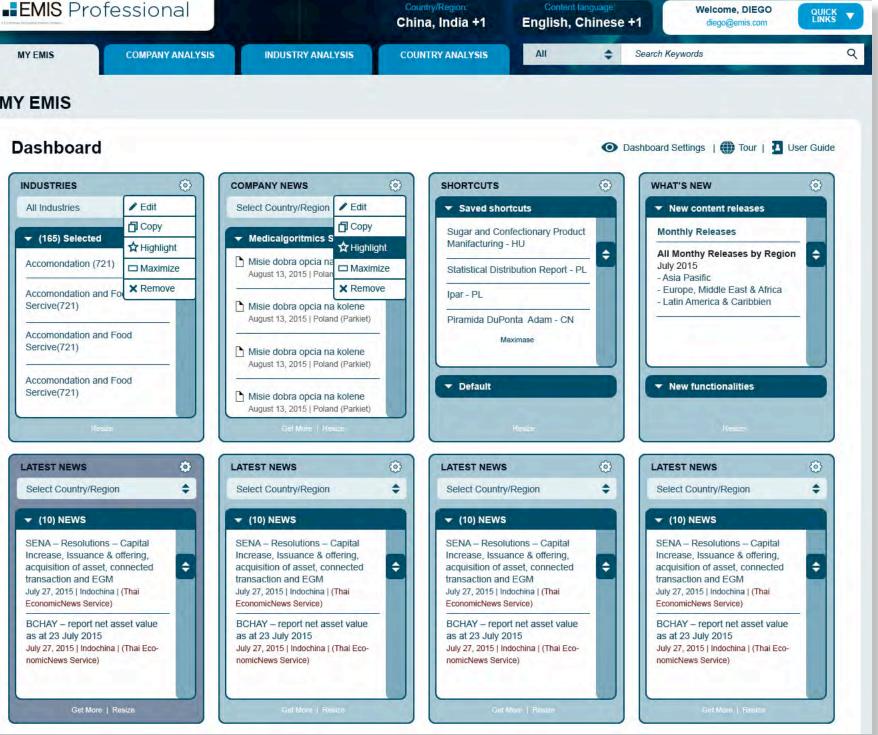
A Euromoney Institutional Investor company

I.I. Landing Page

MY EMIS' Dashboard is the default landing page for EMIS. It is designed to help users customise and save favorites, allowing them to keep up with the latest updates on frequently used companies, industries, research, news and publications, providing easy access to favorites:

- Personal profile for each end user to save preference settings;
- Customisable widget content / selection / location / size;
- Recommended content based on your preference;
- Intuitive wizard and tour to help you get quickly acquainted with Dashboard features









USER GUIDE - DASHBOARD

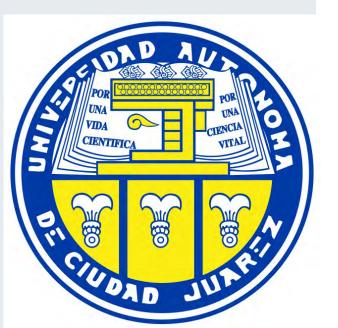
I.2 Viewing content language

(A) Allows you to select the content language you want to display





ssional China, India +1 COUNTRY All \$ ALYSIS Overview \$ INDUSTRY NEWS: EDITOR'S CHOICE 9 60 ICS BY NAME I



1.3 Top Navigation Bar

Country / Interface language selection: when you click on the Edit link, a dropdown menu will appear that allows you to switch countries or change interface language.

Please note that this section is not available in Dashboard.





USER GUIDE - DASHBOARD

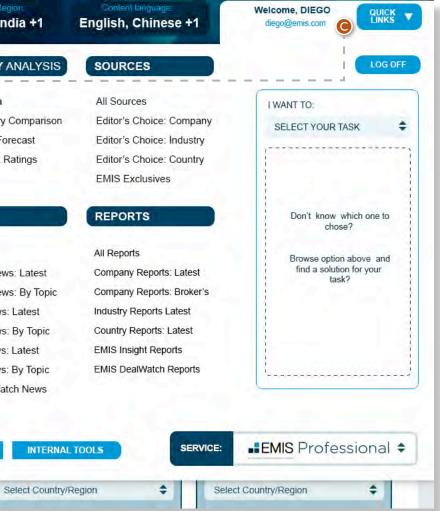
I.4 Quick Links

Quick Links in the top right corner of
 EMIS allows you to go directly to any of

our services.

EMIS Professional China, India +1 MY EMIS **COMPANY** ANALYSIS **INDUSTRY** ANALYSIS COUNTRY ANALYSIS Quick Screener MY EMI Country Data Benchmark Indicators Advanced Screener Cross-country Comparison Company Rankings Analytical Workspace **Compare Trends Consensus Forecast** Dashk Quick Comparables Country Risk Ratings Peer Analysts EMIS Credit Analytics Aggregation INDUSTR Concentration All Indus NEWS EMIS DealWatch DuPont Deals Database Statistical Distribution **T** (165) All News Deal Monitor Industry Statistics Accomor Company News: Latest League Boards Industry Companies List Company News: By Topic Accomo Equity Charts Sercive Industry News: Latest Fixed Income MY EMIS Industry News: By Topic Local Databases Accomo Sercive(Country News: Latest Company Report Builder Dashboard Country News: By Topic My Recent Email Alerts Accomo EMIS DealWatch News Add New Email Alert Sercive(ACCOUNT SETTINGS USER GUIDE CUSTOMISE QUICK LINKS LATEST Select Country/Region \$ Select Country/Region \$







USER GUIDE - DASHBOARD

I.5 Dashboard Settings



If you click on the Dashboard Settings button on the top right of the Dashboard, a popup will appear allowing you to change your widget selection and/or preference industry setting.

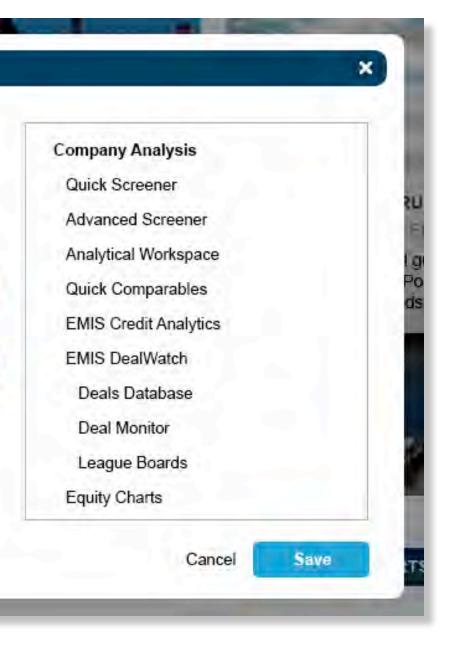
Customize Quick Links

Company Analysis

Quick Screener Advanced Screener Analytical Workspace Quick Comparables EMIS Credit Analytics EMIS DealWatch Deals Database Deal Monitor League Boards Equity Charts

>

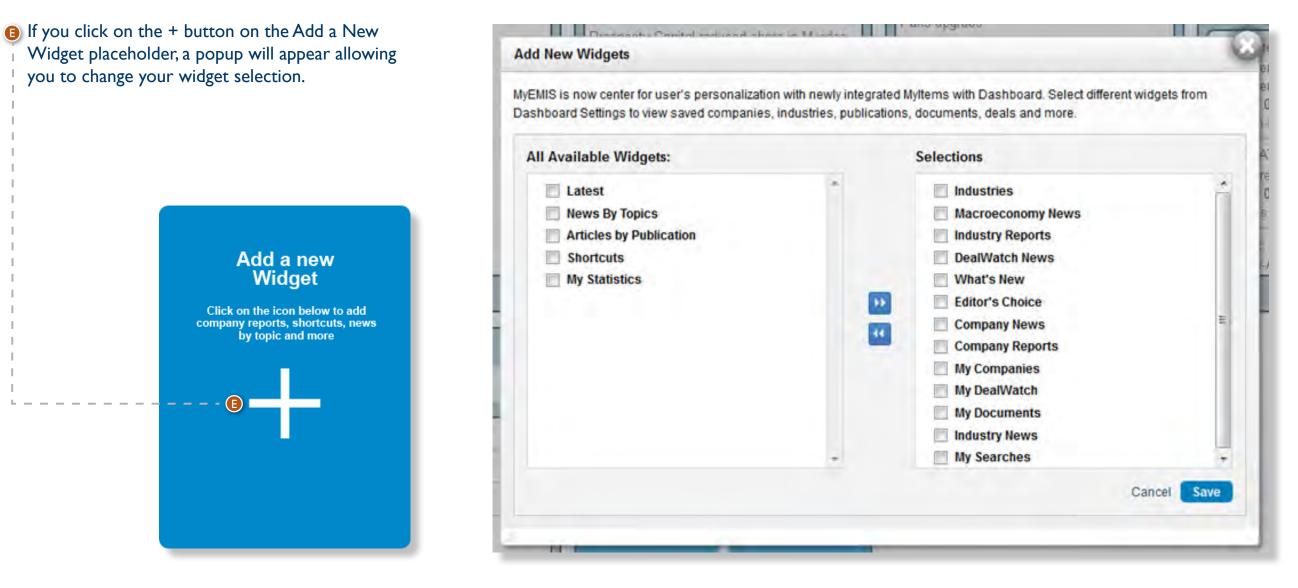






USER GUIDE - DASHBOARD

I.6 Add a New Widget

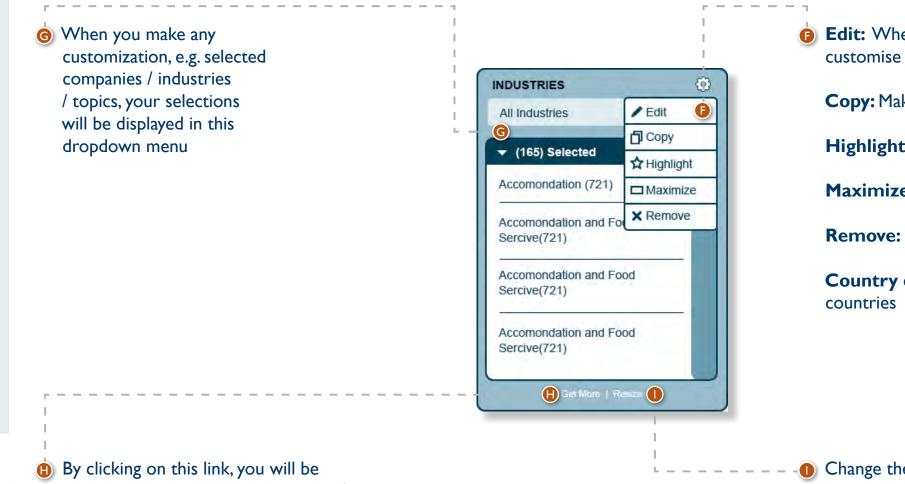






USER GUIDE - DASHBOARD

I.7 Widget function





redirected to the corresponding EMIS page

Edit: When the Edit button is active, you can click on it to customise the widget content.

Copy: Make a copy of the widget

Highlight: Highlight the header of the widget

Maximize: Widget content will be displayed in a popup

Remove: Remove this widget from the Dashboard

Country dropdown: View content from selected

• Change the size of the widget



USER GUIDE - DASHBOARD

I.8 Add to Dashboard

You can use "Add to Dashboard"
to save the item onto Dashboard.
When you add something, you
will see a successfully added
message like below.



When an item is saved, corresponding My widget will be auto added if it is not on Dashboard with a "New" badge.

IY DOCUMENTS	I
 Select Country/Reg 	ion
Annual average deflation in n September	Latvia made 0.5%
Rosatom opens office in Hu Paks upgrade	ngary linked to
EU summit ends without an agreement - Poland	iy budget
Per lett a rezsicsökkentésb fordultak az áram- és a gáz Hungary	and the second se
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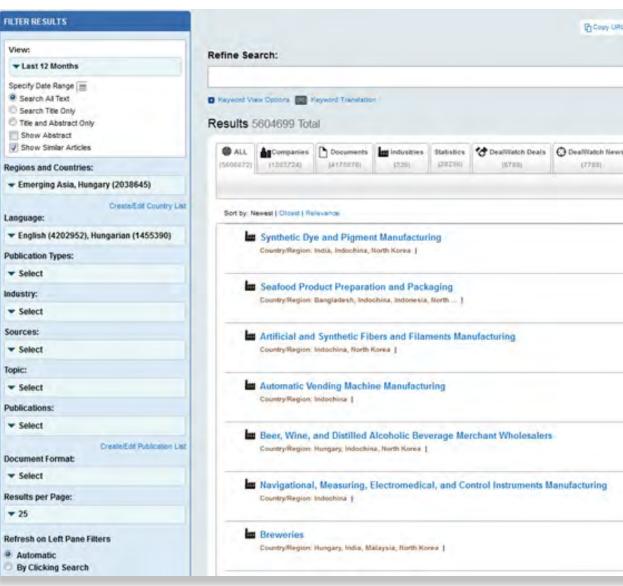


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widget on Dashboard			E+ PDF E+ Export	- Print S Email
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EMIS SEARCH

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I. The Search Bar

All



Search Companies, Industries, Topics, Key Ards

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The search bar is available in all tabs of EMIS. The search is done in the full database, so as the result you are likely to see articles, researches, companies and a lot more.

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EMIS SEARCH

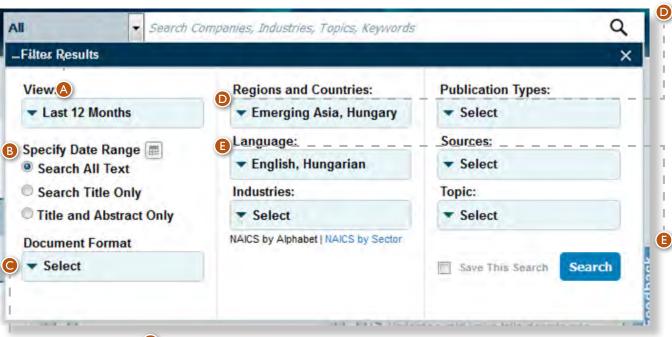
I.I Search Filters

Whenever you click in the search field, a Mega Menu will appear with several filters you can use to make your search more precise.

The search filters the Mega Menu are:

View:

- You can selects here any publication date for which you want to see items in the search. The default is Last 12 Months.
- Search All Text, Search Title Only, Title and Abstract Only:
 - This is a radio button search. You might choose here in which part of the item's text you want to search. The default is search all text, which means that your keywords can appear in any part of the item.



- Ocument Format:
 - This is a multi-selection dropdown. Here you can select what kind of document formats should be displayed among the results. Please note that your choice might also result in no results from several content types. E.g. we do not have company profiles in pdf format. This is also valid for some other dropdowns like Sources or Topic. By default everything is unselected meaning that you will search in all items regardless of its format.



Regions and Countries:

This is a multi-selection dropdown allowing you to search in all countries of your subscription. By default, all your country settings are represented in the dropdown, but you might add or remove any countries or regions you want.

Language:

 Here you might select the language(s) of the items you search for. The default is the language of the countries selected (e.g. in case of Russia and Brazil you will see English, Russian and Portuguese languages), but you might remove any of these languages.



EMIS SEARCH

I.I Search Filters

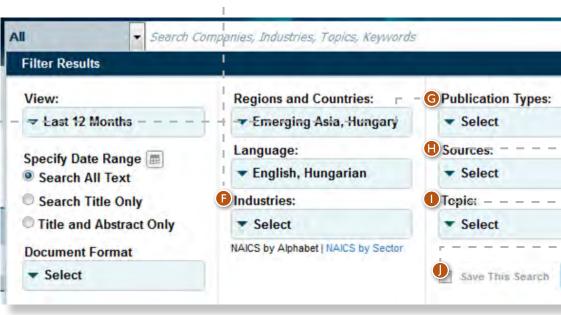
Whenever you click in the search field, a Mega Menu will appear with several filters you can use to make your search more precise.

Industries:

• You will see items tagged to the industries of your choice. By default nothing is selected.

Publication Types:

 Here you can select what kind of items you want to see: News, Statistics, Press Releases etc. By default you will see all kind of publications.





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Previous Searches K	— — — — — — — — — — — — — — — — — — —
telecommunication NOT regulation	Communications Equipment Manufacturing
telecommunication regulation	Telephone Apparatus Manufacturing
telecommunication OR telecomunicad	lón Radio and Television Broadcasting and Wireless
telecommunication NEAR5 sector NO	T law Communications Equipment Manufacturing
telecommunication NOT law	Audio and Video Equipment Manufacturing
Companies	Electrical Equipment, Appliance, and Component Manufacturing
Magyar Televizio Nonprofit Zrt. (Hunga	ry) Electronics and Appliance Stores
Telenor Magyarorszag Zrt. (Hungary)	Broadcasting (except Internet)
Magyar Telekom Tavkozlesi Nyrt. (Hun	gary) Radio and Television Broadcasting
Internet-Ceg-Bazis Telemarketting Es	Szolgaltato Kft. Telecommunications
(Hungary)	Wired Telecommunications Carriers
Telecom Cambodia (Cambodia)	Publications
Philippine Telegraph & Telephone Cor	poration
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Telecom Mongolia (Mongolia)	Baskerville ASIAcom
Telefield Inc. (Korea)	Informa Media Asia Pacific Television
Telechips Inc. (Korea)	China Telecom & Internet Intelligence Online

When you will type a keyword in the search box, you will get automatic Company, Industry, Sources, Previous Searches and Topic suggestions. If you click on one of them, you will be navigated directly to that page instead of the search results. E.g. Tata Motors' company profile in case you started typing motor.

Sources:

Based on your selections, you will see items in results from the sources you are interested in – like Banks/Brokerage Houses if you are interested in Stock Exchanges or Central Banks if you are interested in the monetary policy of the country. By default you will see items from all sources.

Topic:

Q

×

Search

 Here you might select Topics you are interested in like Economy, Market Forecast, M&A Deals and many more.
 By default everything is unselected.

• Save this Search:

If you select this checkbox, after pressing the search button you will be allowed to save your search for further usage.



EMIS SEARCH

2. Boolean Search Operators and Search Functionalities

Both within the search bar and in the "Refine Search" view in the results page, you are allowed to use Boolean operators. These are:

Operators	Examples
AND	Using AND means that you want all keywords with AND between them within the search results. So, if y
	AND industry AND growth you will get hits containing all 3 words.
	Please note that AND is the default Boolean operator we use (except in Chinese language, where OR is
	other operators between keywords, we consider that you want to see all keywords in the results. If you
	stance,
	it is equivalent to telecom AND industry .
OR	telecom OR industry
	This search will retrieve articles that contain either the word telecom or industry or both.
NOT	telecom NOT industry
	This search will retrieve articles that contain the word telecom , but not industry .
NEAR	internet nearN banking (where N is an integer)
	This search will retrieve articles that contain Internet within N words (or less) of the keyword
	Banking.
	Note: The N is optional; if omitted, the number 10 is assumed. Values must be 1 or more.
Parentheses	Use parentheses () to separate search operators. Take for instance, a search such as the
0	following:
	(PE OR "private equity") AND ITES
	This search will retrieve articles containing any of the words (phrases) in within the parentheses, and the
*	bank*
	This will retrieve articles containing words derived from bank: bank, banks, banking, banker, etc. I
	words.
?	The ? operator will substitute for any character . Use ? to search for words which can be spelled in differ
	For example: if you search for organi?ation, the search will retrieve results containing either organisat
%, \$, £, ¥, €, +	These special characters are considered in search, so if you will search for \$100, your search results will
Stemming	When you are doing a single language search, we enable stemming. Stemming means that we find your ke
	and we will search for all keywords with the similar root.
	For example: If you search for manufacturing , you will get results with the following keywords: manu
	manufacturer, manufacturers etc.
	If you want to turn off stemming, put your keywords into quotation marks. Stemming is by default turned
	Turkish, Hungarian



you search for **telecom**

s the default), so if you do not add any type **telecom industry** for in-

ne word ITES.

. It can be used only at the end of

erent ways.

ation or organization.

vill not contain words without "\$".

keyword's root form

nufacturing, manufacture,

ed off in the following languages:

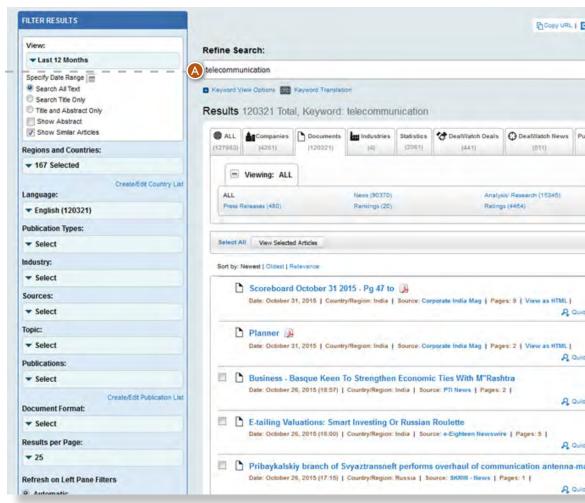
Please note that if you use any Boolean items in search, those are always treated as Boolean operators and not as keywords unless you put them into quotation marks. E.g. if you search for has not confirmed, you will get results containing has, but not confirmed. If you search for "has not confirmed", you will get articles containing the exact phrase has not confirmed.



EMIS SEARCH

3. The Search Results Page





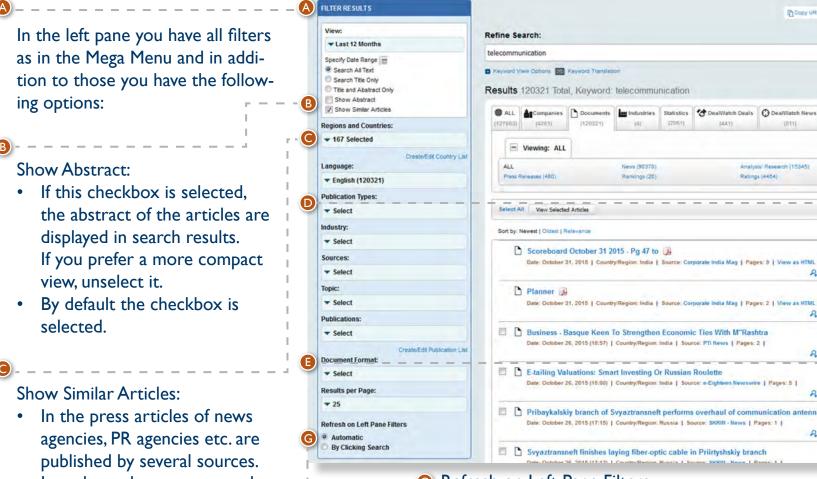
• Once you push the search button in the Search Bar, you will be navigated to the Search Results Page. Here in the left pane you see all the filters you have selected in the Mega Menu. In the Refine Search box you see the keywords you searched for. Below the Refine Search Box you see the search results sorted by relevance.

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EMIS SEARCH

3.1 The Filters in the Left Pane



- **G** Refresh on Left Pane Filters
 - The Automatic Option means that the search results are refreshed after any change is done in the left pane. By clicking search means that any changes in the left pane will be taken into consideration only after you push the search button under the Refine Search field.

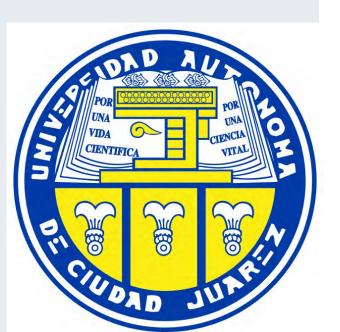
Whenever you change something in the left pane, you do not need to press the search button again. Refreshing of results is done automatically.

(441)

Analysis/ Research (153)

Ratinos (4464)

India Mag | Pages: 2 | View as HTML |



- In order to keep your search results clean, we only display those articles once. If you would still like to see them from all sources, select this checkbox.
- By default this option is unselected.

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Publications

- Here you might select from which kinds of publications would you like to see results. You might choose them one by one or you might also create your own lists of publications by using the "Create List" option. Please note that lists can contain publications only from the same country and you can't combine them with other lists or individual publications.
- By default no publications are selected.

Results per Page

- You might select how much number of results you would like to see per page. Options are 25, 50, 100. Please not that selecting a larger number might slow down search engine performance.
- By default 25 is selected.

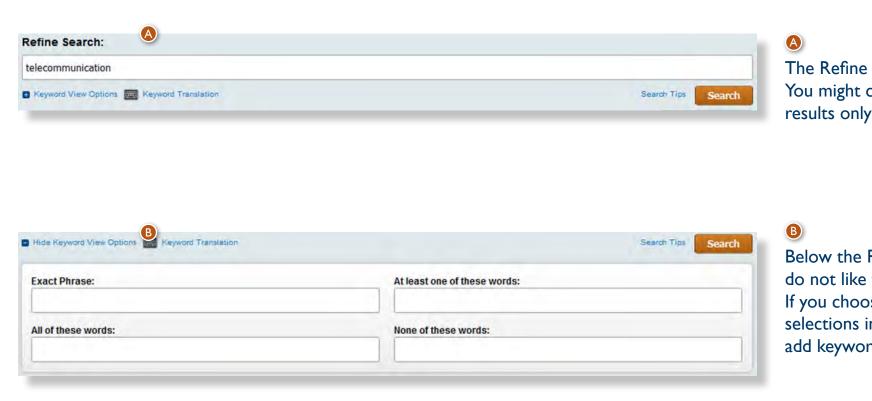
Facets

• For each search option we show you how many number of results would you have for the selected filter. E.g. if you search for keyword telecom in Brazil and India, you receive 29,521 results. In the left pane you see that 11,090 of the results were assigned to Brazil and 18.476 to India.



EMIS SEARCH

3.2 The Refine Search Box





The Refine Search Box contains the keywords you searched for. You might change them here. The changes are represented in the results only after you press the Search button.

Below the Refine Search Box you see the Keyword View Options. If you do not like to use Boolean operators, we suggest you to use this option. If you choose this, your current keyword selections will be lost, but all selections in the left pane will be kept. Here you will have the option to add keywords in the following form:



EMIS SEARCH

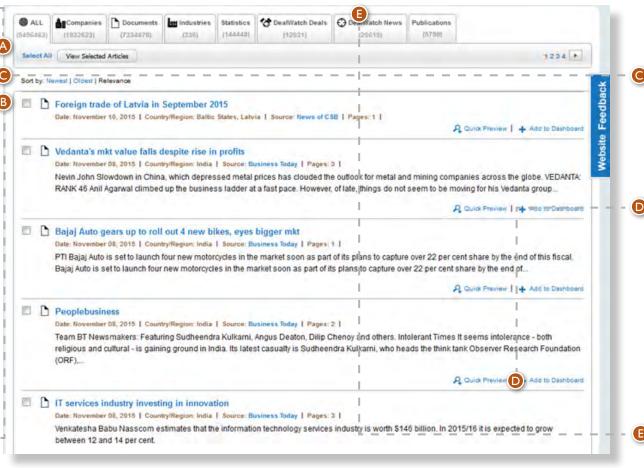
A Euromoney Institutional Investor company

3.3 The Results

The results of your search are grouped by types in tabs.

- By default you will see all results in the "All" tab.
- You may navigate between these tabs if you want to see specific results like Companies, Documents etc.
- Only tabs with search results are displayed. If there are no results for statistics, the Statistics Tab is not displayed.
- As many of these types have subtypes as well, you have an additional level of navigation. For instance in the Documents Tab you might choose to display only News or Analysis/ Research etc.

You might select multiple non-pdf article results and view them.





Results can be sorted by relevance (default), date and other parameters depending on the tab selected.

You might add any results item to MyDocuments, MyCompanies etc. by pressing the add to MyItems hyperlink.

DealWatch results are shown in Deal-Watch News and DealWatch Deal Tab for DealWatch subscribers.

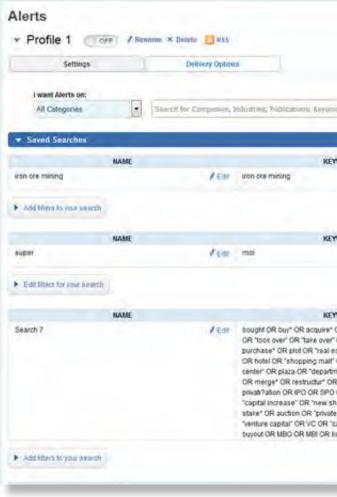


USER GUIDE - E-MAIL ALERT

I.I Landing Page

Email Alert is a powerful clipping tool, which allows you to receive scheduled updates on:

- Up to 20 customizable saved searches
- Editor's Choice from different countries
- News and reports from top Industries
- News and reports from specific companies,
- Updates on publications





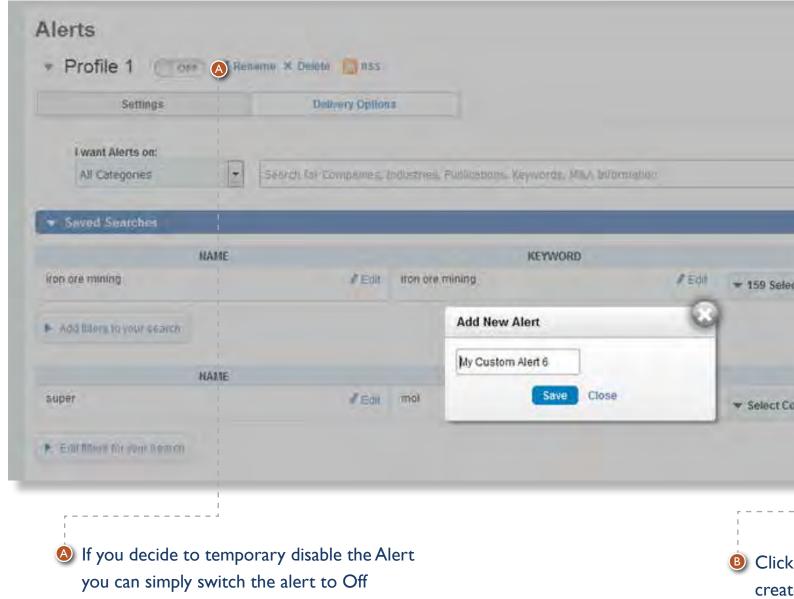
			Add New Email Alert
us. NSA Internation			+ Add from Dashboard
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USER GUIDE - E-MAIL ALERT

I.2 Settings

After you created a saved search, you can edit the keywords, restrict the search to specific Regions and/or Countries.





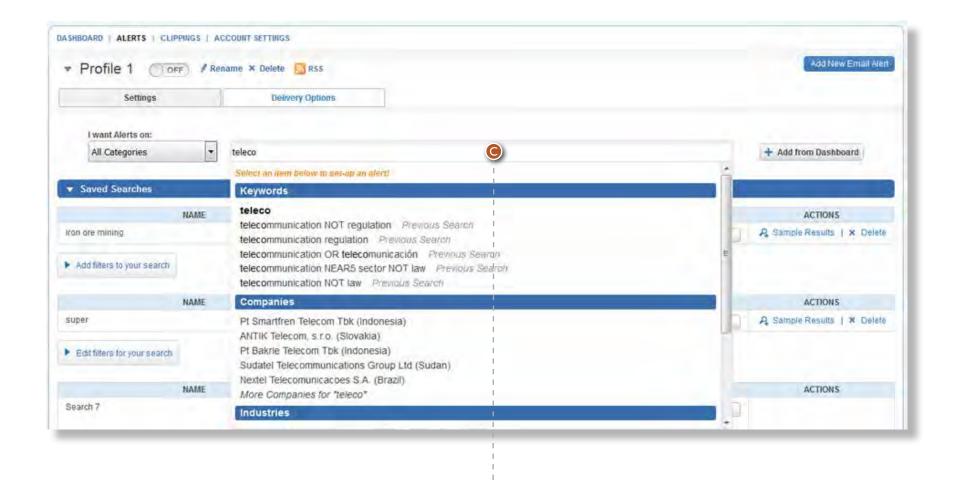
		Add New Email Alert	
	1	+ Add from Dashboard	
COUNTRY		ACTIONS A. Sample Results × Delete	eedback
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untry		A Sampla Results M Delete	

Click on Add New Email Alert to create a new alert



USER GUIDE - E-MAIL ALERT

1.2.1 Create alerts





- Search box will be the main entry point for creating alerts. When you input a keyword, an auto-suggest popup will appear, which contains below 5 sections:
 - Keywords
 - Countries Editor's Choice
 - Companies
 - Industries
 - Publications

When you click an item from the popup, corresponding alert will be added



USER GUIDE - E-MAIL ALERT

I.2.2. Saved Searches

After you created a saved search, you can edit the keywords, restrict the search to specific Regions and/or Countries

NAME			KEYWORD		COUNTRY		ACTIONS
on ore mining	/ Edit	iron ore mining		∉ Edit	▼ 159 Selected		& Sample Results × Delete
Add filters to your search							
General search M&A search							
Search All Text	Publication Ty	pes:	Industries:		Publ	lications:	
Search Title Only	▼ Select		▼ Select			Select	
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	▼ Select		▼ Select		*	Select	
			Save Cancel				

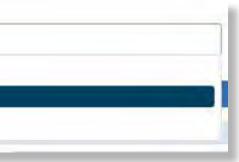
D In Addition filters, you can further specify filters used for this search, and Dealwatch search filters are also provided here



1.2.2.2. Editor's Choices

Editor's Choice can be added by enter country names in the search box

Countries - Editor's Choice	Pola	
	Select an item below to set-up an alert!	
aved Searches	Countries - Editor's Choice	
NAME	Poland	





USER GUIDE - E-MAIL ALERT

I.2.2.3. Companies

You can add up to 20 companies for each alert

	NAME	OPTION S	
Bank Of China Limited		E + ALL	Chin

I.2.2.4. Industries

You can add up to 20 industries for each alert

NAME	OPTION S		COUNTRY	ACTIONS
Agriculture, Forestry, Fishing and Hunting	- ALL		+ 41 Selected	× Delête
Construction	- ALL	1	+ 41 Selected	× Delete
Mining (except Oil and Gas)	* ALL		+ 41 Selected	× Delete
Retail Trade	- ALL	F	- Poland	× Delete
Software Publishers	- ALL		- China	× Delete

Dnce you have added an industry, you can further specify countries and select type of content (news or reports) you would like to receive:





Id like to receive:



USER GUIDE - E-MAIL ALERT

I.2.2.5. Publicationst

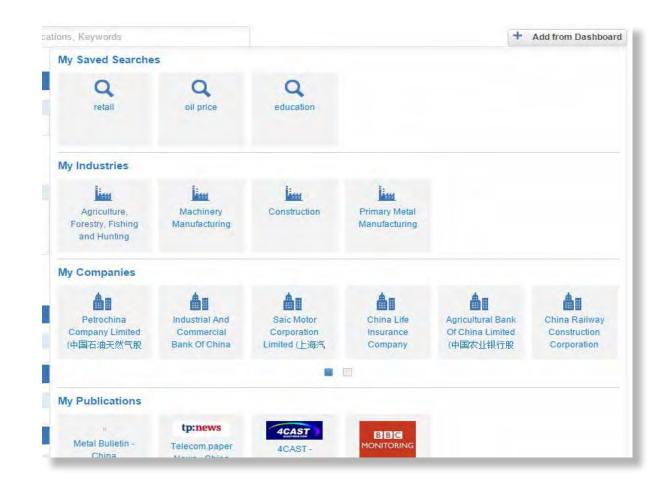
In this category you can select up to 20 publications from multiple regions/countries and receive all the updates from those specific publications.



1.2.2.6 Add from Dashboard

When you mouse over "Add from Dashboard" button, a popup will appear, which list all your saved searches, companies, industries and publications. You can quickly add them into alert by a click





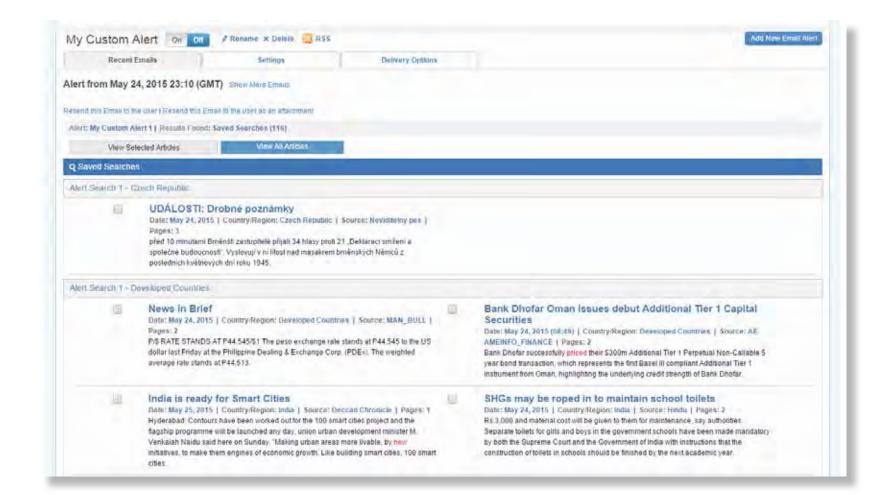
COUNTRY	ACTIONS		
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USER GUIDE - E-MAIL ALERT

I.3 Recent Emails

Here you can read latest 25 alert emails.







USER GUIDE - E-MAIL ALERT

I.4 Delivery Options

On this page, you can change the settings for corresponding alert:

- The format of the E-mail (html, text, PDF, or send as attachment
- Select the languages of the content you will receive,
- The time in which you would like to receive the emails

Settings		Delivery Options				
y Alerts						
		Username:	Email Addr	ess:	Submit	
			ying delivery options from another us ew profile for adding a new alert if you			
Email Address:	anegyesi@emis.com			Language:	🕶 English, Hungarian	
Email Format:	HTML TXT PDF Send as Attachment				Show Abstract Remove duplicates	
Delivery Schedule:	▼ 5 Selected	▼ 09:00	▼ Europe/Budapest			



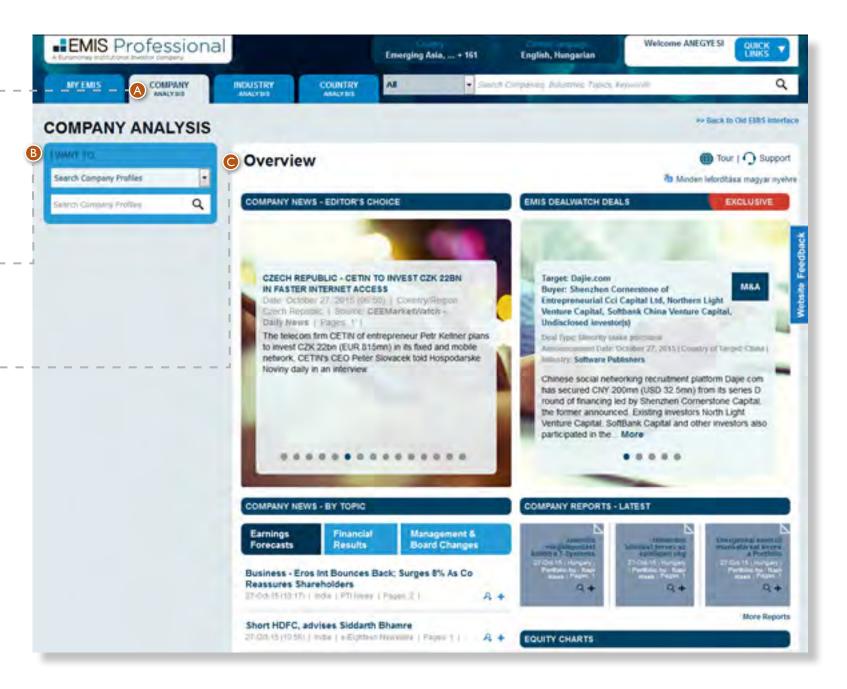


USER GUIDE - COMPANY ANALYSIS

I.I. Landing Page

Company Overview provides you a quick access to must have Company profiles, news, deals, reports, publications and tools.

- Output State Company Analysis Mega Menu for a quick navigation of our tools.
- B The IWANT TO section gives you a fast access to Company Profiles and frequently used Company tasks.
- Get a snapshot of our most recent company information and check the details by only one click.







USER GUIDE - QUICK SCREENER

3.5.2.1 Landing Page



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The Company Screening Tool is a powerful query tool, that allows you to filter our company database by several criteria such as:

- 9 basic criteria like Geographics, Industries and many more,
- 17 items from Balance Sheet and Income statement,
- 9 valuation figures like Enterprise Value or Book Value,
- 17 ratios including profitability, efficiency, liquidity, leverage and growth trend ratios.



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- Total Operating Rever 2,456,111,48



USER GUIDE - QUICK SCREENER

3.5.2.1.1 Company Information

Regions and Countries	Industries 🔥	
▼ 92 selected	- Select	
City/State/County 📵	ALL Main Activities Secondary Activities	
Operational Status	Listed/Unlisted	
* Select	- Select	

If you select multiple options within a box (e.g. two industries), you will see companies fitting at least one of the selected criteria (having at least one of the two industries you selected). If you select criteria in multiple boxes, the results must meet with all the criteria selected in the boxes. For instance if you selected Poland and India in the Countries and Regions box and USD 100mn as a minimum revenue among Basic Financials, you will see Polish and Indian companies with revenues over USD 100mn among the results.

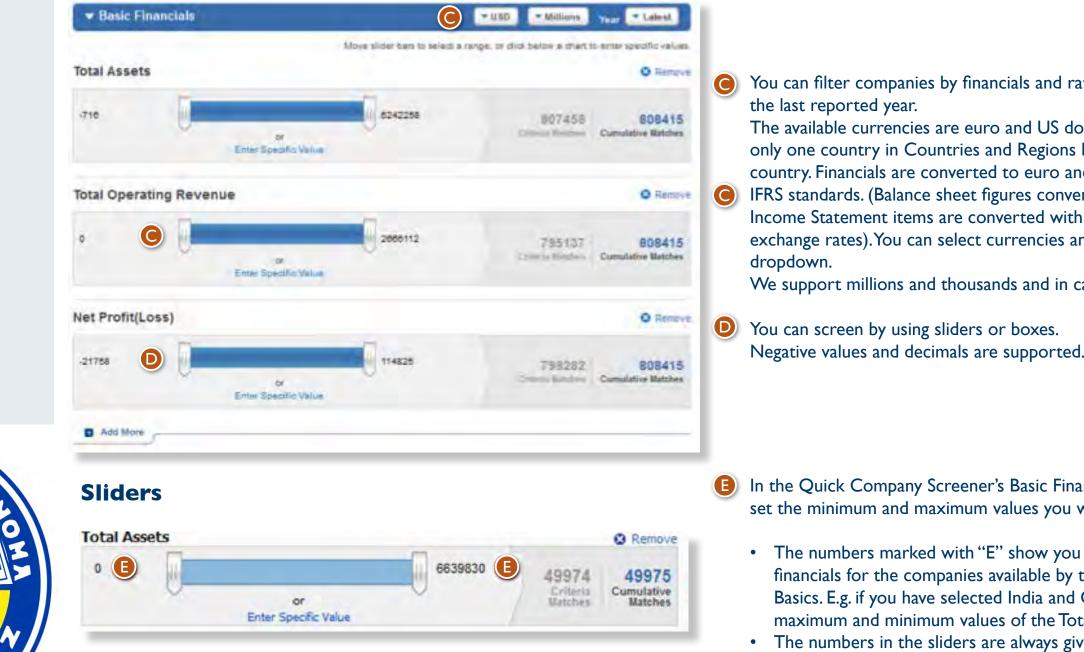
A Indices can be selected only after you selected at least one stock exchange.

B) You can add more filters by using the Add More option.





3.5.2.1.2 Basic Financials





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You can filter companies by financials and ratios from the last 5 years or

The available currencies are euro and US dollar and if you have selected only one country in Countries and Regions box, the currency of that country. Financials are converted to euro and US dollar based on IFRS standards. (Balance sheet figures converted with end of period, Income Statement items are converted with average of the period exchange rates). You can select currencies and units in the respective

We support millions and thousands and in case of INR Tens of Millions.

screening.

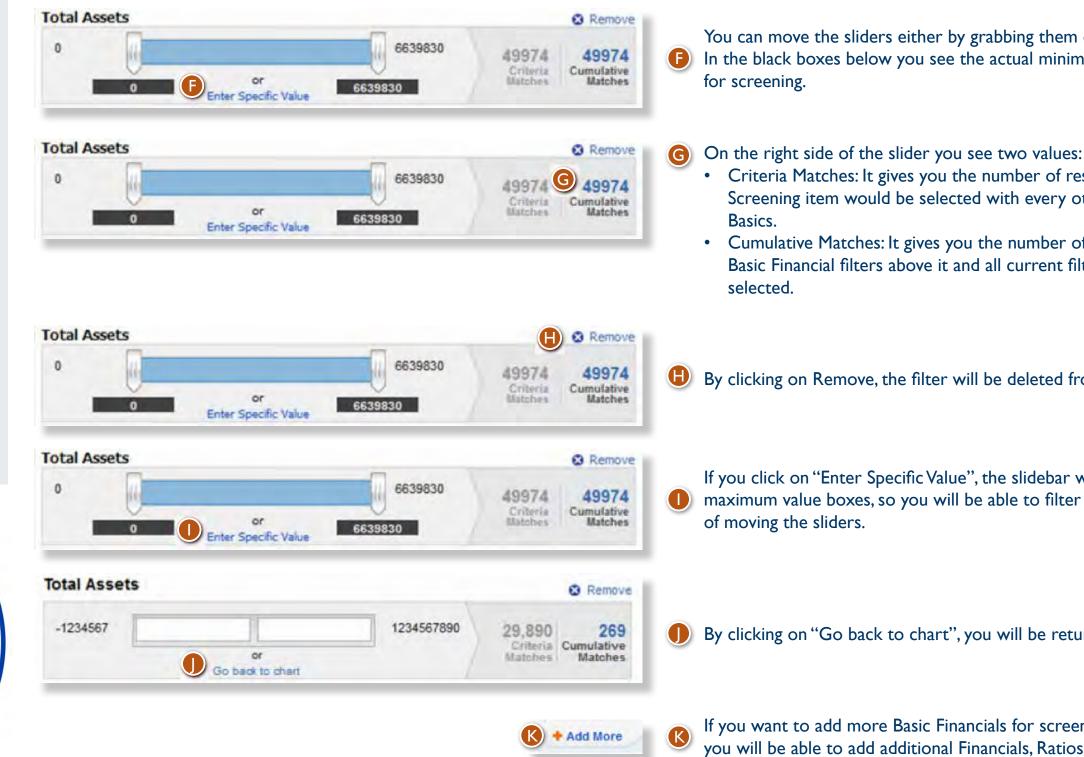
In the Quick Company Screener's Basic Financials part sliders give you a fast way to set the minimum and maximum values you want to screen for.

• The numbers marked with "E" show you the minimum and maximum values for financials for the companies available by the filters you have selected in Company Basics. E.g. if you have selected India and Oil & Gas there, you will see the maximum and minimum values of the Total Assets of Indian Oil& Gas companies. • The numbers in the sliders are always given in the currency and units you have selected in Basic Financials. They are valid for the period you have selected for

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USER GUIDE - QUICK SCREENER

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You can move the sliders either by grabbing them or just by clicking on the slidebar. In the black boxes below you see the actual minimum and maximum values selected

• Criteria Matches: It gives you the number of results as if only this Basic Financial Screening item would be selected with every other current filters in Company

Cumulative Matches: It gives you the number of results as if this filter, all other Basic Financial filters above it and all current filters in Company Basics would be

By clicking on Remove, the filter will be deleted from the screening.

If you click on "Enter Specific Value", the slidebar will turn into minimum and maximum value boxes, so you will be able to filter by typing numbers instead

By clicking on "Go back to chart", you will be returned to the slider view.

If you want to add more Basic Financials for screening, click on add more and you will be able to add additional Financials, Ratios, Market Data etc.



USER GUIDE - QUICK SCREENER

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3.5.2.1.2 Quick Preview

		tal Operating Revenue	
Num	Country		 Total Operating Rever
1	Poland	😰 🖻 PKN Orlen S.A.	107,598.00
2	Poland	B M PGNIG S.A.	34,304.00
3	Poland	Jeronimo Martins Polska S.A.	32,886.57
4	Poland	😰 🖄 PGE S.A.	29,698.00
5	Poland	📾 👳 Lotos S.A.	28,528.59
6	Poland	📸 🖄 KGHM Polska Miedz S.A.	21,414.00
7	Poland	🗃 🖻 PZU S.A.	19,968.92
8	Poland	🝘 🐵 Tauron Polska Energia S.A.	18,674.07
9	Poland	👩 Lotos Paliwa Sp. z o.o.	17,773.23
10	Poland	📾 🕾 Eurocash S.A.	17,021.83
11	Poland	📦 PGE Gornictwo I Energetyka Konwencjonalna S	15,488.55
12	Poland	FCA Poland S.A.	13,376.62
13	Poland	Arcelormittal Poland S.A.	13,049.27
14	Poland	BP Europa SE Oddzial W Polsce	12,854.11
15	Poland	📸 😰 Orange Polska S.A.	12,525.00
16	Poland	😰 Orlen Paliwa Sp. z ö.o. (Plock) - Closed	12,515.35
17	Poland	Der Berger S.A.	12,457,17
18	Poland	📸 Tesco Sp. z o.o.	12,104.07
19	Poland	📸 ⊵ PKO BP S.A.	11,494.76
20	Poland	🝘 Kompania Weglowa S.A Closed	10,773.74
21	Poland	Lidl Polska Sklepy Spozywcze Sp. z o.o. sp. k.	10,709.97
22	Poland	😰 脸 Energa S.A.	10,697.91
23	Poland	😰 👳 Enea S.A.	9,970.46
24	Poland	🝘 🖢 Grupa Azoty S.A.	9,956.90
25	Poland	Volkswagen Poznan Sp. z o.o.	9,956.20
26	Poland	B Energa Obrot S.A.	9,638.11
27	Poland	Powszechny Zakład Ubezpieczen Na Zycie S.A.	9,345.21
28	Poland	🝘 Tauron Sprzedaz Sp. z o.o.	8,818.54
29	Poland	Philip Morris Polska Distribution Sp. z 0.0.	8,648.03

- The Quick Preview feature displays you a snapshot about your search.s results.
- The box is updated automatically.
- The numbers within it are displayed in the currency and unit you have selected in Basic Financials screening.

(D) By using the dropdown menu in the box you can change the ranking orders to any financials/ratios/valuation figures supported.





USER GUIDE - QUICK SCREENER

3.5.2.2 Customize Columns

						Cor
						FY Latest Export single Export multip
			9 Poland	Di Lotas Paliwa Sp. z 0.0.	17,773,23	
▼ Basic Financials	T PLN	Millions Van Tatest	10 Poland	📾 ex Euroczsh S.A.	17,021.83	
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	and show that is been a single,		12 Poland	E FCA Poland S.A.	13,376.62	
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D And More			Companies 1-	100 / 159 108 iii i pege	1 / 1592 🕨 🙌	• If yo to S
		Customise Columns Search	l			• You



M Here you can select the data you would like to see in the results page.

- The default pre-selected options are: Company ranking, Country, Total Revenues, Year of Financials, Audited, Consolidated and the screening options you selected in search criteria.
- We also select all items you screened for.
- You can select any number of items to be displayed.

ns				
npany Info	rmation	Financials	Ratios	Market Data
Deriod e periods	Balance Sheet Balance Sheet Income Statement Current Assets Inventories Trade and other Cash & Cash E	r receivables	Selected Data P	oints
				Clear All Search

e Customize Columns popup data is sorted by content types tabs. In all the tabs you see two boxes:

DOX

Customise Colu

ere you see available data points which you can add to Selected Data bints in the right box by using their checkbox and the single right arrow. you click on the double right arrow all items from the box will be added Selected Data points.

ou can use the dropdown to see the data for items in it. E.g. in the financials tab we sort data points for Balance Sheet and Cash Flow.

Selected Data Points Box

• Items in this box will be displayed in the results page.

• Only items of the current tab are displayed in it.

• You can remove items here by clicking on their checkbox and the left arrow. If you click on the double left arrow all items you see will be removed. If you click on the Clear All button, all items will be removed, not only items from the respective tab.

After you have finished selecting items here, click on Apply. To see the results you also need to click on the Search button in the landing page.



USER GUIDE - QUICK SCREENER

A Euromoney Institutional Investor company

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3.5.2.3 Results Page

In the results page you will see the companies matching your search criteria. You can change the order of columns by drag-and-dropping them or you might delete them as well after clicking on their title. Changing the order of companies is also possible by clicking on a column title and choosing ascending or descending order.

lf you would like to see your Search Criteria, click on View	· Veu Dit	in Millions PLN EUR USC						
Criteria.	Screening	Results						
Criteria.			-	-				ī
	Refre	Customer Columns 📳 Copy URL 🥥 Deate Selected	Export Di	licitum to Screener	Help			
	Displaying com	okrains 1 - 105 / 159108						
	Num Co	ntry Company	Industry	- Total Operating	Fiscal Year Audited	Consolidated	Source	
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	5 Pok	nd 📾 al Lotos 5.4.	Petroleum Refine	28,528.57	2014 *	Consolidated	CorporateD8/No	
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names and click on the Delete	12 Pok	nd MACA Polant S.A.	Automobile Deal	13,376.62	2014 9	Individual	Bisnode Dun Bra	
	1.8 Poli	nd B Arcelonotta Waeed B.A.	Iron and Steel M	13,049.27	2014 Y	Individual	Bisnode Dun Bra	
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	15 Pak	nd 📾 🖶 Grange Politika S. A.	Satellite Telecon.	12,525,00	2014 ¥	Consolidated	CorporateO8/No	
	16 Pol	nd 📾 Orien Palma Spi z N.o. (Plops)	Petroleum and P	12,515.55	2013 *	Individual	Bisnode Dun Bra.	
	17 Pou	nd @ POL Obrot 34.	Electric Power Tr.	12,457,17	2014 Y	Individual	Elsnode Dun Bra	
	18 Pok	nd 🙀 Tesco Sci. a suin	General Merchan	12,104,07	¥ Etre	Individual	Bisnode Dun Bra	

(S) If you would like to change the currency, click on one of the options and wait a few seconds.

P

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If you would like to modify your search or columns displayed, click on the Refine or Customize Display buttons over the results.

After you have the list you wanted, click on the Export button to download the data in Excel.



USER GUIDE - QUICK SCREENER

3.5.2.3 Export to Excel

Company Info	ormation	Financials		Ratios		Market Dat	a
			Ex	Select ra		-1000 e first 10,000 c	ompanies
EXPORT Single period	Balance Sheet Total Assets Current Assets Inventories Trade and other Cash & Cash Equ		*	Selected Data	Points erating F	Revenue	*
							ubmit

After you click on the Export button, you will see a pop-up. Here you can select the data you want to export by clicking on the checkbox next to them. All columns you viewed in results are selected by default. You can export multiple years of financials by selecting the Export Multiple Periods option.

Data can be downloaded in batches of 1,000 with the following limitations:

- Searches with exactly one industry selected have no limitations.
- By any searches not matching 1) the first 10,000 results might be downloaded.
- Demo users can only download a sample file.





USER GUIDE - QUICK COMPARABLES

A Euromoney Institutional Investor company

Quick Comparables provides peer comparisons with just a few clicks with the following features:

- Automatic competitor selection which you might modify
- Selection of financial periods, currencies and units
- Several templates for different type of analysis
- Possibility of user defined templates
- Adding the comparison to the grid

Quick Comparables appears both in Company Profiles and Analytical Workspace. This User Guide is for the Company Profiles only.

When you open Quick Comparables, it compares the current company to up to 10 of its competitors. The competitors are automatically selected from the same country and industry. Whenever it is possible we add gold and silver companies with detailed information.

If you want to display competitors and comparison for another company, you need to click on Change and the Change Subject Company popup opens:



- In the popup you can search for the subject company by its name/ticker/ company ID or all of these.
- As there are sometimes many companies with the same name, you can filter the results by Regions/Countries, Industries, City/State/County and Listed/Unlisted status. The filters work in exactly the same way as in the Quick Screener. The filters are activated by pressing the search button.
- After you found the subject company for comparison, you need to select its checkbox and press the Add button. This will navigate you to the Main Page of Quick Comparables.

Change Subject Company				
O Company Name O Ticker	Company ID	IIA 🔍		9
▼ Narrow Results by				
Regions and Countries + India		select options		
City/State/Country		NAICS by Alphabet All Main Act Listed/Unlisted - Select options	NAICS by Sector Ivities © Secon	dary Activities
	Clear All	Constanting in some		
▼ Search Results				
Num Country Company Name	Industry		Total Opera	Fiscal Year
14 1 Page 1 of 1 2 2				No results four

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USER GUIDE - QUICK COMPARABLES

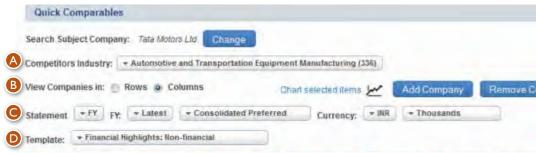
B

A Euromoney Institutional Investor company

On the top of the page the you see the name of the subject company. You can change it by clicking on the Change button. Please note that it will change the peer list as well.

Below it you see the Competitor's Industry dropdown. It appears if the subject company has multiple industries, so you might want to choose one of those to change the industry of peers. You also see here the parent industry of the company if you want to do a broader comparison.

- ¹Below the industry dropdown you can: o Choose with a radio button whether you want to view companies in rows or columns.
- o You can also view the selected companies' financials in charts and export them as pictures.
- o With the Add Companies button you can add additional companies as peers. Adding them is possible in a popup similar to Change Subject Company where the difference is that multiple selection of companies to be added is possible. o Remove Companies will remove all peers
- where you use the checkbox.
- o Edit Data Points opens the Edit Data Points popup where you can add or remove data points from the current template. If you want, you can save these changes as templates for further usage with the Save as Template button under the table. It will store only the data points, but not the companies in the table.



Quick Compara	bles							
Search Subject Con	npany: Tata Motor	sLtd. Change						
Competitors industry: - Automotive and Transportation Equ		pipment Manufact	uring (336)					
View Companies in:	Rows O Co	lumns	Charl selecter	i ilėms 🚧 🚺	Add Company	Remove Com	panies Edit	Data Points
Statement + FY	FY: + Latest	- Consolidated Pret	erred Curr	ency: * INR	+ Thousands			
Template: • Finan	ncial Highlights: Non	financial	j					
NAME	TATA MOTORS LTD:	MAHINDRA & MAHINDRA LTD.	MARUTI SUZUKI INDIA LTD.	MOTORS LTD.	HERO MOTOCORP LIMITED	MOTOR INDIA LTD.	ASHOK LEYLAND LTD.	CLAYTON L
Total Operating Revenue	1,383,181,400	648,329,800	451,345,000	239,436,000	237,661,100	224,999,900	124,812,000	82,25
Net Sales Revenue	1,876,528,400	625,435,400	435,810,000	235,688,400	237,681,100	221,034,900	124,885,800	80,96
EBITDA	232,205.000	51,285,600	54,860,000	52,598,600	44,637.000	31,481,300	12.648,200	5.49
Operating Profit (EBIT)	186,799,200	38,757,200	17,066,000	41,825,400	33,219,500	23,649,300	8,638,400	3,25
Net Profit	98,926,100	41,766,800	30,701,000	23 781.300	21,181,800	8,362,000	1.441.500	1.94
Assets	1,700,264,500	764,697,900	191,870,100	98,889,200	53,940,900	109,841,400	128,942,100	
Non-Current Assets	960,197.200	424,496,900	97,977,000	77,886,100	16,917,600	44,520,400	.52,615,800	
Current Assets	740,067,300	340,201,000	0	21.003.100	28,164,100	85,320,900	47,120,800	
Cash and cash equivalents	211,126,700	47,502,000	9,148,000	768,200	1,810,400	19,060,000	1,39,400	
Total Equity	360,077.800	252,576,700	190,278,000	43.137.900	50,302,000	42,076,600	45.943,700	8,94
Issued capital	6,380,700	2,951,600	0	399,400	0	B,125,400	0	9
Total Liabilities	1,320,186,700	512,121,200	21,236,200	55,990,900	96,418,500	67,764,900	130,967,000	1
Non-current liabilities	457,327,700	251,087,900	21,236,200	2,082,600	4,345,700	23,591,800	40,321,900	
Non-current loans and borrowings	321,100,700	198,602,600	13,892,000	D	3,021,600	21,836,900	35,048,200	
Current Liabilities	862,859,000	261,033,300	63,194,000	53 908 300	42,005,400	44,173,100	48,094,100	
Current loans and borrowings	214 813;100	88,507,900	0	0	0	٥	0	
Return on Assets (ROA)	5,82	5.46	9.14	24,05	21.97	7.61	1.1	
Return on Equity (ROE)	26.03	16.54	12.87	55,44	42.11	19,87	2.14	
EBITDA Margin	12.37	8.19	4.19	16.67	18.78	9.75	10.07	
Operating Profit Margin	13.11	5.74	9.7	٥	13.98	0	7,51	
Datum as Palas	2.47	2.27	7.15	10.10		5.72	2.75	



• Here you can select:

- o Which period of which fiscal year you want to see.
- oWhether you want consolidated/ individual/consolidated preferred reports. o Currency and unit.

D In the template dropdown you can select the template you want to use. Available list of templates is determined by the selected industry.

 In the table you see the subject company first and the peers after it. o The rules for the 10 default peers displayed here are:

- They are from the same country as the subject company
- They have the same main activity as the subject company
- They are ranked by Total Revenues.



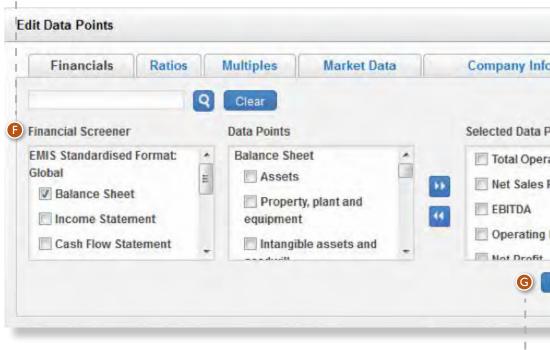
USER GUIDE - QUICK COMPARABLES

I.I Edit Data Points

In Edit Data Points – which allows you to edit the data points of Quick Comparable templates – you see the same tabs and data points as in Formula Builder except the MyFormulas Tab

Items added to the template can be found in the Selected Data Points box. You can remove items here by using their checkbox and clicking on the left button.

 Adding data points to Selected Data Points is possible in a similar way as in Analytical Linker. First you select their main category in the Financial Screener Box and after it you select any number of data points in the Data Points box and click on the right arrow.





formation	1
Points	
erating Revenue	*
s Revenue	
g Profit (EBIT)	
Ok Cano	el

© After you have finished editing data points, click on the OK button. The changes will be reflected in the table.



News

The News section is designed to provide you with quick access to thousands of news sources in 15 languages from nearly 100 countries.

The news platform can be accessed through Quick Links

Editor's Choice: The

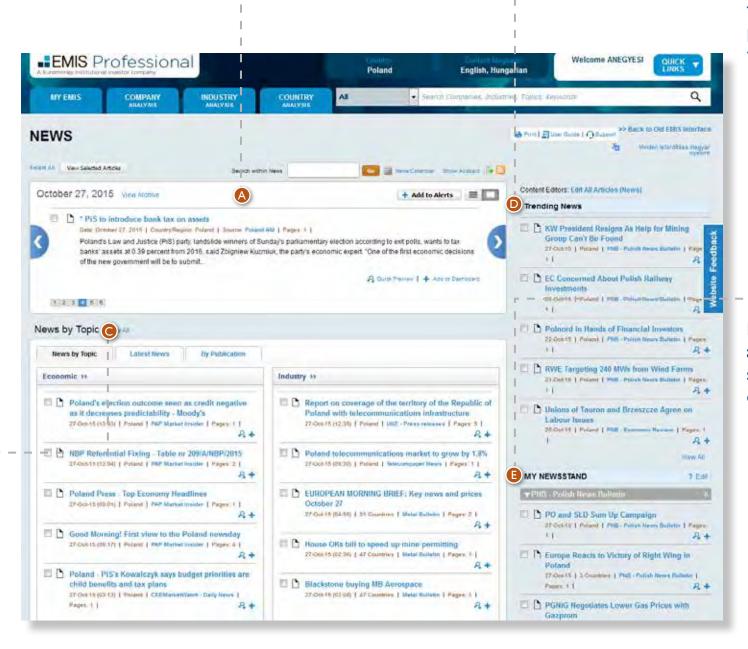
USER GUIDE – NEWS

Editor's Choice content provides a selection of the most important stories of the day for the respective country or region, put together by the EMIS editorial team from leading local and global publications. Two views are provided for this section: abstract view and listed view. Under abstract view, only one top story article will be displayed at one time, with abstract, user can use the numbers below to switch to other articles.*



News by Topics: Our

editors select the relevant news for each country and categorize the information into six sections – Political, Company, Industry, Financial Markets, Economic and Environmental for easy access.**





Trending News:

You can see five most viewed News in the last 7 days.



My Newsstand: For quick access to your favorite publications, select the publications you wish to display on your News page.



News

The News section is designed to provide you with quick access to thousands of news sources in 15 languages from nearly 100 countries.

The news platform can be accessed through Quick Links



USER GUIDE – NEWS



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News By Topics Latest News By Publication	
Politicab>	Company
Gyurcsány: a DK a parlamenti választás nagy meglepetése lesz	HUN MINING Érc- és Ásványfeldolgozó Befektetési Nyrt.
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Reports

EMIS is a premier provider of a comprehensive collection of industry information, corporate and analytical content on the world's emerging markets. The Reports section of the service offers quick and easy access to the most credible research and analytical sources available in a single location.

Search through more than 2.800 trusted business and financial sources from around the world. Gain industry insight from Dun & Bradstreet, Oxford **Economics**, **Business** Monitor



USER GUIDE – REPORTS

Featured Reports:

This section displays the latest three reports from the following premium research publications:

- Emerging Markets Insight (EMI)
- Datamonitor Industry Profiles
- BMI Industry **Forecast Scenario**
- Euromonitor Sector Capsules
- Mergent Asia Pacific Industry Reports
- BMI Risk, Reward Report
- Latest reports: In

this section you can find the latest research reports from the best local and global research firms, brokerage houses and analysts. Some reports are in PDF format, you may need to download Adobe Acrobat.

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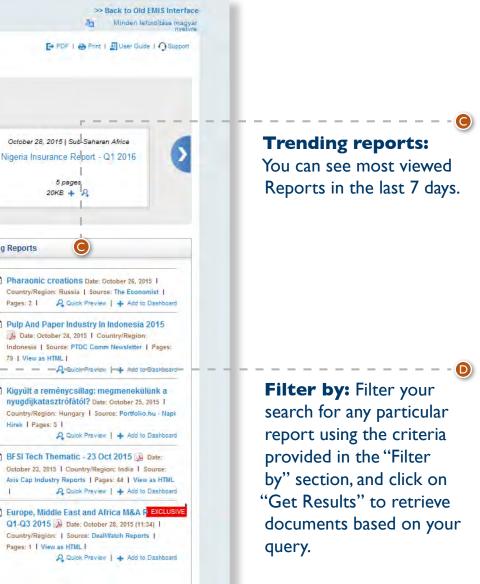
October 28, 2015 | Turkey

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You can select and access multiple reports and customize your query by selecting your preferred





USER GUIDE - COUNTRY ANALYSIS

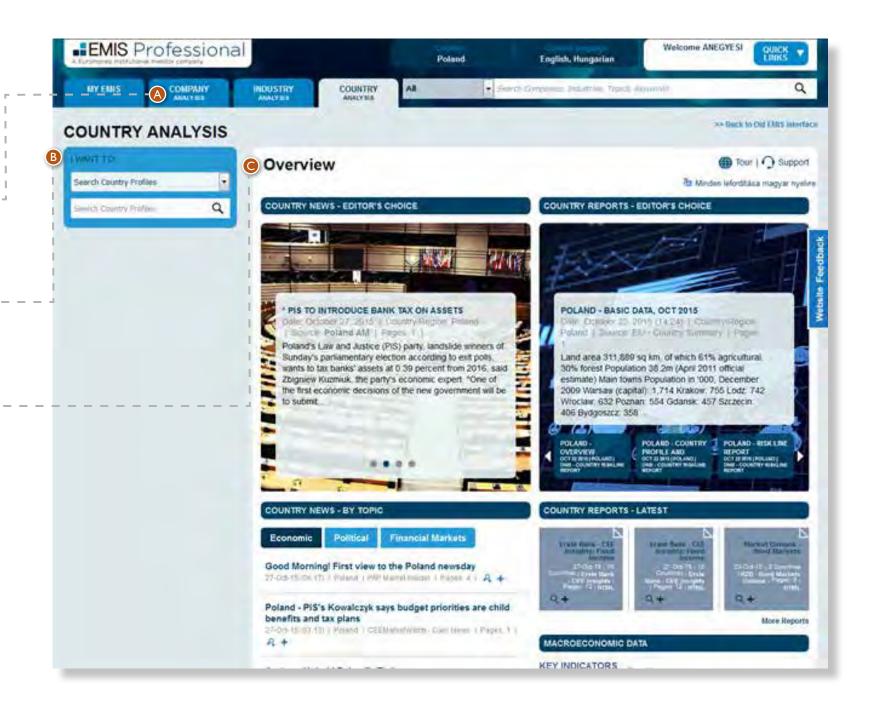
I.I. Landing Page

EMIS's Country Analysis integrates macroeconomic and financial data, forecast, country risk ratings, independent forecasts, latest news and reports on one powerful tool

Outer the Country Analysis Mega Menu for a quick navigation of our tools.

B The IWANT TO section gives you a fast access to frequently used Company tasks.

Get a snapshot of our most recent company information and check the details by only one click.







A Euromoney Institutional Investor company

I.2 Country Data

The Country Data section is accessed by clicking on the Macroeconomic Data header in Country Analysis Overview page. The menu located on the left side of the page allows users to select macroeconomic and financial time series. The selection of indicators may be done by:

Searching in our database or by

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Expanding/Collapsing the main categories that group indicators by Country/Topic and selecting the required ones.

Selected time series will be displayed automatically on the centre of the page both using charts and tables:

> Date range for the chart and table can be selected by using the slide bar or the two boxes below it that allow the customisation of the period.





The chart type menu allows you to select either line or bar charts for display.

Export option: all the selected indicators can be exported to Excel.

Add to My Items: the selected indicator will be stored as favourite for easy access.



A Euromoney Institutional Investor company

I.3 Cross-country Comparison

This section is accessed by clicking on the Cross-country Comparison tab on the main menu, or by clicking See more under the chart on the table on the landing page. This section provides access to normalized data for key indicators that allow comparison and analysis across countries.

The menu located on the left side of the page allows users to select macroeconomic and financial time series. The selection of indicators may be done by:

Searching in our database or by

Expanding/Collapsing the indicators to display and select the countries for which data are required.

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Selected time series will be displayed automatically on the centre of the page both using charts and tables:

Date range for the chart and table can be selected by using the slide bar or the two boxes below it that allow the customisation of the period.

The chart type menu allows you to select either line or bars charts for display. Charts and tables display one indicator at the time; if several series were selected, the user may choose the one to display from the upper menu.

Export option: all the selected indicators can be exported to Excel.

Add to My Items: the selected indicator will be stored as favourite for easy access.



A Euromoney Institutional Investor company

1.4 Consensus forecast

This section is accessed by clicking on the Consensus Forecast tab on the main menu, or by clicking See more under the Consensus Forecast page on the landing page. This section provides access to individual forecasts from carefully selected economic experts from the leading banks, think tanks and consultancies and the market Consensus (average).

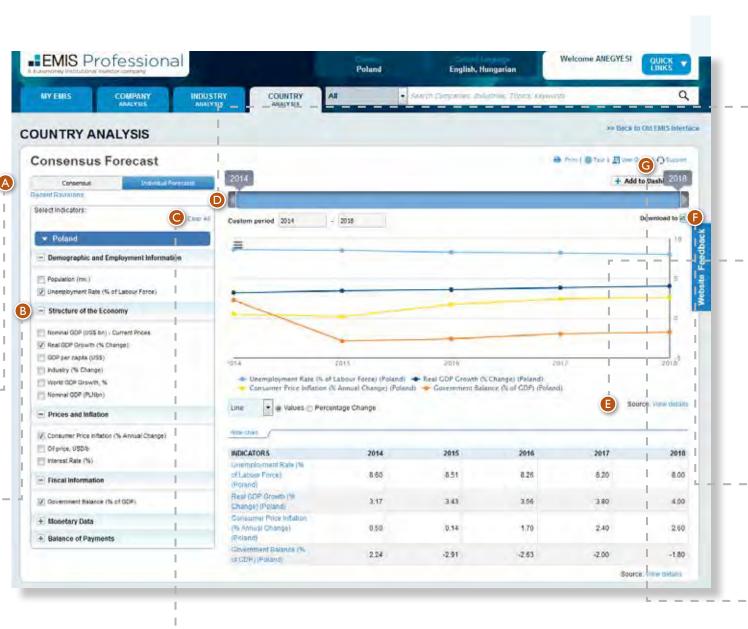
The menu located on the left side of the page allows users to select the forecast series, visualise and download them by

The menu located on the left

side of the page allows users to select the forecast series, visualise and download them by

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Selecting forecasts for specific indicators by either searching or expanding/collapsing the groups. The tree menu allows time series to be grouped and displayed by Topic or by Contributor; the preferred option can be selected on the top of the left menu (: - - -





Selected time series will be displayed automatically on the centre of the page both using charts and tables:

Date range for the chart and table can be selected by using the slide bar or the two boxes below it that allow the customisation of the period.

The chart type menu allows you to select either line or bars charts for display. Charts and tables display one indicator at the time; if several series were selected, the user may choose the one to display from the upper menu.

Export option: all the selected indicators can be exported to Excel.

Add to My Items: the selected indicator will be stored as favourite for easy access.

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A Euromoney Institutional Investor company

I.5 Country Risk

This section is accessed by clicking on Country Risk in the Country Analysis Mega Menu , or by clicking See more under the risk map. This section provides country risk ratings allowing a comparative, cross-border assessment of the risk of doing business in diferent countries.

Risk reports are also available, providing detailed explanations for the rating granted to each country in the different categories.

> Country Risk Map allowing quick visualisation of comparative risk levels in different countries. A mouse over function displays the rating and date.





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Country Risk Reports provide comprehensive analysis of the different types of risk in each country, revelant background and statistical information and a detailed outlook analysis complemented by recommendations from expert analysts.

Rating selections: user could either choose to see the overall rating for the country or specific rating for the folowing categories: Credit Environment; Supply Environment; Market Environment and Political Environment



USER GUIDE - COUNTRY ANALYSIS

I.6 Reports

This section is accessed by clicking on the headers of the Reports boxes in the Overview Section of Country Analysis. The section provides access to premium publications providing Country forecast overviews, Country risk reports or Macroeconomic Insights from leading think tanks and consultancies that facilitate users make sense of complex economic events.

I.7 News

This section is accessed by clicking on the headers of the News boxes in the Overview Section of Country Analysis. The section allows users to understand and act on the latest opportunities or looming risks, or simply stay up-to-date on critical macroeconomic news that may affect their businesses.



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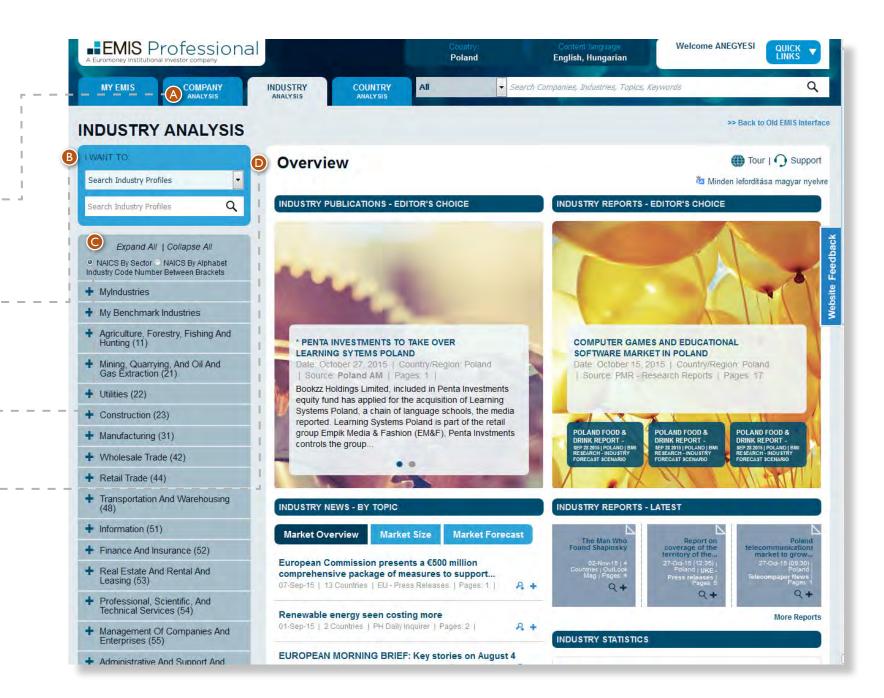
INDUSTRY ANALYSIS

A Euromoney Institutional Investor company

I.I. Landing Page

Industry Overview provides for your analyses quick access to must have Industry news, topics, reports, statistics, publications and tools.

- Output the Industry Analysis Mega Menu for a quick navigation of our tools.
- B The IWANT TO section gives you a fast access to frequently used Industry tasks.
- Output Access Company Information quickly in the left pane.
- Get a snapshot of our most recent industry information and check the details by only one click.







INDUSTRY ANALYSIS

1.2. Statistics Database

Allows you to expand or collapse the main industries by clicking on the + or - signs and then select the desired subindustry by clicking on it. Then the Statistics page will load all available series from the relevant database.

By clicking on the Frequency dropdown menu you can choose to display series from different time periods. You are able to select either all periods or only annual, semiannual, quarterly, monthly, weekly or daily statistics.

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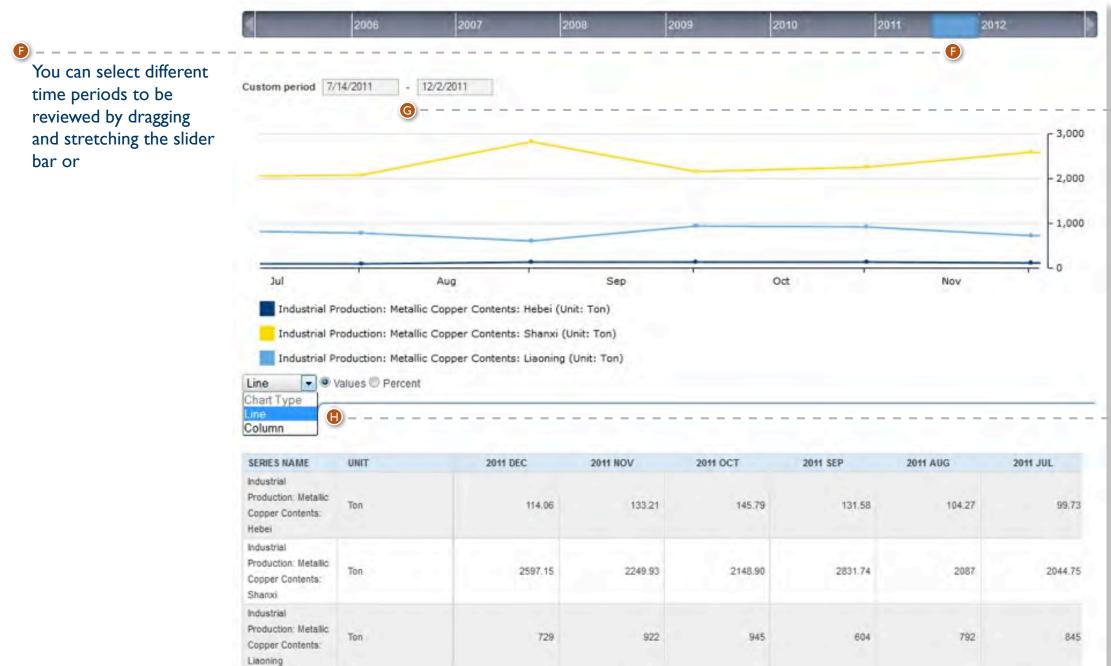
Selecting different statistics can be done by marking the checkboxes of the desired series.

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INDUSTRY ANALYSIS

1.2. Statistics Database





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The Chart Type dropdown menu allows you to select between a linear and columnar graphical representation of the series and you can also turn the statistical values into percentages.



USER GUIDE – SOURCES

A Euromoney Institutional Investor company

Sources

EMIS is a premier provider of company and industry information, alongside the relevant proprietary and multi-source news, research and analytics on the world's emerging markets.

The service delivers proprietary and multi-source news and research from over 16,000 publications in 15 languages, covering more than 100 countries.

The Sources section can be reached from the Quick Links menu.



Source Types: Use this filter to view publications from Newspapers, Magazines, Newswires/ News agencies, Banks/ Brokerage Houses, Consultancies/ Market Research Companies Government Institutions, Central Banks, etc.

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USER GUIDE - ANALYTICAL WORKSPACE

I.I Landing Page

Analytical Workspace is our custom-designed online spreadsheet solution to provide the latest detailed company data to you. It allows you to:

- Work in an online spreadsheet and store it for later usage.
- Add a company by name/ID/Ticker or screen for a set of companies and add them to your sheets.
- Choose from a wide range of Financials, Ratios, Multiples, Market Data, M&A Information and Company Basics and display them for the companies of your choice. Refreshing them later is possible with just one click.
- If you have your special financial formulas, you can create whatever you need in our Formula Builder.
- Creating peer analysis is possible by just a few clicks.

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USER GUIDE - ANALYTICAL WORKSPACE

I.2 Company Lookup

Company Lookup is mainly designed for adding companies by names to the grid. If you click on the Company Lookup button, a popup window will appear.

Use the radio button to select whether you want to search for a company name, ticker, company ID or any of these. Type the search text you are looking for and click on the search icon.

If you have too many results, use one or more of the search filters and click on search again. Please note that even if you do not use these fields, the country filter by default is set to the product's country you use.

Select one or more companies you want to add to the grid by using the checkboxes.

Select whether you want to view the companies in a row or column, where you want the first company and click on the Apply button. This will add the companies to the grid and close the popup.

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Num 1 2 3 4 5 6 6 7 8	Country Poland Poland Poland Poland Poland Poland Poland Poland	Company Name PHU Etoll Janusz 1 Tata Global Bever Royalpack Tatar s Tata Communicati Abitata Invest Sp. Tata Consultancy Przedsiebiorstwo Tata Steel Internal	Tatarski Zbi P rages Polsk F sp. j. P ons (Poland V z o.o. R Services Li C Zaopatrze E tional (Polan N d Budynko R	ndustry Petroleum and Petroleum Produc Food Manufacturing (311) Paper Manufacturing (322) Wired Telecommunications Carri Real Estate (531) Computer Systems Design and Electrical and Electronic Goods Merchant Wholesalers, Durable	158,667 36,900 15,325 14,490 6,173 4,572 4,457 3,175	2013 2015 2014 2014 2013 2014 2010 2013	
Num 1 2 3 4 5 6 7 8 9	Country Poland Poland Poland Poland Poland Poland Poland Poland Poland	Company Name PHU Etoll Janusz 1 Tata Global Bever Royalpack Tatar s Tata Communicati Abitata Invest Sp. Tata Consultancy Przedsiebiorstwo Tata Steel Interna Osiedlowy Zarza	Tatarski Zbi P rages Polsk F sp. j. P ons (Poland V z o.o. R Services Li C Zaopatrze E tional (Polan N d Budynko F atarczyk Eu E	ndustry Petroleum and Petroleum Produc Food Manufacturing (311) Paper Manufacturing (322) Wired Telecommunications Carri Real Estate (531) Computer Systems Design and Electrical and Electronic Goods Merchant Wholesalers, Durable Real Estate (531)	158,667 36,900 15,325 14,490 6,173 4,572 4,457 3,175 2,851	2013 2015 2014 2014 2013 2014 2010 2013 2013	
Num 1 2 3 4 5 6 7 7 8 9 9	Country Poland Poland Poland Poland Poland Poland Poland Poland Poland Poland Poland Poland	Company Name PHU Etoll Janusz 1 Tata Global Bever Royalpack Tatar s Tata Communicati Abitata Invest Sp. Tata Consultancy Przedsiebiorstwo Tata Steel Interna Osiedlowy Zarza Globus Dariusz Ta Apteka Salus W C	Tatarski Zbi P rages Polsk F sp. j. P ons (Poland V z o.o. R Services Li C Zaopatrze E tional (Polan N d Budynko R atarczyk Eu E Diszanska H	ndustry Petroleum and Petroleum Produc Food Manufacturing (311) Paper Manufacturing (322) Wired Telecommunications Carri Real Estate (531) Computer Systems Design and Electrical and Electronic Goods Merchant Wholesalers, Durable Real Estate (531) Electronics and Appliance Store Health and Personal Care Store Transit and Ground Passenger	158,667 36,900 15,325 14,490 6,173 4,572 4,457 3,175 2,851 2,754	2013 2015 2014 2014 2013 2014 2010 2013 2013 2013 2010 2010 2010	



				_
ne	Industry	Total Oper	Fiscal Year	
anusz Tatarski Zbi	Petroleum and Petroleum Produc	158,667	2013	*
Beverages Polsk	Food Manufacturing (311)	36,900	2015	
Tatar sp. j.	Paper Manufacturing (322)	15,325	2014	
unications (Poland	Wired Telecommunications Carri	14,490	2014	Ξ
est Sp. z o.o.	Real Estate (531)	6,173	2013	
Iltancy Services Li	Computer Systems Design and	4,572	2014	
orstwo Zaopatrze	Electrical and Electronic Goods	4,457	2010	
nternational (Polan	Merchant Wholesalers, Durable	3,175	2013	
Zarzad Budynko	Real Estate (531)	2,851	2013	
riusz Tatarczyk Eu	Electronics and Appliance Store	2,754	2010	
us W Olszanska	Health and Personal Care Store	2,216	2010	
Autokarowe Tatar	Transit and Ground Passenger	1.374	2011	Ŧ
	Resu	lts figures in Thous	ands PLN 1 - 21	/ 21
)	Cancel	Apply	Location: A1	



USER GUIDE - ANALYTICAL WORKSPACE

A Euromoney Institutional Investor company

1.3 Import Companies

Here you can run detailed screenings for companies and add a set of them to the grid.

Select as many filters as you want. Please note that financials, ratios and multiples are in a separate tab. Press the search button.

From the search result select as many companies as you want. Click on the Add button to move them to selected companies. If you want, you can perform another search and add any number of them to selected companies as well.

Once you have finished screening, click on the Apply button to add the selected companies to the grid.





	6
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Listed	*
Stock Exchanges Select options	*
Indices	
Select options	e
Operational Status	
Select options	*
	Stock Exchanges Select options Indices Select options Operational Status

Search Clear All

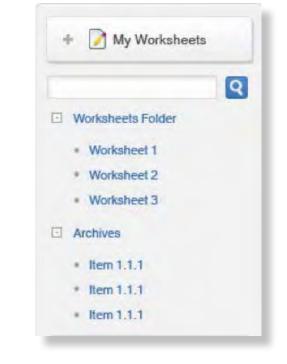
COMV Petrom SA		Total Oper	Fiscal Year	
	Mining, Quarrying, and Oil and	20328296	2012	1
Rompetrol Rafinare SA	Petroleum and Coal Products M	12623180	2012	at .
RD - Groupe Societe Ge	Finance and Insurance (52), Ba	3049209	2012	
CNTEE Transelectrica SA	Utilities (22), Utilities (221), Elect	2771236	2012	
Alro SA	Alumina and Aluminum Producti	2122220	2012	
🛠 Banca Transilvania SA	Finance and Insurance (52), Ba	1639971	2012	
SNTGN Transgaz SA	Pipeline Transportation (486), Tr	1365369	2012	
TMK - Artrom SA	Steel Product Manufacturing fro	932128	2012	
🛠 Cos Targoviste SA	Iron and Steel Mills and Ferroall	886793	2012	
S Fondul Proprietate SA	Finance and Insurance (52), Fu	871748	2012	
1 1 1 1 1 1			1 - 77 of	77



USER GUIDE - ANALYTICAL WORKSPACE

1.4 Worksheets

I.4 Templates

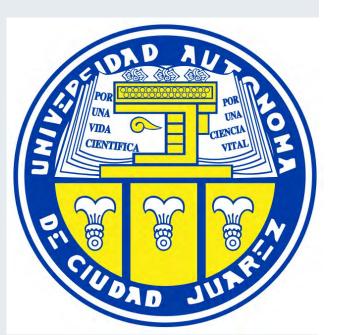


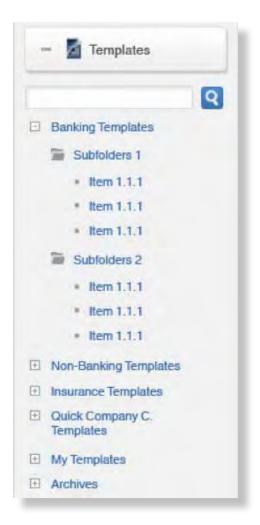
Your spreadsheets are stored in Worksheets. By default we add a few examples for you.

- The search box on the top searches in folder and worksheet names;
- The items here are stored in folders. You can create/ delete/rename folders by using the right mouse button;
- Worksheets can also be renamed and deleted. You can open them by double-clicking or from the grid.

Templates work in exactly the same way as worksheets, but here sub-folders are allowed as well. • We provide several sector-specific templates by

- default:



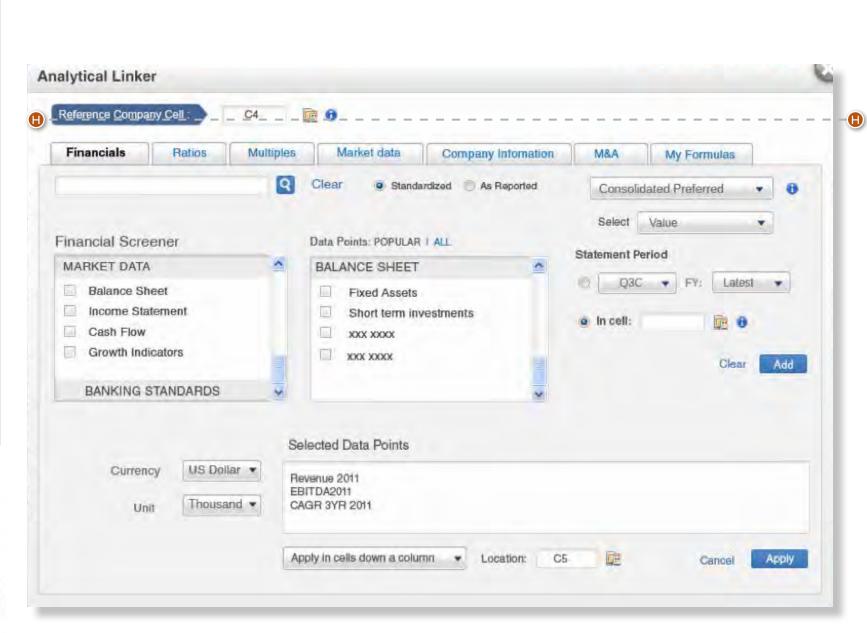


• You can save any kind of worksheets as templates.



USER GUIDE - ANALYTICAL WORKSPACE

I.5 Analytical Linker





Analytical Linker (AL) allows you select certain customizable parameters within broad categories like financial data, market data, ratios, company information, M&A and formulas created by you for a particular company or a set of companies.

How it works:

Once you click on the Analytical Linker button, a popup window will appear. First, you need to choose a reference company cell. The formula you add to the grid at the end will be calculated for the company in the reference company cell. The automatic suggestion by the system is:

- First it searches to the left in the row of the last cell you clicked on in the grid. If there is a company there in any distance, the suggestion will be that cell;
- If there is no company in the same row to the left, the system will check in the same column up and add that cell;
 If none of the two options above give a result, you must type the cell manually or select it by clicking on the icon next to it. You might want to add \$ signs to fix rows/ columns in the same way as in Excel.

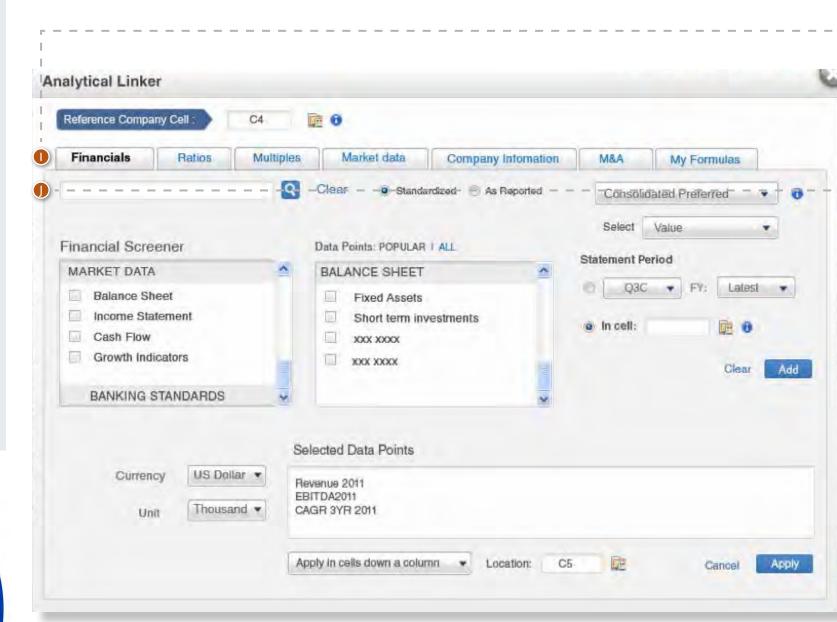
The Reference Company Cell in the grid might be empty, but in this case you will get N/A in the formula cells until you add a company there. We suggest this method only if you are creating a template.

If the reference company is changed, the cells with formulas are updated to reflect that company's data. In the current case \$B2 was selected as reference company cell. Reference Company Cell (RCC) remains the same regardless of moving among Tabs.



USER GUIDE - ANALYTICAL WORKSPACE

I.5 Analytical Linker





Below the Reference Company Cell box, you see tabs. By clicking on them you will be able to add data points to the grid relevant to the tab. E.g. you find Balance Sheet items in Financials, while the stock price of companies are in the Market Data Tab.

In the top row you see:

The Search bar: It searches in Financial Screener boxes and Data Points in the respective tab. By clicking on Clear the content of the search box will be deleted;
Standardized/As Reported (available only in the Financials, Ratios and Multiples tabs): Allows you to switch between our global standards (Standardized) and local standards (As reported). In case of local standards you will need to select a standard. The order of the As Reported standard selection, which appears in a popup, is:

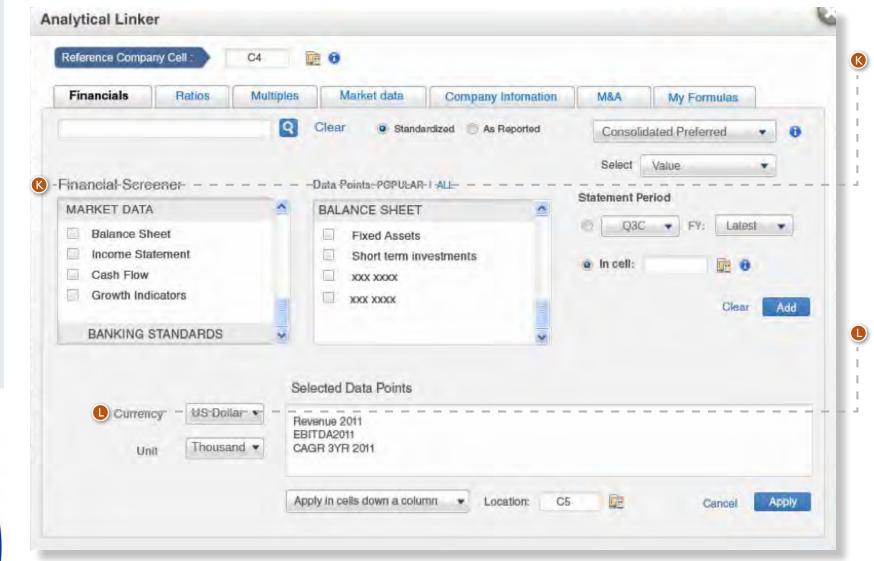
- You select a country. By default it is the country of the company in the reference company cell;
- You select whether you want consolidated/individual/ consolidated preferred financials;
- You select the financial period;
- We display the local standards available and you can select one of them. After this step the popup will close and your selection will be displayed in a button.

Consolidated/Individual dropdown (available only in the Financials, Ratios and Multiples tabs): Allows you to select whether your data point of choice is consolidated, individual or consolidated preferred. Consolidated preferred means you will see consolidated data points for the selected period, if available. If not, you will get individual data points. The default here is consolidated preferred.



USER GUIDE - ANALYTICAL WORKSPACE

I.5 Analytical Linker





It is the select Data Points:

- First you need to select a category in the Financial Screener Box. Then you will see the data points belonging to that category in the Data Points box. You can select any number of these points.
- Example: If you want to select total assets of banks, select EMIS Standardized Format: Bank- Balance Sheet in the Financial Screener and after it Total Assets in the Data Points box.

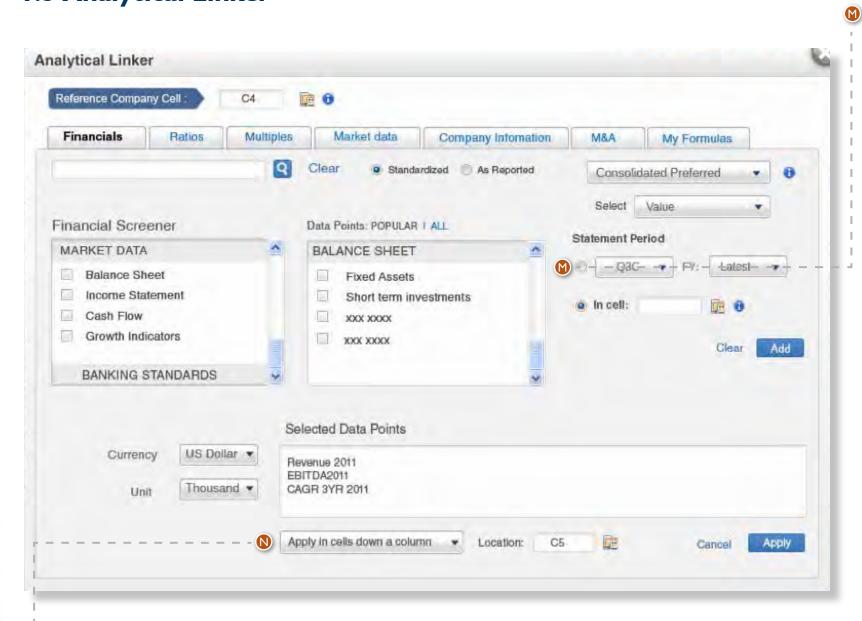
Allows you to select:

- Currency: USD (default), EUR and Local are the options, where local means the local currency of the country in the reference company cell.
- Unit: Ones, Thousands (default) and Millions are the options. Please note that some data points like Earnings per Share or Close Price of a stock are not affected by this selection.



USER GUIDE - ANALYTICAL WORKSPACE

I.5 Analytical Linker



After you have added all formulas, you can choose whether you want to add cells in rows or columns and the location of the cell. Once that is done, click on the Add button, The formulas will be added to the grid and the popup will close.



Allows you to select:

Value/CAGR/Percentage change view (available only for Financials and Ratios tabs).

- The default is value. If you use this, you will simply add the data points to the grid and see their values.
- CAGR (compound annual growth rate): From the selected data points you will calculate a CAGR. You will see here a new dropdown to select length (n) of the formula. 2 years in this case means CAGR for 2011/2009 for instance.
- Percentage change: In this case we will calculate percentage change for the selected data points. Please note that it is a simple dividing, so it is not annual percentage change. I year in this case means 2011/2010 for instance.
- Statement Period (available only for Financials and Ratios tabs): It determines the period of the data points. Latest means the last available financial for the period (FY – fiscal year, HI – first semiannual etc.) you have selected.
- If you choose here the In Cell option, you will need to select a cell in the grid which will determine the period. Please use \$ signs here if you want to fix the cell. Accepted formats are (where L means latest and YYYY should be replaced by the actual year): QIYYYY, Q2YYYY, Q3YYYY, Q3CYYYY, Q4YYYY, HIYYYY,YYYYY, QIL, Q2L, Q3L, Q3CL, Q4L, HIL,YL

Date (available for Market Data and Multiples tabs): The current option is last trade only, the data points in this case are calculated from the last available fiscal year report and the last available full day stock exchange trading data.
After you have selected everything for the formula you want to add, click on the Add button and it will be added to the Selected Data Points Box. In this case data points will be unselected, but everything else will remain the same. You might proceed by adding more formulas from any tabs.

• The Clear option will set everything back to default, but it does not change previously added formulas.



USER GUIDE - ANALYTICAL WORKSPACE

1.5.1 The M&A Tab

Financials	Ra	tios	Multiples	Market data	Comp	oany intomat	ion N	A&A	My Fo	mulas	
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show Deal d	etails when	e Compa	iny was: 🖂 T	farget 🖂 Buye	r 🗆 Selle	ar 🔁	Announce	mant D	inte		
now Dear u	CIGINS WITCH	e compo	ny nas	aiger Duye	- J_ Selie				12 months		
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							 Range 	From	2012-03-03	1.0	
								To	2013-02-05	12	
										Glear	Add
			Select	ted Data Points							
	Currency	US Dolla	11010	nue 2011							
	Unit	Thousan		DA2011 R 3YR 2011							
								œ			

The M&A Tab's layout is unique compared to other tabs. The formula here will show you deals

- in which the company in the reference company cell was the target/buyer/seller. This can be selected by using the checkboxes;
- which were announced in a chosen period, which can be selected in the Announcement Date part of the tab.

After the formula is added, you will see a Details deal in the cell. By clicking on it you will see all deals matching your selection.





USER GUIDE - ANALYTICAL WORKSPACE

A Euromoney Institutional Investor company

I.6 Formula Builder

Financials Ratios	Multip	les Marke	Data	Con	npany Information	1	My Form	ılas
	9	Clear Standardised				- Conse	olidated Prel	ferred
					Select	- Value	e	
Financial Screener		Data Points:						
EMIS Standardised Format: Global	*			×	Statement Period	▼ FY	FY: La	st
Balance Sheet								
Income Statement								
Cash Flow Statement	-							
				-				
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Unit: Thousan	nds	Formula 📵		1			Clear	Add
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Unit: Thousan 7 8 9 (4 5 6 /	nds	Formula 🙃	Name the Formula:	-				



Formula Builder is designed to create your own formulas, which can be used in Analytical Linker. E.g. if you want to create a per capita revenue formula for companies, You can do it here.

Formula Builder works in a similar way as the Analytical Linker except that:

- Here you are building a formula. The data points you add will be part of the formula. You can use the mathematical operations displayed in the buttons between data points;
- The M&A tab is missing here;
- Company Information contains only number of employees;

- further usage;
- The MyFormulas Tab allows you to: • Create new formula groups; • Move formulas between formula groups; • Select any formula for editing; • Add any formula to the current formula by using the Add button. This is useful if you want to combine two formulas; • Rename or delete formulas.

• As reported is not allowed, only standardized financials are available; • At the end you cannot add the formula to the grid, you can only save it for



USER GUIDE - ADVANCED SCREENER

A Euromoney Institutional Investor company

I.I. Landing Page

The Advanced Company Screener is a powerful query tool that allows you to filter our company database by several criteria such as:

- Company Information like industries, geographic location and many more;
- Financials including local standards;
- Ratios;
- Multiples;
- Market Data;
- User defined formulas.

Other key features include:

- Boolean Search (AND, OR, NOT);
- Displaying and exporting any data points you want;
- Building your own screening formulas to find exactly what you need;
- Saving and storing searches, results and formulas to use them later or in other EMIS analytical tools.





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	5 d			al Operating Revenue	Fiscal Year		Resulta Consolc
	2006-12	Sar			1.744 1.64		
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	Petroleum Refine Natural Gas Distr	Sor nes (32411); Pet Isuton (2212); O	t By: Tota	- Total Operating Revenue	2014 2014	Audited Y	Consolc
	Petroleum Refine Natural Gas Distr Grocery and Rela Biomass Electric F	Sor nes (32411); Pet Button (2212); O Ited Product Merc Tower Generation	t By: Tota roleum and Petroleum Pr 4 and Gas Extraction (211) thant Wholesalers (4224 (221117); Wind Electric	- Total Operating Revenue 107,598.00 34,304.00 32,886.57 29,698.00	2014 2014 2013 2014	Audited Y Y	Consolc Cons * Cons
	Petroleum Refine Natural Gas Distr Grocery and Rela Biomass Electric F Petroleum Refine	Sor nies (32411); Pet Buiton (2212); O ited Product Mero Power Generation nies (32411); Pet	t By: Tota roleum and Petroleum Pr I and Gas Extraction (211) hant Wholeselers (4224 (221117): Wind Electric roleum and Petroleum Pr	- Total Operating Revenue 107,598.00 34,304.00 32,836.57 29,698.00 20,538.59	2014 2014 2013 2014 2014	Audited Y Y Y Y	Consolc Cons * Cons Indv Cons Cons
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	Petroleum Refine Natural Gos Distr Grocery and Rela Biomass Electric F Petroleum Refine Other Metal Ore Insurance Carrier Fosel Fuel Electri Petroleum and Pr	Sor nies (32411); Pet faution (2212); O ited Product Merc Power Generation nies (32411); Pet Mining (21229); N ns (5241); Manag c Power Generatio troleum Products	t By: Tota roleum and Petroleum Pr. I and Gas Extraction (211) thant Wholesalers (4224. (221117); Wind Electric roleum and Petroleum Pr. Ionferrous Metal (except. ement of Companies and	- Total Operating Revenue 107, 588, 00 34, 304, 00 32, 836, 57 29, 698, 00 20, 520, 59 21, 414, 00 19, 588, 62	2014 2014 2013 2014 2014 2014 2014 2014 2014 2014	Audited Y Y Y Y Y Y Y	Console Cons Cons Indiv Cons Cons Cons Cons



USER GUIDE - ADVANCED SCREENER

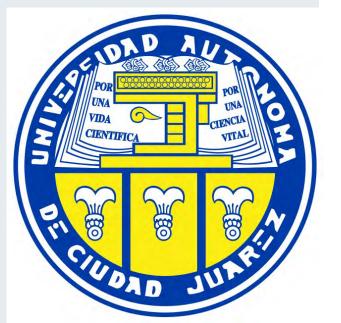
I.2 Left Panel (Screening)

For your screening you can select:

- the currency: USD, EUR or, if there is only one country in the screening, the local currency. The default for one-country screenings is the local currency.
- the unit: one, thousand or million and for INR tens of millions (crore). The default is million.
- Financials are converted to EUR and USD based on IFRS standards. (Balance sheet figures converted with end of period exchange rate, Income Statement items are converted with the period average exchange rate).

The selections affect all screening requiring financials and units except some specific data points like Earnings per Share where the unit is always one.

I	
Add Screening Criteria	
BGN - Million - O	
Company Information	
Financials	S
Ratios	
Multiples	1
Market Data	1
Saved Formulas (3)]
	5 C 1



Screening criteria:

Here you can select screening criteria by clicking on the respective option which will open a slide for further usage. You can select among Company Information, Financials, Ratios, Multiples, Market Data and Saved Formulas.

Screening can only contain data points from one specific financial period, which by default is the latest fiscal year.

B



USER GUIDE - ADVANCED SCREENER

If you select multiple options within a box (e.g. two industries), you will see companies fitting at least one of the selected criteria (having at least one of the two industries you selected). If you select criteria in multiple boxes, the results

I.2.1 Company Information

must meet with all the criteria selected in the boxes. For instance, if you select Poland and India in the Countries and Regions box and USD 100mn as a minimum revenue among Basic Financials, you will see Polish and Indian companies with revenues of over USD 100mn among the results. You can change this rule by using the Boolean Search on the landing page.
Indices can be selected only after you have selected at least one stock exchange.
After you have selected all the criteria you want, click on the Apply button to add them to Screening Criteria. This will close the slideout.

Screening Criteria - Company Inform	nation	6
Regions and Countries	Industries	
Bulgaria	* Select	•
City / State / Country 🕕	NAICS by Alphabet NAICS to Alphabet NAICS	
Operational Status	Listed/Unlisted	
Select	* Select	
Stock Exchanges	Indices	
Select	* Select	
Financial Auditors	Business Description/Pr	oducts
Key Executives	Number of Employees	
	to	
Shareholders	Import	
	Select	•
	Export	
	Select	+





USER GUIDE - ADVANCED SCREENER

1.2.2 Financials

You can filter companies by financials from the last 5 available years.

Dirst you need to choose a standard. By default, our Global Standards (Standardized) is selected. Standardized has 4 options: General (fitting all companies), Non-financial, Banking and Insurance. You can switch between them by clicking on the blue button.

D If you want to filter local standards, which are valid only for one country and usually for specific industries, you need to use the radio button option next to As Reported. In this case you will get a popup below in which you need to select a standard. Please use it from the left to right so that you will only see the standards matching your needs in the last dropdown.

1. Select Country			2. Select Report Type				Kelor	1. It Period		4. Select Standard
idia	-	*	Consolidated Prefered	1.	*	FY	1.	PE LY	*	Financials (Linaudited) - Sta

Standartized CAs Reported	Global Financial Standard - Comm	on Accounts 🛛 🔂 D	
Statement Period	Select:	Data Points: POPULAR ALL	
FY • FY Latest •	G Income Statement	Total operating revenue	to
Consolidated / Individual 🔀			
Consolidated Preffered 🔹			

Every screening can only contain one standard! (B) Currently all screenings can contain one Statement Period, so mixing two years or a quarter and a fiscal year is not possible. The options are:

- minimum and maximum, you can select only one of them if you want. Popular, we will only display the most used items.
- Screening Criteria. This will close the slide-out.



• FY (Fiscal Year), Q1 (first quarter), Q2, Q3, Q4, Q3C (cumulative financials for the first 3 quarters) and HI (first semi-annual). Please note that most companies only have FY financials.

• Last (last available year of financials for any company) and the last 5 available years for that country. Here you can choose whether to screen for individual, consolidated or consolidated preferred financials of companies. Consolidated preferred means that from the selected year you screen for consolidated financials of companies, if available, otherwise you screen individual results.

G Here in the Select dropdown you can choose from Balance Sheet, Income Statement and Cash Flow, depending on the standard selected. In the Data Points dropdown you will see the items relevant to the option selected in the Select dropdown. You will screen for the selected item. If you want to add more items, you can use the Add More button which will allow you to add as many financials filters as you need. The left box in the row is for the minimum amount of the selected financial, the right one is for the maximum. Minimums and maximums are always in the currencies and units you have selected in the left pane of the landing page. You do not need to select both a

G If you select All, you will see all items for the option chosen in the Select dropdown. If you select

• After you have selected all the criteria you want, click on the Apply button to add them to



USER GUIDE - ADVANCED SCREENER

I.2.3 Ratios

Statement Period				Ratio Type		Data Points:			
FY 🔫	FY	Latest	-	Profitability Ratios	+	Return on Assets (ROA)	*	to	%
Consolidated / Indiv	vidual 🚯						_		
Consolidated Pret	ffered		*						
								Add more or	Apply

I.2.3 Multiples

Date Data Points:	
	to



- calculations;



1.2.3 Market Data

arket Data			9
	Data Points:		
	Open Price	•	to
			Add more or Apply
		Data Points:	Data Points:

Ratios work exactly as Financials, but here you can select ratios. Please note that the financial period for Financials and Ratios must be exactly the same.

Multiples work like Financials, except that:

• Here you can select multiples;

• The Date for multiples is always Last meaning that we use the latest available trading data and latest available fiscal year for our

• For the calculations we always use the currency you have selected on the landing page. However, units might differ. E.g. for Market Capitalization we use the unit you have selected, but for smaller values like Earnings per Share the unit is always One.

• You do not have the Select dropdown

Market Data works exactly like Multiples.



USER GUIDE - ADVANCED SCREENER

1.2.3 Saved Formulas

Screening Criteria	- Formulas		8
Formula Formula 1		to	Edit
		Add More or Ap	ply

POR UNA VIDA CIENTIFICA VIDA CIENTIFICA VIDA CIENTIFICA Here you can use your saved formulas for screening. Please note that you still cannot use two or more different standards or periods in screening. The edit button will stop your current screening and navigate you to the Formula Builder with the option to edit the selected formula.



USER GUIDE - ADVANCED SCREENER

A Euromoney Institutional Investor company

I.2 Right Part

In the top row of the right part you see:

- Hide/View Criteria: By clicking here you will either hide or display the screening criteria;
- Save Criteria: By clicking here you can save your current screening criteria and use them later;
- Matches: Your Criteria Matches gives you the number of results for one screening item selected. Cumulative Matches gives you the number of results for the filter and all other filters above selected. Cumulative Matches is disabled, if Boolean Searches is activated;
- Clear All: By clicking here you delete all screening criteria except the country filter, which will be set to the current product's country.

	HIDE	CRITERIA Save Criteria	MATCHES:	YOUR CRITERIA	CUMULATIVE	CLEAR ALI		
1-	Regio	ns and Countries: Bulgaria		10,065	10,065	Edit	Delete	
2-	Liste	d/Unlisted: Listed		201	201			
3 🗸	Total	operating revenue (Y LY - consolidated_pref):	min. BGN 10 Million;	2,450	.93			
4 💌	Asse	ts (Y LY - consolidated_pref): min. BGN 10 Mil	lion, max. BGN 10000 Million	2,537	.91			
5 👻	Retur	n on Assets (ROA) (Y LY - consolidated_pref): min. 1%;	6,535	48			
Qui	ick Prev	dew-of-your results		Bys Total operating rev	1			
				By: Total operating rev	venue — — — — 📼			
Qui	ick Prev Country	riew of your results			▼ Total operating revenue	Fiscal Year	Audited	Cor
Qui Num 1	ick Pres Country BG	Company	Industry Wireless Telecommunications Carrie	rs (except Satellite) (5	1	Fiscal Year		Cor
Qui Num 1	ick Prev Country	riew of your results		rs (except Satellite) (5	▼ Total operating revenue	Fiscal Year 2012	Audited	Cor
Qui Num 1 2	ick Pres Country BG	Company	Industry Wireless Telecommunications Carrie Pharmaceutical and Medicine Manuf	rs (except Satellite) (5 acturing (3254)	 Total operating revenue 869.64 	Fiscal Year 2012 2012	Audited	Cor Cor Cor
Qua Num 1 2 3	Country BG BG	view-of-yous results Company IDMATC AD (БТК АД) IDMSSopharma AD (Софарма АД)	Industry Wireless Telecommunications Carrie Pharmaceutical and Medicine Manuf	rs (except Satellite) (5 acturing (3254) I, and Distribution (22	 ▼ Total operating revenue	Fiscal Year 2012 2012 2012 2012	Audited N N	Cor Cor Cor Ind
Qui Num 1 2 3 4	Country BG BG BG	Verw-of-yous results Company Company Company Company Call (БТК АД) Codeapria AD (Софарна АД) Codeapria AD (ЧЕЗ Разпр	Industry Wireless Telecommunications Carrie Pharmaceutical and Medicine Manut Electric Power Transmission, Contro Management of Companies and En	rs (except Satellite) (5 acturing (3254) I, and Distribution (22 erprises (551)	 ▼ Total operating revenue 869.64 686.75 652.23 	Fiscal Year 2012 2012 2012 2012 2012	Audited N N Y	Cor Cor Ind Cor
Qui Num 1 2 3 4 5	Country BG BG BG BG	Company © @BTC AD (БТК АД) © @Sopharma AD (Софарна АД) © @CEZ Distribution Bulgaria AD (ЧЕЗ Разпр © @Chimimport AD (Хиничіпорт АД)	Industry Wireless Telecommunications Carrie Pharmaceutical and Medicine Manuf Electric Power Transmission, Contro Management of Companies and En Tobacco Manufacturing (3122); Ma	rs (except Satellite) (5 acturing (3254) I, and Distribution (22 erprises (551) nagement of Compani	 Total operating revenue 869.64 686.75 652.23 554.93 	Fiscal Year 2012 2012 2012 2012 2012 2012	Audited N N Y N	Con Con Indi Con
Qui Num 1 2 3 4 5 6	Country BG BG BG BG BG BG	Company © Sopharma AD (Софарма АД) © CEZ Distribution Bulgaria AD (ЧЕЗ Разпр © Chimimport AD (Хининпорт АД) © Chimimport AD (Хининпорт АД) © Chimimport AD (Хининпорт АД)	Industry Wireless Telecommunications Carrie Pharmaceutical and Medicine Manui Electric Power Transmission, Contro Management of Companies and En Tobacco Manufacturing (3122); Ma Chemical and Allied Products Merch	rs (except Satellite) (5 acturing (3254) I, and Distribution (22 erprises (551) hagement of Compani ant Wholesalers (4226)	 ▼ Total operating revenue 869.64 686.75 652.23 554.93 501.51 	Fiscal Year 2012 2012 2012 2012 2012 2012 2012	Audited N N Y N N	Con Con Indi Con Indi Indi Indi
Qui Num 1 2 3 4 5 6 7	Country BG BG BG BG BG BG BG	Company © MBTC AD (БТК АД) © MBTC AD (БТК АД) © MCEZ Distribution Bulgaria AD (ЧЕЗ Разпр © MCEZ Distribution Bulgaria AD (Софарна Трейд	Industry Wireless Telecommunications Carrie Pharmaceutical and Medicine Manui Electric Power Transmission, Contro Management of Companies and En Tobacco Manufacturing (3122); Ma Chemical and Allied Products Merch	rs (except Satellite) (5 acturing (3254) I, and Distribution (22 erprises (551) nagement of Compani ant Wholesalers (4226) I, and Distribution (22	 ▼ Total operating revenue 869.64 686.75 652.23 554.93 501.51 467.12 	Fiscal Year 2012 2012 2012 2012 2012 2012 2012 201	Audited N N Y N N N	Con Con Indi Con Indi Con Indi

- Below the top row you see the screening criteria.
- The dropdowns on the left change the order of criteria, which matters only in case of Boolean Search;
- If you move your mouse over a criterion, you might edit or delete it by clicking on the options in the right part of the row.



- Under the results you see:
- Boolean Search: Here you can add Boolean search terms such as OR, NOT, AND and parentheses like: (1 OR 2) NOT (3 AND 4). To activate your settings, you must click on the refresh button to the right of the Boolean Search Box;
- Customize Columns: This allows you to modify the items you will see, once you get the results. Please find the description in the Customize Columns part of the User Guide;

Get Results: Once you finished the screening, you can get the results by clicking on this button.

- The Quick Preview feature displays a snapshot of your search's results.
- The table is updated automatically;
- The numbers within it are displayed in the currency and unit you have selected in Basic Financials screening;
- By using the dropdown menu above the table you can change the ranking order to any financials/ratios/ valuation figures supported.



USER GUIDE - ADVANCED SCREENER

I.3 Customize Columns

Here you can select the data you would like to see in the results page.

- The default pre-selected options are: Company ranking, Country, Total Revenues, Year of Financials, Audited, Consolidated and the screening options you selected in screening criteria;
- We also select all items you screened for;
- You can select any number of items to be displayed;
- Selected items must be from the same Statement Period and must have the same Consolidated/Individual option chosen;
- If you have screened for any financials, the same standard will be selected here and you will not be able to change it.

Company Info Financials	Ratios Multiples Market Data I Saved Formulas	affect the da you will see.
Standartized As Reported Global Statement Period FY FY Latest Consolidated / Individual Consolidated Preffered	Financial Standard - Common Accounts	selected. In t • Popular/All v • You can sele you click on be added to • De-selection
	Clear All Get Results	 Clear All remo finished selecti the Results Page



tion works in the following way:

ata Points box you see a dropdown menu. The dropdown will ta points you see in this box. E.g. if you select Balance Sheet, Assets etc. In the box on the right you see the items already this example all already selected Balance Sheet Items;

vorks in the same way as in screening;

ct items by clicking in their checkbox and on the right arrow. If the double right arrow, all items from the Data Points box will the right box;

works the opposite way (left arrows).

oves all selected items in the current tab. Once you have ions, click on the Get Results button. This will navigate you to



USER GUIDE - ADVANCED SCREENER

I.3 Results Page

checkboxes next to their names and

click on the Delete Selected Button;

In the results page you will see the companies matching your search criteria. You can change the order of columns by drag-and-dropping them or you might delete them after clicking on their title. Changing the order of companies is also possible by clicking on a column title and choosing ascending or descending order.

	Result	s						O Res	ults figures in: B	GN -	Million	. 0
		HIDE	RITERIA Save Critera			MATCHE	YOUR C	RITERIA,	CUMULATIVE			
	1	Regio	is and Countries: Bulgaria					183	183			
You can Hide or Unhide Search	2.	Total o	perating revenue (Y LY - consolidated_pref): min. BGN 10 Milli	on;				92	92			
Criteria here. Modification is not	3-	Asset	s (%LY -consolidated_pref)-min-BGN-10 Million; — —					-l 147	90			
	Boolean S	earch:										
possible on the result page;	Seenth 1		u. schustermiks				U	Use in A	Inalytical Works	ace	+ Add to	Myttems
	Scree	ning R	esuits									
	P 🔮 Refine	0	ustomize Columns 🛛 [] Copy UR 💦 Delete Selecte S	Expo	n to Screener 📴	Help	1					
You can change surrancies and units	Displaying	companie	s 1 · 90 / 90							page	1 -41	141
You can change currencies and units	Num	Country	Company	Industry	Assets	- Total operating i	Operating profit (EE Prof	fit before incom	N Income tax	Fiscal Year	Audited	Consolidated
here;	1	BG	Petrol AD (Terpon AD)	Petroleum and P	588.00	1,462.00	-16.00	-39.00	-0.52	2012	N	Consolida *
	2	BG	CEZ Electro Bulgaria AD (ЧЕЗ Електро България АД)	Electric Power T	267,00	1,348.00	-1.00	1.00	0.07	2012	N	Individual E
	8	BG	EXETC AD (BTK AC)	Wireless Teleco	1,430.00	870.00	48.00	23.00	2.43	2012	N	Consolida
	E 4	BG	В Energo-Pro Sales AD (Енерга-Про Продажби АД)	Electric Power T	142.00	847.00	0.00	0.00	0.46	2012	Ν	Individual
	5	BG	Sopharma AD (Софарна АД)	Pharmaceutical	748.00	687.00	48.00	41.00	5.07	2012	N	Consolida
If you would like to modify your	6	BG	CEZ Distribution Bulgaria AD (HE3 Pasrpegenerike 5	Electric Power T	838.00	652.00	52.00	52.00	5,25	2012	Y	Individual
, , , , , , , , , , , , , , , , , , , ,	2	BG	Chimimport AD (Newerlopt AD)	Management of	6,037.00	555,00	-155.00	125.00	9.11	2012		Consolida
search or columns displayed, click	8	BG	Seligartabac - Holding AD (Булгартабак - Холдинг	Tobacco Manuf	616.00	502.00	99.00 L	99.00	10.63	2012	<u>N</u>	Consolida
on the Refine on Customize Display	9	BG	Eurohold Bulgaria AD (Еврохолд България АД)	Management of	675.00	478.00	-10.00	-7.00	0.02	2012		Consolida
on the Refine or Customize Display	10	BG	Sopharma Trading AD (Софарна Трейдинг АД)	Chemical and All	218.00	467.00	9.00	9.00		2012		Individual
buttons over the results;	11	BG	Energo Pro Grid AD (Exepro Tipo Mpexo) A(1)	Electric Power T	498.00	+01.00	.14.00	13,00		2012		Individual
	12	BG	Synergon Holding AD (Синерган Холдинг АД)	Management of	415.00	318.00	1.00	-5.00	-0.01	2012		Consolida
	13	BG	CTrace Group Hold AD (Tpeñc Tpyn Xong AD)	Heavy and Civil	209.00	302.00	3,00	1.00	0.58	2012		Consolida
	14	BG	Alcomet AD (Ankonet AD)	Alumina and Alu	214,00	261.00	7.00	4,00	0.44	2012		Individual
	15	BG	BE (HEDShim AC (HEDSLIM A.D.)	Pesticide, Fertili	169.00	258.00	-8.00	-8.00		2012		Consolida
If you would like to remove	Declauro	BG	E 1 - 90 / 90	Banking and Cre			11					
some companies, please use the	Sebawa	up ng/al lie	n er om frøm							page		1.4.4



After you have the list you wanted, click on the Export button to download the data in Excel;

Return to Screener returns you to the screener. In this case your screening filters will be lost. If you want to modify your search, please use the Refine option;

You can use your screening results in Analytical Workspace or add them to Myltems for further utilization;

Flat users might display any number of companies, demo users can view the Top 2,000 companies.



USER GUIDE - ADVANCED SCREENER

I.4 Export



Company Info	Financials	Ratios	Multiples	1	Market I	Data	Saved For	mulas
Standardised O As Repo	rted Global Stand	ard 🕕			Expo	ort to excel av	Select range: vailable for the first 1	▼ 1-1000 0,000 companie
	atest	Income Stateme Points: POPUL	7.55					
Export single period Export multiple periods Consolidated / Individual		Operating profi Profit before in		*	•	🔲 Total o	perating revenue	*
 Consolidated Preferred 		Net Profit		+	4			-

After you click on the Export button, you will see a pop-up. Here you can select the data you want to export by clicking on the checkbox next to them. All columns you viewed in results are selected by default. The popup functions similarly to Customize Columns.

Data can be downloaded in batches of 1,000 with the following limitations:

- Searches with exactly one industry selected have no limitations;
- By any searches not matching 1) the first 10,000 results might be downloaded;
- Demo users can only download a sample file.



USER GUIDE - ADVANCED SCREENER

I.5 Formula Builder

If you have special screening needs, you can build your own screening formulas. The detailed description of the Formula Builder can be found in Analytical Workspace's chapter. Advanced Screener's Formula Builder is only different in the following features:

- I. In Advanced Screener you are allowed to build formulas with As reported data points;
- 2. The formulas here can have only one financial period;
- 3. The units and currencies of the formulas in screening will always be changed to the currencies and units selected in the left pane.



П



USER GUIDE - BENCHMARK

B

I. Key Indicators

Benchmark can be accessed be accessed after selecting an industry from left pane in Industry Analysis Note that Benchmark tab is available only in those countries/industries that have at least five companies with financial data. Also, Benchmark is available only for non-financial industries.

Industry tree will allow for navigation to different industries. Selected industries will be highlighted in this tree. Search box can be used to find a particular industry.

Key Indicators will provide a comprehensive image of selected industry, by showing aggregated data for assets, sales, net profit, number of employees, as well as different financial ratios.

Balance Sheet displays industry aggregated values for total assets, liabilities, shareholders' equity, plus other relevant accounts for a balance sheet statement. Data can be viewed for 5 years history.

ATY EMIS COMPANY MALYSIS	INDUSTRY COUNTRY	A	(+ perc) De	Transfer Second	100.	
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Print and a state of the second state	A	ARTINICA CONTENA	ALVER STATE	tres communes	1 8080973 1	
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mental statements for some particular	Key Indicators	ENERALIE SPINE		income Maternant		D
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	In Instant Brown by	STRATE ADDITION	P. LO Delete sta	anth T& Edit (equals)	Die Clei Dius	-
Agriculture, Forestry, Fishing and Inting (11)	SumiAnwarde Currency	Period	Select Period			
	* Sum * Thousands (PLN)	· Annually	= 5 Selected			
Mining, Quarrying, and Oil and Gas traction (21)		a second st				
	YEAR		-2013	2012	2011	
Utilities (22)	Companies in Industry		14995	11430	11122	
Construction (23)	- Charles - Charles					
the enteries	SUI		2013	2012	2011	
Devectmenteen of Baskmorga (233)	Bales	R R	138.309.208	153,555,857	174,824,361	
News and Call Engineering Contestation	Aoseta Profit	× A	209,564.516	216.856.680	230.240.895	
123-0	Total Shareholders' Equity	R R	65,666,519	73 160 501	76.060.477	
Manufacturing (31)		Nº R				
	GROWN'H ()	100	2013	2012	2011	
Wholesale Trade (42)	Net Saljes Growth Rate %	R R	-9.93%	(12.17%)	8.89%	
Retail Trade (44)	inc / Dec in Assels	IE A	-3.36%	-5.81%	-2.90%	
Transportation and Warehousing (48)	Inc. / Dec.in NetIncome	C A	148.35%	-3,714.06%	-101.82%	
Information (51)	Increasile (Decrease) in Equity	A 21		-3.81%	-1.42%	
and the second second	PROFITMILITY		2013	2012	2011	
Finance and Insurance (52)	Net income / Net Sales	A 20	1,04%	-3.62%	-0.09%	
Real Estate and Rental and Leasing	Return Dn Aakets	A 20	1.23%	-2.56%	-0.05%	
9	Net inclime / Net Worth	12 .8	4.03%	-7.60%	-0.10%	
Professional, Scientific, and Technical	Operational Profit / Sales	N2 A	4.66%	2.78%	3.26%	
rvices (54)	NDEBTEDNESS		2013	2012	2011	
Management of Companies and	Indebte time se	8 .	67.69%	05.26%	65.54%	
terprises (55)	Levelage	18 A	212.78%	196.41%	153.40%	
Administrative and Support and Waste	Total Listilities / Sales	18 A	102.56%	93.58%	89.32%	
anagement and Remediation Services	Current Liabilities / Total Liabilities	R R	61.79%	\$3.25%	\$3,25%	
in the second	EFFCENCY	1	2013	2012	2011	
Educational Services (51)	Days Receivables	2 A	80	86	91	
Health Care and Social Assistance (62)	Days Inventory	R R	150	148	149	



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2010	2009	
7.119.070	215.778.527	
1,001,621	7,000,045	
8,573,921	2.441.824	
2010	2009	
-0.55%	-3.27%	
2.20%	9.27%	
1:28%	19.29%	
\$35%	19.37%	
2010	2009	
4.98%	439%	1
3.37%	3.66%	
W80.01	10.01%	
7.1196	7.70%	
2010	2009	
64.51%	64.33%	
192.53%	191.62%	
95.42%	85.99%	
54.23N	55.87%	
2010	2009	
03	73	
188	171	

Income Statement shows the industry aggregated data for revenues, expenses, profit, and different financial accounts that are part of an income statement.

Cash Flow displays industry aggregated data for net operating cash flow, free cash flow, and other financial accounts that are part of a cash flow statement.

Rankings tab presents all companies that are part of the selected industry, sorted from top company to bottom company.

Data in Key Indicators table

can be viewed either as a sum of all companies present in selected industry, either as an average of all companies. Additionally, data can be viewed in local currency, Euro, or USD, and, depending on the availability of data, in annul or quarterly figures.



USER GUIDE - BENCHMARK

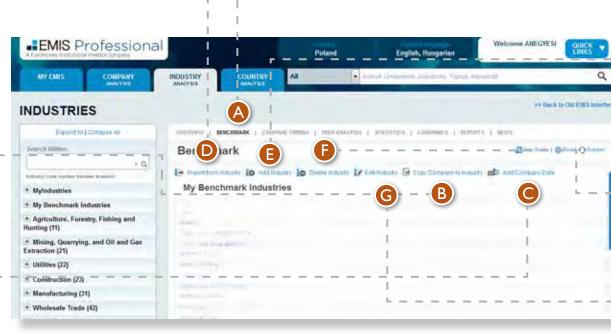
2. My Benchmark Industries

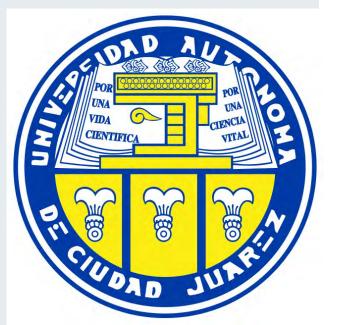
My Benchmark Industries

offers different functionalities that can be used to create an industry which will include desired companies. For example, you need an industry defined on local business rules, and not EMIS industry classification, My Benchmark Industries can be used for this scope.

Copy Company to Industry can be used to copy a company to your own Benchmark industry.

Add Company Data allows you to add a company a Benchmark industry for evaluation purposes. The new company created will be available solely for the user.





Import from Industry can be used to import all companies from an EMIS industry to your Benchmark industry.

D

E

G

Add Industry can be used to create a Benchmark industry.

Delete Industry should be accessed only when you want to remove a Benchmark industry.

Edit Industry allows you to remove particular companies from a Benchmark industry.



USER GUIDE - BENCHMARK

3. Ranking

Industry Ranking: you can select from 26 different financial

criteria, in order to view the ranking of companies. Indicators vary from financial statement accounts like Sales or Assets, to different profitability or efficiency ratios.

EMIS Professiona				Poland		English, Hungarian	Welcon
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+ Agriculture, Forestry, Fishing and	L.	AT Insurance	and and and	er to section to	Contraction of the second	TT AR DESTINATION D	a bagt bourgant to t
	Sales		1	Thousands (PLN)	Annually	+ + Add to He I	Benchmark Industrie
* Mining, Quarrying, and Oil and Gas			10	and hence (and	reminanty.	T Abe to rive	DEDICITIONAL ALTOURING
Extraction (21)	Del la	COMPANIESY	EAR	(10508)	8 2013 -	* # (11438)	# 2012
+ Utilities (22)	TI P	dime 6.4			4-007,702		-6,107-103
and the second sec		eneral S.A	*	-	4,202,767		
Construction (23)	0.1	F Energetyna S.A.		21	3,719,721		3,260,703
Creatingfors (23)	C1 13	anap to a co	×.	4*	2,861,768	2*	4,441,304
Continuation of Buildings (217)	(D) 94	ienas - Minatastal S.A.	*	51	2,500,339	7*	4,135,910
Hawy and Cwillingneering Consistent	E 20	OSA.	×	8*	1.942.457	5*	2.342.257
12341	24	Hope PRICES IN	×.	7*	1.268.520	-7*	1,398,814
Plan - A - C - C - C - C - C - C - C - C - C	and a second	nes4.	W	8*	1,223,884	8*	1.387,525
* Manufacturing (31)	1	ta Ezgal Clembal Balmura Stal.	*	<u>9</u> *	1,178,594	¢*	1,723,703
Wholesale Trade (42)	and a second sec	and a		10*	1,133,470	10*	1,357,881
+ Retail Trade (44)	THE COLOR	T PosterSA	*	11*	1,030.076	20*	630,605
Transportation and Warehousing (48)		tod E.A. is Thermovicies?		12*	955,491 930,516	21* 16*	624,428 645,960
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5	2,992,051	
	4,609,190	
41	3,791,985	
6*	2,765,236	
	1.533.076	
10*	1,474,646	
11*	1,432,058	
40*	401.589	
29*	555.711	
54*	943,696	
13*	250,218	
55*	372.244	
42*	443,595	
25*	570,940	

(B)

Ranking table displays data for the last 5 available years. Also, you can view companies sorted from top to bottom or in reverse order, for any of those 5 years.

EMIS Benchmark Score:

Select the star icon to view the EMIS Benchmark Score for any company.



USER GUIDE - BENCHMARK

4. EMIS Benchmark Score

Company Benchmark Score tab can be accessed either from company level or from Rankings in Industry Benchmark tab.

View details for the period and number of companies taken into account for EMIS Benchmark Score calculation.

EMIS Benchmark Score is calculated with 14 default financial indicators. For detailed methodology about calculation method, please check next page.

(C)





Customize Score offers possibility to add or remove financial indicators and generate a different Benchmark Score.

14 financial indicators are used to calculate EMIS Benchmark Score. Indicators are grouped in 4 categories: Size, Growth, Profitability and Indebtedness.



USER GUIDE - BENCHMARK

A Euromoney Institutional Investor company

5. EMIS Benchmark Score calculation methodology

EMIS Benchmark score is calculated based on a simple average

- of 14 different indicators:
- I. Sales
- 2. Assets
- 3. Profit
- 4. Total Shareholders' Equity
- 5. Net Sales Growth Rate %
- 6. Inc. / Dec. in Assets
- 7. Inc. / Dec.in Net Income
- 8. Increase (Decrease) in Equity
- 9. Net Income / Net Sales
- 10. Return On Assets
- II. Net Income / Net Worth
- 12. Indebtedness
- 13. Leverage
- 14. Total Liabilities / Sales

Additionally, user can customize the Benchmark Score by removing indicators from default selection or by adding new ones (12 more indicators)

- . Operational Profit / Sales
- 2. Current Liabilities / Total Liabilities
- 3. Days Receivables
- 4. Days Inventory
- 5. Suppliers Turnover
- 6. Operational Cycle
- 7. Current Ratio
- 8. Quick Ratio
- 9. Working Capital
- 10. Gross Profit
- II. Other Income
- 12. Total Employee

All indicators are calculated using the ranking of company in industry, which is transformed to a scale where 100 is top position and 1 the lowest position.

As an example, if an industry has 50 companies, sorted by Total Assets from top company to bottom company, then the first company in this ranking will have a score of 100 for Total Assets. Similarly, the second company in this ranking will have a score of 98 for Total Assets – position 2 out of 50 represents a drop of 2 points on a scale of 100.

Or the company from 10th position will have a score of 80 for Total Assets.

So, after calculating all different indicators (Sales, Assets, etc.), EMIS Benchmark Score is calculated as a simple average of the 14 default indicators or of the indicators selected by the user.

As a brief interpretation, the higher the score is, the better the company is positioned in its industry. Additionally, user can see the average positioning of companies in industry below of the EMIS Benchmark Score chart.

All financial accounts present in Benchmark Score are calculated by our team (with credit analysis experience), and are based on local financial data. Basically, Benchmark functionality is based on a global financial template developed by EMIS, and we calculate financial accounts for these template using local data.

This way we ensure a global methodology and option to compare companies across sectors and countries.

Furthermore, all ratios present in Benchmark use same methodology. To check how particular ratios are calculated, you can go to Key Indicators in Benchmark industry page, and on mouse over a ratio you will see the formula used.





USER GUIDE - BENCHMARK

6. How to manage My Benchmark Industries

In order to perform an analysis that requires a customized set of companies, users can create their own industry, add the desired companies, and generate industry aggregated data, rankings and EMIS Benchmark Score.

Step I: Create an industry Go to Industry Tree Menu and select "My Benchmark Industries" MyIndustries My Benchmark Industries Mining, Quarrying, and Oil and Gas

Next, select "**Add Industry**" and input a name for the new industry.

Add Industry	
Provide name for your customised industry:	Add





The new industry will appear in left Industry tree, under My Benchmark Industries. Please note that the new industry will be solely to the user that created the industry.



USER GUIDE - BENCHMARK

Step 2: Add companies to the new industry

Three different functionalities can be used to populate the new industry with companies.

Key Indicators	Balance Sheet	Income Statement	Cash Fl
Your Industry has been created. You	Add Company Data I Import from Inc can now add companies using links at the companies from any industry available in Eff elect a specific company by entering its fisc	MIS	Edit Industry

A."Import from Industry" functionality can be used to import an entire set of companies from an EMIS Industry.

ndustry Name:	
Choose one from the list:	Agriculture, Forestry, Fishing and Hun A Crop Production Oilseed and Grain Farming Rice Farming Vegetable and Melon Farming
	Import from Industry

Find the name of the industry in the list box or use the search form to filter the industries, and press "Import from Industry".

to your industry.

companies.





All companies present in the selected industry will be added

Please note that depending on the number of companies imported to your industry, this operation can take a couple of minutes, period during which you won't see the



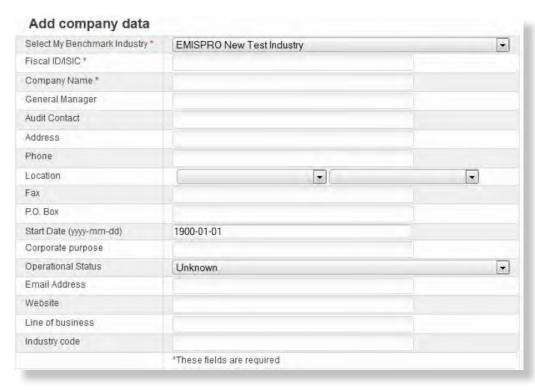
USER GUIDE - BENCHMARK

B."**Copy Company to Industry**" functionality can be used to add only one company to your new industry.

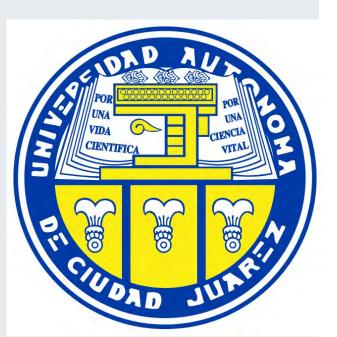
SPRO New Test	Industry 👻		
ndustry			
	MISPRO New Test	MISPRO New Test Industry -	

Searching for a particular company (present in EMIS database) can be done using the fiscal ID. Simply input a valid ID, and "Company Name" will be displayed automatically. Next, select "Copy Company to Industry".

C."**Add Company Data**" functionality can be used to add to your Benchmark industry a company that is not present in EMIS database. Also, this form can be used to add financial data for an existing company, in case this data is missing.



First step input a valid fiscal ID. In case the company exists in our database, then the rest of the fields (Company Name, contact information, or Industry Code) will be automatically populated with proper information. If the company is not present in our database, then you need to add a company name (mandatory field) and contact information (optional fields). Please note that if you add a new company, then it will be vEMISble only to the user that created the company.





USER GUIDE - BENCHMARK

Add Financial Data – you can add data for two different periods (annually, quarterly or monthly). If you want to add more data, simply reuse the "**Add Company Data**" form, using the same fiscal ID.

Cuttency	Thousands (RON)	Thousands (RON)		
Penod	• •			
Balance				
Cash and Banks	0.0	0.0		
Short Term Investments	0.0	0.0		
Customers	0.0	0.0		
-Doubtful Debt	0.0	0.0		
-Provisions	0.0	0.0		
Account Receivables (Trade)	0.0	0.0		
-Raw materials	0.0	0.0		
Work in Process	0.0	0.0		
-Finished Goods	0.0	0.0		
Inventory	0.0	0.0		
Taxes. Contributions Pre Payments	0.0	0.0		
Other Accounts Receivables	0.0	0.0		
Deferred Assets	0.0	00		
Other Current Assets	0.0	0.0		
Current Assets	0.0	0.0		

Note: Financial Data form is checking that data is correct, and Save will be available only if data input does not contain any errors.

Step 3: Edit Industry

This form can be used to remove companies that you don't want to be included in your industry.



	Key Indicators	Balance Sheet	Income Statement	Cash Flow	Rankings
	Key indicators	Balance Sneet	income statement	Cash How	Rankings
Copy	Company to Industry MD Add	Company Data 🕞 Import from H	ndustry 🚺 Add Industry 🚺 Delete Ind	lustry 🕼 Edit Industry	
Edit Ind	ustry				
Selec	Deselect All Delate Sel	acted			
13	24 Din 24 SRL				
(15)	A &Amp S International 2000 SF	RL.			
10	A&Amp S Zimbrul SRL				
10	A.G. Cerchezu SRL				
12	A.G.V Impex SRL				
E)	Abelda SRL				
D	Acrescent SRL				
1	Acvita S. R. L.				
E	Ada Prod Com SRL				
E	Adam Agrorent Srl				
	Adela S. R. L.				
15	Adige S. R. L.				
E	Advidoca SRL				
0	Af 76 Agri SRL				
10	Afiliu Trans Srl				
23	Agermec SRL Pielesti				
0	Agertrans SA				

Simply select the companies you want to be remove and press "**Delete Selected**".



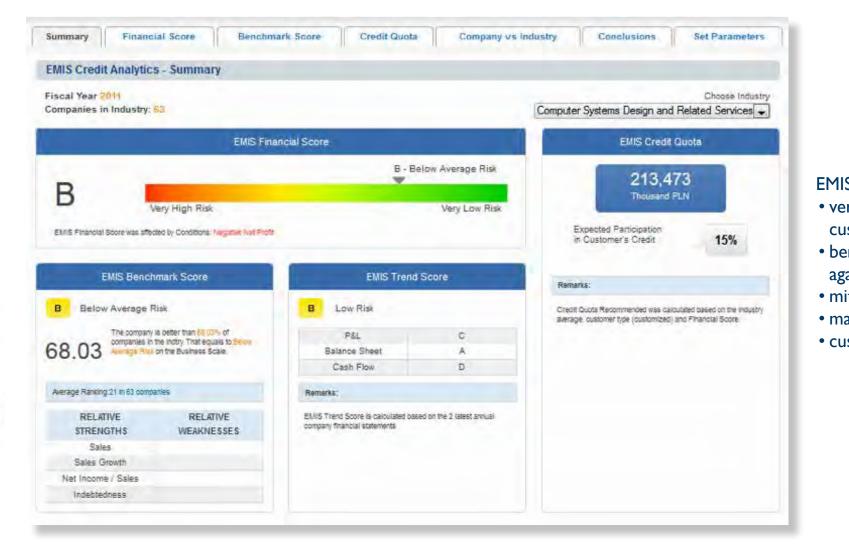
USER GUIDE - EMIS CREDIT ANALYTICS

I.I. Landing Page

EMIS Credit Analytics is a risk assessment model based on the concept of industry benchmark. The scoring mechanism takes into consideration:

- relative performance of the company against the industry;
- analysis of the company's financial statements by key indicators and ratios.

The tool provides a credit risk score and calculates a target credit exposure recommendation for a given business, adjusted by a set of parameters customized by users.





EMIS Credit Analytics allows you to:

• verify the creditworthiness of your

customers;

• benchmark your customers' portfolio

against the industry;

• mitigate counterparty risk;

• manage risk exposure;

• customize the scoring model.



USER GUIDE - EMIS CREDIT ANALYTICS

I.2. Summary Tab

The Summary Tab presents the key results of the scoring process.

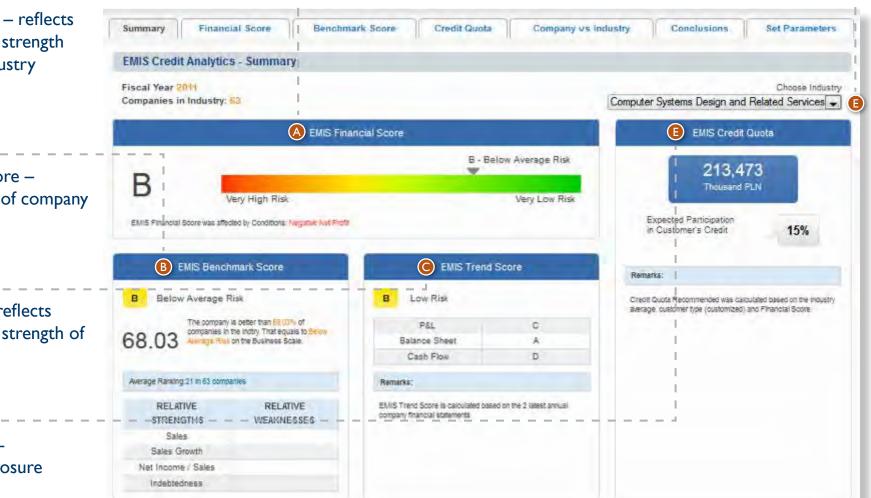
EMIS Financial Score – reflects the internal financial strength and the result of industry benchmarking

EMIS Benchmark Score – reflects the position of company within its sector

EMIS Trend Score – reflects the internal financial strength of the entity

EMIS Credit Quota – maximum credit exposure recommendation.

O





The dropdown list 🕒 allows users to select a sector relevant for the company's main and secondary activities. All industries of a higher level are also available, e.g. if the company is classified as Construction of Buildings (223), Construction (22) is also available in the dropdown list. The default selection is the main activity of the lowest level. If there is more than one main activity, the default option is the first activity displayed in the company profile list. If the Industry is changed on one page, it also affects all other EMIS Credit Analytics pages, where the Industry selection dropdown list is available or the Industry selection is relevant.



USER GUIDE - EMIS CREDIT ANALYTICS

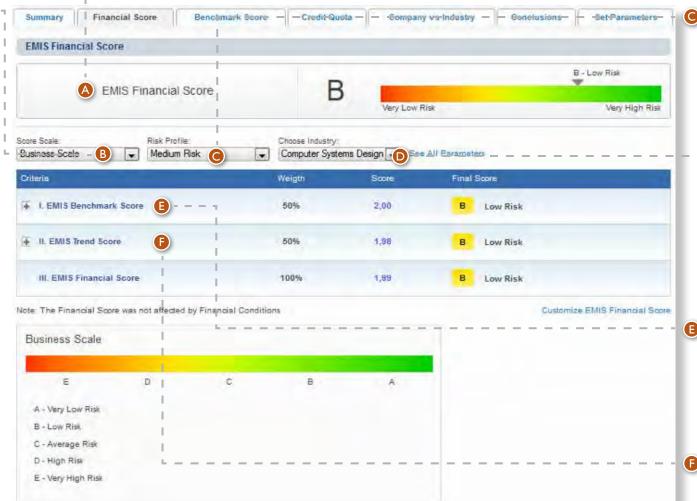
I.3. EMIS Financial Score

EMIS Financial Score – reflects the internal financial strength and the result of industry benchmarking, it is the same score as on the Summary Tab

Score Scale –The user can select between two Score Scales – Financial Scale (8 notches) and Business Scale (5 notches).The Business Scale is selected by default.The notches are presented in the tables below:

Bus	iness	Scale
	Α	Very low risk
2	В	Low risk
3	С	Average risk
4	D	High risk
5	Е	Very high risk

Fina	ncial S	Scale
1	AA	Very low risk
2	Α	Low risk
3	BB	Moderate low risk
4	В	Below average risk
5	CC	Above average risk
6	С	Moderate high risk
7	D	High risk
8	E	Very high risk





Risk Profile – The user can select from

- 3 Risk Profiles:
- Normal Risk;
- High Risk;
- Low Risk.

Normal Risk is the default setting.

The dropdown list
allows users
to select a sector relevant to the
company's main and secondary
activities. All industries of a higher
level are also available, this is the same
dropdown list as on the Summary Tab.

Allows you to look up EMIS Benchmark Score details. The EMIS Benchmark Score functionality is fully described in section 1.4. EMIS Benchmark Score of this manual.

Allows you to look up EMIS Trend Score details



USER GUIDE - EMIS CREDIT ANALYTICS

subsequent p	ribes the percentage parts take in the Finan can be adjusted manua ers section.	cial Score.				uses the s	r assigned to ame scale as
	Criteria		Weigth	Score	Final Score		
	= 1. EMIS Benchmark Score		50%	B 2,00	B Low R	lisk	
		and the second				-	
	SIZE	RANKING	SCORE	GROWTH		RANKING	SCORE
	Sales	1	100	Net Sales Growth Rate	76 .	8	88.89
	Assets	1	100	Inc. / Dec. in Assets		32	50.79
	Profit	1	100	Inc. / Dec.in Net Incom		33	49.21
	Total Shareholders' Equity	1	100	Increase (Decrease) in I	Ednith	27	58.73
	Average Siza	1	100	Average Growth		25	81.9
	PROFITABILITY	RANKING	SCORE	INDEBTEDNESS		RANKING	SCORE
	Net Income / Net Sales	21	68.25	Indebtedness		22	66.67
	Return On Assets	35	48.03	Leverage		24	63.49
	Net Income / Net Worth	42	34.92	Total Liabilities / Sales		48	25.4
	Average Profitability	33	49.73	Average Indebtedness	-	31	51,85
					EMIS		68,03

is used for the Trend Score calculation

The EMIS Benchmark Score functionality is fully described in the section 1.4. EMIS Benchmark Score of this manual.



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EMIS

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USER GUIDE - EMIS CREDIT ANALYTICS

EMIS Trend Score presents 3 tables with indicators, for 3 parts of the financial statement - Balance Sheet, Income Statement and Cash Flow. The selected indicators from all 3 sections are used to calculate the Score.

Each indicator's value is compared to its previous period value to determine the period-over-period change. EMIS Trend Score uses a three-level score of numbers from I to 3. Each indicator will have a number assigned:

- I if the indicator improves;
- 2 if the indicator maintains its trend;
- 3 if the indicator deteriorates.

There is a tolerance range which describes the percentage of change that is tolerated in order to decide on improvement or deterioration. It can be customized in the Set Parameters page.

Each table presents an average value at the bottom that can be any number from 1 to 3. The averages are weighted based on the settings in the Set Parameters page. The final score is also a weighted average.

II. EMIS Trend Score	50%	B 1.	98	В	Low Risk	Q
oring Range 1 - Improves 2 - Maintains (Accordin	a to the Interney with	jin), 3 - Defense	-te			
nung van die 1 - militaties z - mentante twoesan	50%	50%	are			
-84	2011	2012	TOTAL			
Sales Growth	1.	N/A	1			
Operating Profit/Sales	34	N/A	3			
Vet Income/Sales	34	N/A	3			
fotal P&L	2,33	N/A	2,33			
	C	С	Average Risk	D		
BALANCE	2011	2012	TOTAL			
Days Receivables	1.	N/A	1			
Days Inventory	1	N/A	1			
Current Ratio	2.	N/A	2			
ndebtness (Total Assets/Total Liabilites)	2.	N/A	2			
fotal Liabilities/Sales	11	N/A	1			
fotal Balance	1,36	N/A	1,36			
	C	A	Very Low Risk	D		
CASH FLOW	2011	2012	TOTAL			
Cash From Sales	1.	N/A	1			
Cash For Production	3	N/A	3			
Cash For Operation	3.	N/A	3			
Net Operation Cash Generation (NOCG)	34	N/A	3			
Free Cash Flow	3.	N/A	3			
	3.	N/A	3			
Jash Flow After Financial Expenses		N/A	3			
	34					
Cash Flow After Financial Expenses Cash Flow After Financial Reduction in Debt	3	N/A	2			



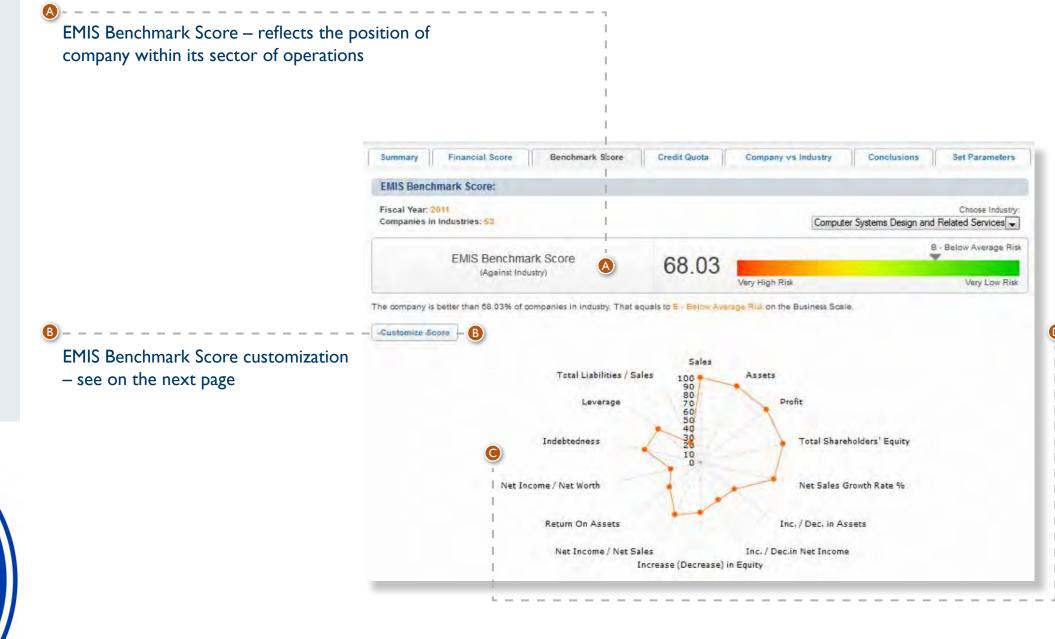
The final Trend Score, as well as the 3 sections' separate scores have their equivalents on the Financial Score letter scale, which are presented after each table, together with text explanations. If there is no data for the period directly preceding the latest period, a Score of 2 will be assigned.

Customize EMIS Trend Score



USER GUIDE - EMIS CREDIT ANALYTICS

I.4. EMIS Benchmark Score





EMIS Benchmark Score radar
 chart – graphical presentation of
 the strengths and weaknesses of
 the analysed company.



USER GUIDE - EMIS CREDIT ANALYTICS

Customize EMIS Benchmark Score Select/Deselect accounts to customize

Sales Net Worth

Inc. / Dec.in Net Income

Return On Assets

Indebtedness Days Receivables

Operational Cycle

Working Capital

Current Liabilities / Total Liabilities

Cancel Apply

Profit Assets Net Sales Growth Rate % Inc. / Dec. in Assets Increase (Decrease) in Equity Net Income / Net Worth Leverage

A

Net Income / Net Sales Operational Profit / Sales Total Liabilities / Sales

Suppliers Turnover Quick Ratio Other Income / Net

Profit

Total Employee

Gross profit / Net sales

Days Inventory

Current Ratio

Reduction in Debt

A The window allows users to select financial parameters that they consider fundamentally important for the benchmarking process in a given industry.





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1.4. EMIS Benchmark Score

A Ranking: shows the rank of a business in the industry by given financial parameters. Score: a number assigned to the ranking. Score is expressed as a number on the 0-100 scale (1 place in the industry scores 100).

SIZE	RANKING A	SCORE	GROWTH	RANKING	SCORE
Sales	1	100	Net Sales Growth Rate %	.8	88.89
Assets	1	100	Inc. / Dec. in Assets	32	50,79
Profit	1	100	Inc. / Dec.in Net Income	33	49.21
Total Shareholders' Equity	1	100	Increase (Decrease) in Equity	27	58.73
Average Sizo	1 RANKING	100.00	Average Growth	25 RANKING	
Average Sizo PROFITABILITY	1 RANKING	100.00 SCORE	Average Growth INDEBTEDNESS	25 RANKING	
PROFITABILITY	RANKING	SCORE	INDEBTEDNESS	RANKING	SCORE 66.67
PROFITABILITY Net Income / Net Sales	RANKING 21	SCORE 68.25	INDEBTEDNESS Indebtedness	RANKING 22	61.90 SCORE 66.67 63.49 25.40

68 03

EMIS Benchmark Score is calculated as an average scoring calculate on the basis of the following sets of financial indicators and ratios:

EMIS Benchmark Score

- Business size;
- Profitability;
- Growth;
- Indebtedness.

	(Against Industry)		00.00		And and a second se			
						Very High Ri	isk.	

CIENTIFICA DAD

EMIS Benchmark Score is first translated to the letter scale, and then from the letter scale to the 1-3 score scale. The assigned 1-3 notch and the letter notch are vEMISble on EMIS Financial Score tab.

Criteria	Weigth	Score	Final	Score
🙀 1. EMIS Benchmark Score	50%	2,00	в	Low

Score: a number assigned to the ranking. Score is expressed as a number on the 0-100 scale (1 place in the industry scores 100).







Translation of EMIS Benchmark Score to the letter scale is conducted on the basis of the below tables:

The translation of EMIS Benchmark Score to the I-3 score scale is conducted on the basis of the below tables:

FINANCIAL SCALE

NOTCH	NORMAL RISK		HIGH RISK		LOW RISK	
AA	70.000	100.000	77.00	100	63	100
Α	60.000	69.999	66.00	76.9989	54.00	62.9991
BB	50.000	59.999	55.00	65.9989	45.00	53.9991
В	40.000	49.999	44.00	54.9989	36.00	44.9991
CC	30.000	39.999	33.00	43.9989	27.00	35.9991
С	20.000	29.999	22.00	32.9989	18.00	26.9991
D	10.000	19.999	11.00	21.9989	9.00	17.9991
E	0.000	9.999	-	10.9989	-	8.9991

FINANCIAL SCALE

CATEGORY	NORMAL RISK	HIGH RISK	LOW RISK
AA	I.500	1.35	1.65
A	I.700	1.53	I.87
BB	2.000	1.8	2.2
В	2.300	2.07	2.53
CC	2.450	2.205	2.695
С	2.650	2.385	2.915
D	2.850	2.565	3.000
E	3.000	3	3.00

BUSINESS SCALE

NOTCH	NORMAL RISK		HIGH RISK		LOW RISK	
Α	70.000	100.000	77.00	100	63	100
В	59.999	69.999	66.00	76.9989	54.00	62.9991
С	39.999	59.998	44.00	65.9978	36.00	53.9982
D	10.000	39.998	11.00	43.9978	9.00	35.9982
Е	0.000	9.999	-	10.9989	-	8.9991

BUSINESS SCALE

CATEGORY	NORMAL RISK	HIGH RISK	LOW RISK
A	I.500	1.35	I.65
В	2.000	1.8	2.2
С	2.650	2.385	2.915
D	2.850	2.565	3
E	3.000	3	3





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I.4. EMIS Credit Quota

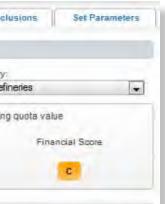
- EMIS Credit Quota target credit exposure recommended by EMIS
- Oustomer Type place to define the level of participation in customer's payables

Parameter	Percentage
Special Customer	50%
High Participation	30%
Medium Participation	15%
Low Participation	10%
New Customer	3%
Other	Value inserted by the user

- Choose Industry select industry for benchmarking
- The table is divided in 3 parts: I. Parameters related to Suppliers account (Accounts Payable) 2. Cycle and turnover parameters 3. Parameters related to Financial Liabilities account

	line line	and the second s	0	
Credit Quota				
Fiscal-Year 2011		Customer Type:	Choose Industry:	
Companies in Industry: 5		B Medium Participation	CPetroleum Refinerie	•
		Key p	arameters affecting qui	ota value
EMIS Credit Quota	1.882,778 Thousand PLN	Participation in cre	dit	Financial Score
		15%	1	C
verage Credit Based on Industry:		D	E C	How To Read This T
COMPANY INDICATORS	VALUE	INDUSTRY MULTIPLIERS	% MAX	CALCULATED CREDI
Assets	58,731,478	Suppliers / Assets	33.86%	19,767,31
Net worth	26,795,683	Suppliers / Net worth	75.83%	20,588,12
Tangible Net Worth	26,798,683	Suppliers / Tarigible Net Worth	75.83%	20,588,12
Net Sales	107,979,729	Suppliers / Net Sales	19.17%	20,703,21
Cost of Goods Sold	100,784,703	Suppliers / Cost of Goods Sold	20.65%	20,816,8k
Operating Profit	2,088,472	Suppliers / Operating Profit	781.69%	16,153,3]
Net Profit	2,383,397	Suppliers / Nel Profit	831.05%	19,641,08
SUPPLIERS	19,812,793	1		1
Net Sales	107,979,729	Financial Liabilities / Net Sales	0.00%	1
Assets	58,731,478	Financial Liabities / Assets	0.00%	1
FINANCIAL LIABILITIES	0		1	
Operating Cycle	85	Operating Cycle	89	26,019,02
Suppliers Turnaver	71	Suppliers Tumpver	.74	20,816,81
			based on Industry	H 16,735,80





The first two columns contain Company data – account name and the corresponding account value. There are also Suppliers and Financial Liabilities accounts for the Company for reference – they are not used in the calculation.

Industry average for given multiplier.

G Calculated credit – it is calculated on the basis of the company financial parameters and the industry average value for the given multiplier.

 Average credit based on industry - figure calculated as the average of calculated credits per each financial parameter.



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I.4. EMIS Credit Quota

O Customization box – users can set up industry, customer type, Credit Quota Calculation scale and risk profile here. Calculation graph: AVERAGE CREDIT (Based On Industry) 16,735,805 Base figure – average credit CALCULATED CREDIT Customize Calculation: (A) calculated on the basis of (Average X Participation) Choose Industry: 2,510,371industry multipliers. **Petroleum Refineries** -EXPECTED PARTICIPATION (In Customer's Credit) Customer Type: Medium Participation -15% Х Participation adjustment – Rating Scale: **Business Scale** managed by customer type set up Risk Profile: QUOTA ADJUSTMENTS FINANCIAL SCORE menu. Medium Risk 0.75 Score Multipliers Financial score adjustment – QUOTA ADJUSTMENT'S ACCORDING TO THE FINAL SCORE BUSINESS SCALE MULTIPLIERS correction reflecting the internal Expanded Quota 2 Normal Quota financial strength of the entity. Reduced Quota C. 0.75 D 0.5 0. No Quota



Figure after the participation adjustment.

Financial score adjustment factor. The tables below present all the combinations of adjustment factors depending on the scale.

Financial Scale Ad- justments	Notch	Factor
Expanded	AA	2
Quota	A	1.5
Normal Quota	BB	I
	В	0.8
Reduced Quota	CC	0.6
2.00tu	С	0.4
	D	0.2
No Quota	E	0

Business Scale Ad- justments	Notch	Factor
Expanded	А	2
Quota	В	I
Reduced	С	0.75
Quota No Quota	D	0.5
No Quota	E	0

EMIS Credit Quota – target credit exposure recommended by EMIS, final figure.





A Euromoney Institutional Investor company

I.5. Company vs Industry I.5.I. Company vs Industry – Key Stats

The Company vs Industry section is built up by the following subsections:

- Key Stats;
- Income Statement;
- Balance Sheet;
- Cash Flow.

At the top of Company vs Industry pages there are:

¹ Reporting Period dropdown

© Currency selection dropdown (available only on Key Stats page)

- Industry selection dropdown
- Download to Excel icon

The Key Stats (2) page has the standard elements plus the Currency dropdown. The upper part shows the Reporting Details section, which is a collapse/expand section, collapsed by default. It contains the following information for the 4-year period of company data:

- Statement Type: shows the kind of financial statement Individual or Consolidated;
- Audited: shows if the Financial statement is Audited or Non Audited;
- Provider: Display Source name;
- Companies in Industry: shows the number of companies in the industry for each year;
- EMIS Benchmark Score: shows the score for the company for each year.

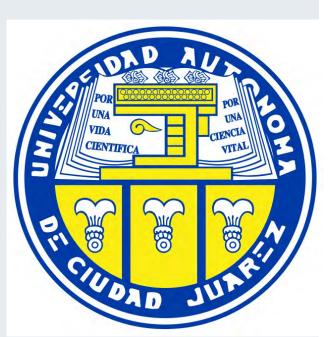


SIZE G	
Sales	15
Assets	22
Profit	16
Total Shareholders' Equity	160
Average Size Position	

GROWTH	2011 INDUSTR
Net Sales Growth Rate %	348.
Inc / Dec. In Assets	508.
Inc. / Dec.in Net Income	352
Increase (Decrease) In Equity	589.
Average Growth Position	

- REPORTING DETAILS	
Statement type	
Audited	
Provider	
Companies in Industry:	
EMIS Benchmark Score	

Below Reporting Details there is a table with data that contains one-year data for the Industry and four-year data for the company. The first column shows Indicators' names . The second column displays Industry average for the latest year . The next columns . Show Company data. The last row of each table contains the Average Company Ranking of all the Rankings for individual indicators. When the user hovers the mouse over an indicator's name, it shows a detailed formula of calculation.



re	Credit Quota	Compa	ny vs Industry	Conclusio	ons Set	Parameters
			Choo	se industry		
			Con	nputer Systems D	esign and Relat	ed Services 👻
					E	Download to
						Connicad to [4]
	201		201	10	200	o.
	VALUE	RANKING	VALUE		VALUE	RANKING
RY						
7.007	4,977.000	Э.	3,262,900	1	3,079,268	
7,331	9,483,800		8,485,900	1	5.748,458	9
0,218	397,100	·1	414,300	.1	373,365	-
0,782	7,052,900	1	6,341,100	1	4,351,316	
		1		1		
	201	1	201	0	200	9
44	VALUE	RANKING	VALUE	RANKING	VALUE	RANKING
5.5196	52 53%	8	5,98%	224	9.95%	148
.56%	12.02%	32	47.27%	81	0.35%	238
2.0.2%	-4 15%	33	10.98%	208	18.10%	143
178%	11.23%	27	45.73%	77	15.03%	145

2011	2010	2009
Consolidated	Consolidated	Consolidated
Audited	Audied	Audited
CorporateDB/Notoria	CorporateOB/Notonia	CorporateDB/Notoria
63	498	532
68.03	70.68	71.20

25

148



1.5.2. Company vs Industry - Income Statement, Balance Sheet, **Cash Flow**

Benchmark Score

2011

2011

Credit Quota

Summary

Reporting Period

Annual Table **Financial Score**

Company Vs Industry - Income Statement

.

Charts

Reporting Details



Set Parameters

Downidad to

Conclusions

Computer Systems Design and Related Services

Choose Industry

Each page has two views, which are controlled by a toggle buttons 🔕 : • table with 3-year company and industry data, showing vertical or/and horizontal analysis;

Table view:

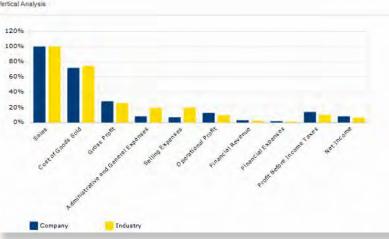
dustry columns display vertical analysis data (V%) and is data (H%).

OPERATING PROFIT		USTRY		IPANY	INDU		COM		INDUST		COMP	and the second se	The next column
	1/96	11%	V%	H94	V%	H%	V%	H%	V%	H%	V%	H%	
Sales	100.00%	348.51%	100.00%	52.53%	100.00%	12.50%	100.00%	5.98%	100.00%	0%	100.00%	0%	always 2 columns
Cost Of Goods Sold	74.77%	470.33%	72.03%	83.47%	58.54%	15.46%	67,18%	7.94%	58.55%	0%	65.95%	0%	
Groas Profit	25.23%	171.08%	28.00%	30.15%	41.40%	7,34%	32.82%	2,13%	43,45%	05	34.05%	0%	
Administrative And General Expenses	19.07%	171.30%	8,04%	41.38%	31.39%	4.27%	8.67%	-5.38%	33.87%	0%	9.82%	0%	Company and Indu
Selling Expenses	19.66%	410.21%	7.01%	57.39%	17.21%	-5.73%	0.80%	0.45%	20.54%	2%	7.17%	-0%	
Operational Profit	9,40%	408.19%	12.95%	13.87%	8.29%	19.48%	17.35%	7.72%	7,81%	0%	17.07%	0%	horizontal analysis
	2	1011	20	011	20	10	20-	0	2000	0	200	9	
NON OPERATING INCOME	IND	USTRY	CON	IPANY	INDU	STRY	Company V	s Industry	Income State	ment			
	V%	H%	V%	H%	V35	H%	Reporting perior	d:					Choose Industry
Total Non-operating Revenue	2.88%	1,317.80%	3.16%	182.55%	0.84%	-20.991	Annual						Computer Systems Design and
Financial Revenue	2.66%	1,317.60%	3.16%	182,55%	0.84%	-20,995	Table	Charts					
Total Non-operating Expenses	1.57%	452,59%	1,78%	-31.43%	1.27%	-2.951							
Financial Expenses	1.57%	452.59%	1.78%	-31.43%	1.27%	-2,951	Vertical Analysi	s					
Profit Before Income Taxes	10,25%	480,18%	14,35%	44.55%	7.89%	18.481							
					_		120%						
							100%						
							80%		-				
							6.000						

2010

Company vs Industry

Chart view:





• charts with horizontal and vertical analysis.

• On the left there is a table with relevant indicators for the Company and Industry. The first column shows Indicators' names 🔒. nns display 3-year Industry and Company data. There are ins for one year, one for Company, and one for Industry 🥯.





A Euromoney Institutional Investor company

I.4. Conclusions

The Conclusions page is a ready-to-print one page report that is also available as a separate page online.

It has the Industry dropdown list for quick toggle between the selected company's activities.

NIP 5220003782	Head	quarters		Tel: (0+17) 875	-54-00
	ul. Of	ichowa 14		Fax: (0-17) 87	6-54-06
	35-32	22 Rzeszow; Podkarpad	kie	Email: info@s	asse co.pl
		Asseco P	oland S.A		
		EMIS Gred	lit Analytics		
					Date 2013, 25 0
					of Asseco Poland S.A. is the result of sign and Related Services" industry
					B Low Risk
EMIS Ben	chmark Score	00	0.0		*
	inst Industry)	68.0	U3 Very H Risk		Very Low Risk
			FUR		
Choose Industry: Computer Syste	ems Design and Related Se	ervices			
Note: Companies classified in "(complete details of the compan			s" are not necessar	ily direct competitors. P	lease refer to Benchmark Ranking for
		no within its industry in	different financial	ratios of Size, Profitabl	lity, Growth, Indebtness, Efficiency an
		SCORE			
Liquidity Ratios. In the result it is	s important to note:	a contra a contra t			
Liquidity Ratios. In the result it in RELATIVE STRENGTHS	s important to note: RANKING	SCORE			
Liquidity Ratios. In the result it in RELATIVE STRENGTHS Sales	s important to note: RANKING 1	SCORE 100			
Liquidity Ratios. In the result it is RELATIVE STRENGTHS Sales Sales Growth	s important to note: RANKING 1 8	SCORE 100 88.89			
Liquidity Ratios. In the result it is RELATIVE STRENGTHS Sales Sales Sales Growth Net Income / Sales Indebtedness EMIS Benchmark Score contribu	s important to note: RANKING 1 8 21 22	SCORE 100 88.89 88.25 86.87		olutiuon versus previous	s period of Profit & Loss, Belance She
Liquidity Ratios. In the result it is RELATIVE STRENGTHS Sales Sales Sales Growth Net Income / Sales Indebtedness EMIS Benchmark Score contribu	s important to note: RANKING 1 8 21 22	SCORE 100 88.89 88.25 86.87 core The other 50% is		olutivon versus previous	s period of Profit & Loss, Belance She
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Liquidity Retios. In the result it is RELATIVE STRENGTHS Sales Sales Sales Growth Net Income / Sales Indebtedness EMIS Benchmark Score contribu- and Cash Flow Statement	s important to note: RANKING 1 8 21 22 utes 50% to the Financial Su EMIS TREND SCO Profit & Loss Balance Sheet Cash Flow Statem	SCORE 100 88.89 68.25 88.87 core: The other 50% is	represented by ev	C A D	B - Low Risk
Liquidity Ratios. In the result it is RELATIVE STRENGTHS Sales Sales Sales Growth Net Income / Sales Indebtedness EMIS Benchmark Score contribu- and Cash Flow Statement EMIS Fir	s important to note: RANKING 1 8 21 22 utes 50% to the Financial Su EMIS TREND SCC Profit & Loss Balance Sheet Cash Flow Statem Dancial Score	SCORE 100 88.89 68.25 86.67 core. The other 50% is DRE	represented by ev	C A D	B - Low Risk Very High
Liquidity Ratios. In the result it is RELATIVE STRENGTHS Sales Sales Sales Sales Sales Indebtedness EMIS Benchmark Score contribut and Cash Flow Statement EMIS Fire Note: The Financial Score is no Based on the average credit que	s important to note:	SCORE 100 88.89 68.25 86.87 core: The other 50% is DRE tent Conditions (see Faram nputer Systems Desig	represented by ev Very Lov Neters).	C A D	B - Low Risk Very High
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Liquidity Ratios. In the result it is RELATIVE STRENGTHS Sales Sales Sales Sales Sales Indebtedness EMIS Benchmark Score contribu and Cash Flow Statement EMIS Fit Note: The Financial Score is no Based on the average credit que participation in the company's p	s important to note:	SCORE 100 88.85 68.25 66.87 core The other 50% is ORE tent Conditions (see Faram nputer Systems Design nded credit quote is 21	vepresented by ev Very Lov Very Lov neters). In and Related Set 13,473	C A D V Risk	B - Low Risk Very High Risk S Financial Score of B and an exped

RELATIVE STRENGTHS	RANKING	SCORE
Sales	1	100
Sales Growth	8	88.89
Net Income / Sales	21	68.25
Indahladahan	27	88.87

Profit & Loss		ç
Balance Sheet		A
Cash Flow Statement		D
MIS Financial Score	B	w Risk

Participation in credit	213,473	EMIS Credit Quota
15%	Thousand PLN.	(Score adjusted)





USER GUIDE - EMIS CREDIT ANALYTICS

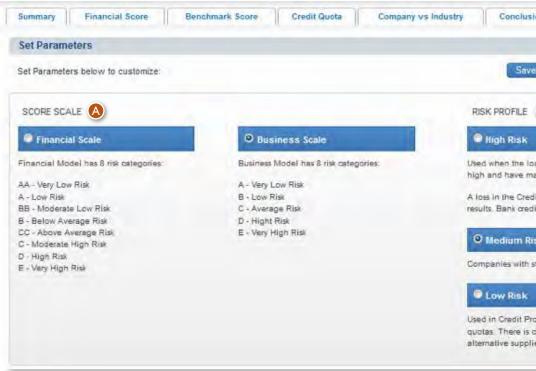
I.4. Set Parameters

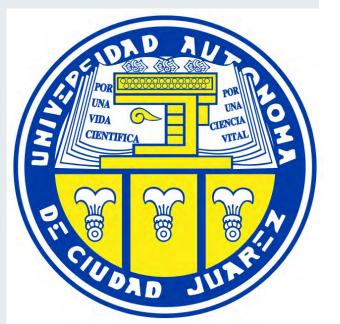
The Set Parameters page allows users to customize some of the settings of the EMIS Financial Score, as well as Score Scales and Risk Profiles.

The page is divided into two parts:

- I. Score Scales and Risk Profiles
- 2. EMIS Financial Score parameters

Score Scales: users can choose between two Score Scales: Business Scale (set as default) and Financial Scale. These settings affect all pages where the letter scale is displayed.





sions Set Parameters	
ve Set back to default	ł
B	I
oan amounts Are relatively najor deadline.	l
dit would seriously affect the dited to more than 36 months	
lisk	
standard risk	I
rovider Relatively low credit dient Dependency and/or few lies.	I

Bisk Profiles: the user can choose between three Risk Profiles: High Risk, Medium Risk (set as default) and Low Risk. These settings affect EMIS Trend Score and EMIS Financial Score calculations (translation of the scores between different scales).



EMIS Financial Score

A Euromoney Institutional Investor company

1.4. Set Parameters

EMIS Trend Score

NUMBER OF CONTRACTOR			Team Teamport Stand		
VERTICAL WEIGHTING	Prior Periods	Interim Figures	FINANCIAL CONDITIONS		
P&L	*	36	Selection Condition		3
Sales Growth	12	17	V Negative Net Income	(Loss)	B
Operating Profit	12	15	V Negative Operating F	Profit	C
Net Profit	12	14	Negative Net Worth		E
P&L Sub total	36	46	Negative Operating 0	Cash Generation	C
		10	Vegative Cash Flow		c
Balance			Vegative Cash Flow	alter Financial Costs	C
Days Receivables	10	14			-
Days Inventory	10	13			_
Current Ratio	8	9	FINAL WEIGHTING		
Indebtness	8	9			
Indebtedness/sales	8	9	and a second sec	EMIS Trend Score	
Balance Sub Total	44	54	Score %	5	
			50	50	
Cash Flow			50	50	
Cash from Sales	2				
Cash for Production	2			Save Se	t back
Cash for Operations	2				Mental Manager
Operating Cash Generation	5				
Free Cash Flow	3				
Cash Flow After Fin Ex	2				
Cash Flow After Fin Result	2				
Reduction in Debt	2				
Cash Flow Sub Total	20				
Total Vertical Weights	100	100			

numbers.

Score

score v v v

100

to default

After saving, the parameters should be applied to all other company profiles the user vEMISts, and also remain as changed when the user logs out and then logs in for another session.

Vertical weighting – it describes how much each parameter weights when calculating EMIS Trend Score average. All vertical weights must sum up to 100%. If the user enters numbers that do not sum up, he will see a dialog box saying "Please make sure all vertical weights sum up to 100%" and relevant boxes will be highlighted.



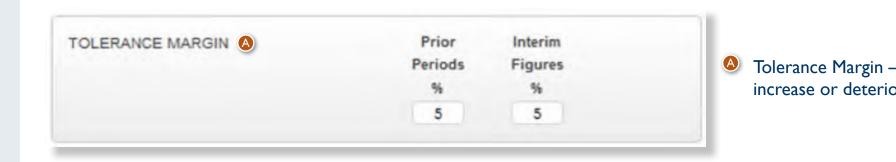
• White boxes (are editable fields in which the user can type their own)

• Blue boxes ¹/₁ show total weight for each of the financial statement part. • Black boxes 😉 show the total 100% that other boxes need to sum up to. • Save button 🕑 saves the settings for all companies in EMIS, for the particular user profile. If there is no profile and the user is a site/intranet user, the settings are remembered until the user logs out.



USER GUIDE - EMIS CREDIT ANALYTICS

I.4. Set Parameters



Selection Condition	Sc	ore
V Negative Net Income(Loss)	C	-
V Negative Operating Profit	C	-
V Negative Net Worth	E	-
V Negative Operating Cash Generation	C	-
Vegative Cash Flow	C	-
V Negative Cash Flow after Financial Costs	C	-

Financial Conditions – there is a list of conditions that affect both EMIS Trend Score and final EMIS Financial Score. They define the maximum score that can be assigned given that the condition is met. The user can customize the maximum score, by choosing the letter from the dropdown list that is available next to each Condition. The Conditions can be deactivated by unchecking the check box on the left of each Condition.



O Tolerance Margin – defines the maximum percentage each indicator can increase or deteriorate to have a score of 2 assigned.

EMIS

USER GUIDE – EQUITY CHARTS

A Euromoney Institutional Investor company



CIENTIFIC VITAI LOAD

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COMPL.	12(66.22.06.26) (2)
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an Querra	The Lowers
CLIME	VOLUME
N 1999	2011;14(3,0)(1
6.0636	90,510,000
2.64	41.511.000
6.0	21.775.709
3.14	10,940,100
10.00	18.(73.859
20.00	16,100,000
8.43	18,104,200
25.04	14,554,900
1.44	13,495,809
AssetCine Presidents 2	creates Data International (22)

Symbol lookup: Allows you to search for any quote or index present on the local stock exchange.

Quick Links:

You can quickly navigate to view different market segments or view market summary and comments for the previous day.

EMIS

USER GUIDE – EQUITY CHARTS

A Euromoney Institutional Investor company

Company/Index Name: Below the company or index name you can view details about the last trading day.

Compare: This option allows you to view evolution of two or more quotes or indices. Simply click on compare button, and input the name of the next quote you would like to see. Please note that this type of comparison will work only with a line chart type.

Overlays: For company quotes, you can add to the chart news from different publications or news by topic, like financial results, corporate changes, ownership changes or investor relationship reports.





Chart type: You can modify the chart type, by choosing one of these options: line chart, area chart, step chart, or OHLC chart.

Quote Indicators: Table presents information about last year of trading: minimum and maximum quotation, percentage change in one year, or percentage change since the beginning of the year.

Quote History: You can view last 5 trading days, or you can export the full history for any quote or index.



USER GUIDE - COMPANY PROFILES

A Euromoney Institutional Investor company

I. Sample Company Profile

Search for another company profile: this functionality allows you to quickly navigate to another company tear sheet.

Left Pane Menu: this menu shows you all the available sub-tabs for the subject company.

Quick links to Company Tear Sheet

Report Builder: allows you to create a downloadable report of the subject company.

Add to Myltems: allows you to quickly save company in "MyCompanies" section.

Add to MyCompanyAlerts: allows you to quickly access your saved company alerts.

Company Profile: Access company tear sheets containing in-depth information including business description, financial information, competitors, deals, news or analysis. Company profile information is structured based on different user needs. Changing between tear sheets can be done by accessing MyEMIS-MyAccount.



Name: Mazowieckie: Mi





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Report Build	+ Add to MyEMIS
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Quote Chart and Quote Summary: allows you to quickly view latest trading information with details about price, performance in one year, market capitalization, or enterprise value.

Financials and Key Stats:

allows you to view the latest financial picture of the subject company. Also, by selecting accounts in the table, you can chart data for the latest four similar periods. Press and hold CTRL while selecting for charting up to three accounts.

Review the rest of the company tear sheet to find out information about **Company Description**, **Main Products, Competitors, Financial Documents and Annual Reports, Research, Executives, Shareholders**, and much more.

EMIS Benchmark Score: preview latest score for the company, and 3 of the 14 indicators used to calculated EMIS Benchmark Score. For more details about EMIS Benchmark Score, please check the Benchmark guide.



USER GUIDE - COMPANY PROFILES

2. Competitors

Top | Closest: allows you to view either subject company plus top 10 companies of the selected industry, either subject company plus nearest 5 bigger companies and nearest 5 smaller companies. Please note that the option "Closest" is relevant only for small and medium-sized companies.

THE EMISPRO	Country	Poland (Language 1	English Edit			EMAIL ALERTS	Your Account	• Service
A Hudset of fail Emerging Marinets	Bea	rch Companies. I	ndustries, Topics	, Keywoeds	_			
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Search for another company GO	QUICK SCREEKER	ADVANCED SCREEKS	R) AMALYTICAL	WORKSPACE L	DCAL DATABASES	EQUITY CHARTS	REPORTS	NEWS
	PKN ORL	EN S.A.						
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MyCompanies	Photle-Updated: No.	ember til 2010				(iii) Reports	Bunder + Ada	d to Mylte
- Company Summary								
Company Tear Sneet	Top Closest					CURRE	NCY: PLN USC) EUR (F
NAIGS Classification Long Business Description Offices	COMPANY -	TOTAL OPERATING REVENUE	OPERATING —PROSIT (EBIS)	HET -PROFIT[LOSS]	RETURN ON ASSETS (ROA)- (%)	RETURN ON EQUITY (ROE)-	PRICE PER EATMING(%)	EAR PER-
Compatitora	THOUDRLEU SH.	120.827.951	2.024,371	2 169 990	4.12	761	3.76	5.07
Ownership Detwin	Grupe E070S S.A.	33,237,275	301.073	922,970	4.60	10.10	5.80	7.11
Attiliates and related companies Key Executives	LOTOS Aufait Sp. 1. 9.0	2,163.525	163,301	169,613	39,07	65.74	NIA	
Financial Statements	ORLEN ASPALT	1.793.908	65.133	50.961	20.80	29.26	Nia	
Financial Documents/Annual	ORLEN DR.	1,271,944	3,851	9,173	1.50	2.82	248A	
Reports	RAFINERIA TRZEBINIA S.A.	1,269,363	41,935	33,883	5,51	9.31	1914	
Equity Charts	LOTOSOLSA	796,405	53.304	39.397	21.96	43.36	NIA	
+ Quick Comparables	POLISKI ASFALT	770,807	47,212	30.914	12.69	35.65	AUA	
+ EMIS DealWatch Deals	Sp.20.0.	and also						
Corporate Actions	LOTOS- BIOPALIWA Sp. z	533,312	57.502	61,312	29.72	58.76	PAIA	
+ Reports	00							
+ Ratings	WRATISLAVIA BIO RAFINERIA	485,935	39,938 -4.016	27,821	15.41	106.78	NW ENA	
+ EMIS Credit Analytics	JEDLICZE S.A.	410,247	-4.010	-8,124	2.94	-0.31	Card I	
* News	Hick- online 14 Theory	915).						
+ More Information								





Industry drop down: allows you to change the sector for those cases when the subject company has two or more main activities.

Table of companies is sorted based on values for Total Operating Revenue. We display data based on its availability.



USER GUIDE - COMPANY PROFILES

A Euromoney Institutional Investor company

3. Left Pane Menu	A MyCompanies: here you can view companies that you have saved using
	Business Description, Offices, Competitors, Key Executives or Sharehold
Expand All Collapse All	Financial Statements: you can quickly access different sections of fi Income Statement, Balance Sheet, Cash Flow. Also, you can review a companies, multiples. For more details, please consult section Accessing F
MyCompanies	
Company Summary	Financial Documents/Annual Reports: quickly view all available and/or annual reports for the subject company.
Financial Statements	
Financial Documents/Annual Reports	(quotes, bonds, options, etc.)
Equity Charts	Quick Comparable: allows you to compare subject-company to its p
Quick Comparables	of financial indicators,
EMIS DealWatch Deals	or you can customize the analysis with your own indicators or companie
Corporate Actions	EMIS Dealwatch Deals: allows you to view M&A and ECM informat
Reports	Corporate Actions: view available information about events initiated
Ratings	Corporate Actions: view available information about events initiated
EMIS Credit Analytics	Reports: allows you to view available research papers about subject-co
+ News	Ratings: allows you to view rating reports created by third party contr
More Information	
	EMIS Credit Analytics: view the EMIS Financial Score or the EMIS E EMIS Credit Quota. Note that is some cases this section may not be avai
	News: review the latest news related to subject-company.
	More Information: find out any other type of information which is n



ng Myltems option from horizontal bar.

stry Classification, lers.

inancial statements: Key Stats, prehensive set of ratios and, for listed Financial Statements.

financial documents

uments issued by the subject company

peers. You can use a predefined set

es.

tion related to subject company.

by a company

ompany, done by third party contributors.

ributors.

Benchmark Score for the subject company, as well as ilable. Please consult EMIS Credit Analytics guide.

not part of the above categories.



USER GUIDE - COMPANY PROFILES

4. Accessing Financial Statements

Key Stats: based on the type of company – bank, insurance or non-financial company – you can view key financial indicators for the latest four periods available.

Income Statement:

Complete financials are available under Income Statement, Balance Sheet, Cash Flow or Additional Indicators statements.

Companies Amwine P

+ MyCompanies

Income Statement

Eslance Sheet

Cash Flow

Mullistes

Ratios

Reports

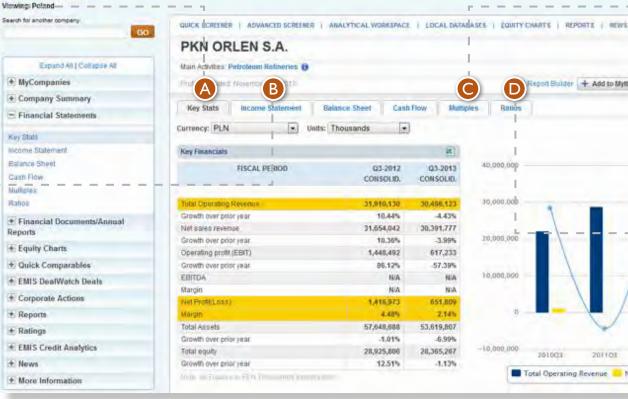
+ Reports

+ Ratings

+ News

+ Equity Charts

Key Statt







Multiples: you can evaluate a company by using a set of maximum 15 multiples dedicated for listed companies (availability of multiples depends on local financial data).

Ratios: you can analyze a company by using more than 70 grouped in 14 categories (availability of ratios depends of local financial data).



USER GUIDE - EMIS DEALWATCH

A Euromoney Institutional Investor company

DealWatch

EMIS DealWatch combines proprietary M&A and ECM news created by the expert DealWatch financial journalist team, over 100,000 M&A and ECM deals, research, company valuations and deal forecasts with sophisticated screening, analytics and public information to help users quickly and easily create targeted pipelines and complete more deals in less time.

I. Owerview

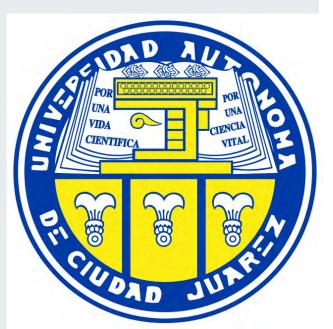
(A)

The Overview tab provides a quick summary of the latest from all DealWatch sections – deals, deal news, deal forecasts, exclusive content and reports, and the top M&A or ECM advisors.

The coverage is limited according to the user's subscription.

Latest Deals, Latest News and Reports each show the most recent five items from those sections.

OVERVIEW | NEWS | DEAL DATABASE | LEAGUEBOARD | REPORTS | DEALMORITOR DealWatch - Overview Latent Deals 😝 DealWatch Forecasts See All Databas M&A A Show by Country of: Date Country of Target Deal Value (USDm) 2015-10-27 Poland roduction plant a Baranowo of Hachend 2015-10-26 Poland \$7.13 Platan shoocino centre Rockcastle Clopel IN Zabrzw Hear instance 24 ctd 2015-10-26 Armenia, Azerbaijan, Belarus, Bosnia-Herzegovina, Bulgaria, Croatia, Rissian and Bating Vestor 45.50 Czech Republic, Estonia, Georgia, Hungary, Kazakhistan, Kyrgyzstan, riternational pay-TV Capital Partners Latvia, Litjuania, Macedonia, Poland, Romania, Russia, Serbia, Slovakia, Slovenia, Turkey, Ukraine, Israel MTC 2015-10-22 Poland Dottal One Consulting Delotte Touche 1474 50 2 00 NAME & LOT AN 2015-10-22 Mahaim Eld. 1 - 19 New Selected Article No record Latest News October 27, 2015 C Penta Investments to take over Learning Sylems Poland 27-Get 12 (07.10) & Paland & Poland AM | Pages 1 1 44 C Rockcastle ecquires shopping mail in Zebyze 27-Det-12 (ST.16) J 2 Quantzies J Paland All | Pages | f | 414 October 26, 2015 CEOrdan Bercalys Bars FLC Coel mining bolding KHW will be acquired by Enea 26-Dut 15 (27,44) 1 Poland 1 M-Brain - News Monitoring 1 Pages 1 1 8+ 2.7 COs15 (2744) (Poland) Poland AM (Pages 1) R+ Morgan Stanley & Co 21.0 C Also Holding takeover of PC Factory approved 25-Cen 15 (57-14) (Paland 1 M-Brain Jieus Renitaring 1 Pages 1 1 R4 Vew A Reports Dava Pali & WardWell LU August 14, 2015 C Energy M&A Report H1 2015 Dentan Ciffere Drance LLP July 23, 2015





B

DealWatch Forecasts is a heatmap of the expected future M&A activity across the world, based on the deal intentions contained in the DealMonitor database.

The graphical display can be adjusted to show intentions based on the country of target (default), investor or seller.



LeagueTables show the top five financial and legal advisors for the respective region.



USER GUIDE - EMIS DEALWATCH

I.2. News

On the News tab you can access the latest M&A and ECM news, all selected by DealWatch editors.

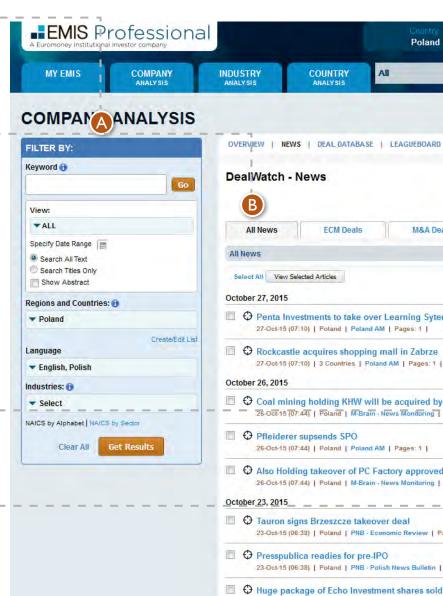
Filtering of the displayed articles is possible by keywords, date, region, article local language and related deal industry.

News categories include:

- All
- MarketTalk intelligence on potential transactions that are not yet official or are currently in very early stages of development. Each article is assigned a reliability percentage by DealWatch
- ECM and M&A Deals •
- Company for Sale and Company Looking to Buy

Trending News show our most viewed articles in the last 7 days. (C)

Clicking on the article name will take you to its full contents, where you can also export it to Word or as D a PDF file, contact the Editorial team, print it, email it, add it to Myltems or access the EMIS profiles of the companies involved.





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USER GUIDE - EMIS DEALWATCH

1.3.1 Deal Database

The Deal Database tab contains M&A and ECM transactions with deal value of USD 1mn or more. The transactions involve a target, buyer or seller from the emerging markets that we cover. Many filters are available for generating shortlists based on various criteria.

The Search section allows for filtering the deals by keywords, EMIS country or region (of target, buyer or seller), market type (M&A or ECM) and related industry. Values can be displayed in USD or EUR.

The Company M&A/ECM section provides search filters by certain values related to the deal target. Deals can also be filtered based on whether they involve only domestic or also cross-border companies, PE or VC funds.

The Narrow Results to dropdown menu can be used along with the Acting as button to filter out deals with only the target, buyer or seller being from a particular country or region. It contains all countries in the world. The ones that EMIS does not focus on are coloured in grey.

OVERVIEW NEWS DEAL DATABASI: LE GUE	SOARD REPORTS DEALMONITOR		
DealWatch - Deal Database			Copy UF
Deals			
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Target Buyer Seller Broker Adviser ALL	Target's Industry (Level of De	tail): 👔 2 3 4 5 6	 Poland
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The Deal Parameters

M&A/ECM section contains filters that can be applied to the particular deal specifics - deal value and structure, acquired stake, consideration scheme, current development status, date of announcement, key multiples, and others.

Deal Attributes can be selected for M&A deals only, while filtering by stock exchange applies only to ECM deals.

Display Columns allows for the selective display of relevant deal information after the Search button is pressed. The selected information columns will also be the ones exported to Excel. Deals can also be filtered based on whether they involve only domestic or also cross-border companies, PE or VC funds.



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1.3.2 Deal Database

The Totals and Averages section displays the number of filtered deals, their total value and average multiples after the Search button is pressed.

− ►—Totals and Averages – – (D)

Your search criteria:

Results Found: 6,153 (including failed deals)

	Date 🔻	Country of Target	Target	Deal Type	Buyer	Country of	Seller	Deal Industries	Deal	Stake	Comments	
			Company			Buyer			Value USD (mn)	%		G
-(October 27, 15	Poland	Production plant in Baranowo of Hochland	Acquisition	Mlekovita SA	Poland 	Hochland SE	Dairy Product Manufacturing (3115)	N/A	100.00	Polish dairy products manufacturer Mlekovita has signed an agreement to acquire production more	Details I I
	October 26, 2015	Poland	Platan shopping centre in Zabrze	Acquisition	Rockcastle Global Real Estate Co Ltd	Mauritius 	TRIUVA Kapitalverwaltungsgesellschaft mbH	Real Estate (531)	57.13 (Official data)	100.00	Mauritius-based real estate investment firm Rockcastle Global Real Estate Co announced that it more	Petails I I I
	October 26, 2015	Armenia; Azerbaijan; Belarus; Bosnia- Herzegovina; Bulgaria; Croatia; Czech Republic; Estonia; Georgia; Hungary;	Russian and international pay-TV channel businesses of MTG	Acquisition	Baring Vostok Capital Partners; Sinerdzhi	Russia 	Modern Times Group (MTG)	Cable and Other Subscription Programming (5152)	45.50 (Official data)	100.00	Swedish media holding Modern Times Group (MTG) announced the sale of its Russian and more	Details

The search results can be exported to Excel – either all of them, by current page or by individual deal selection.

Upon initiating a Search, a tabular summary of all filtered deals is displayed at the bottom of the page. The table contains all columns previously selected under Display Columns.

The table can be navigated by page or by year of deal announcement.

A summary of the search result by country, industry and type can also be displayed in a separate window.



Show Years: ALL - 2015 - 2014 - 2013 - 2012 - 2011 - Earlier

Clicking on the Details button of each deal shows its full DealWatch record with related parameters, proprietary DealWatch comments and related news articles.

The deal record can be exported to Excel.



USER GUIDE - EMIS DEALWATCH

1.4 LeagueBoard

The LeagueBoard is a searchable ranking of M&A and ECM financial and legal advisors. The ranking is based on the total deal value and the number of deals they advised.

Information is gathered from advisors' own submissions to DealWatch and from official deal announcements.

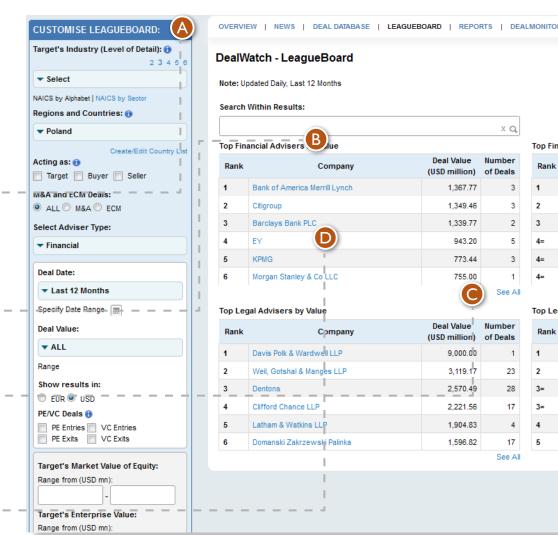
It is possible to filter advisors by type (financial or legal), deal industry and region, type of market (M&A or ECM), deal value, deal date, and others.

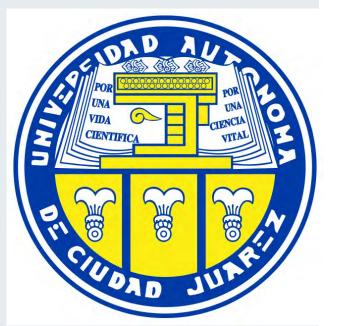
Advisors can also be filtered by name using the search field.

The See All button will display the top 50 advisors based on the selected filters. By default, only the top 5 are shown.

D Clicking the advisor's name will open a list of their deals included in the ranking.

You can export the ranking to Excel, submit your own deals if you are an advisor, or read the DealWatch crediting criteria.





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mit Deal Info 🖂 Crediting Criteria 🚯 Download to 🕱

Top Financial Advisers by Number of Deals

Rank	Company	Number of Deals	Deal Value (USD million)
1	Deloitte	10	439.92
2	PwC	8	329.62
3	EY	5	943.20
4=	Bank of America Merrill Lynch	3	1,367.77
4=	Citigroup I	3	1,349.46
4=	KPMG	3	773.44
			See All

Top Legal Advisers by Number of Deals

Rank	Company	Number of Deals	Deal Value (USD million)
1	Dentons	28	2,570.49
2	Weil, Gotshal & Manges LLP	23	3,119.17
3=	Clifford Chance LLP	17	2,221.56
3=	Domanski Zakrzewski Palinka	17	1,596.82
4	CMS	16	755.16
5	Linklaters LLP	11	1,443.47
			See All

Deal Value (USD million)	Number of Deals
1,367.77	3
1,349.46	3
1,339.77	2
943.20	5
773.44	3
755.00	1
C	See All

Deal Value (USD million)	Number of Deals
9,000.00	1
3,119.17	23
2,570.49	28
2,221.56	17
1,904.83	4
1,596.82	17
	See Al



USER GUIDE - EMIS DEALWATCH

I.5 Reports

(В

The Reports tab contains proprietary DealWatch content - weekly M&A overviews on Russia and the former Soviet republics, quarterly and annual M&A reports on Emerging Europe, Latin America and Asia, deal value estimates on interesting deals with undisclosed deal values, and others.

Filtering of the displayed reports is possible by keywords, date, region, article local language and related deal industry.

DealWatch Exclusives shows our most recent exclusive M&A overviews, reports, deal valuations, and others.

A Trending Reports menu may also be available, showing our most viewed reports in the last 7 days.

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Emerging Europe: M&A Report 2014-15 Date: January 22, 2015 (18:51) I Country/Region: Albania, Armenia, Belarus, Bosnia-Herzeg I Source: Deall Technical Services, Funds, Trusts, and Other Financial Vehicles, Investment Brokerage and Other Financial In Telecommunications, Transportation and Warehousing, Retail Trade, Wholesale Trade, Electrical Equipment, A and Electronic Product Manufacturing, Machinery Manufacturing, Fabricated Metal Product Manufacturing, No Manufacturing, Beverage and Tobacco Product Manufacturing, Construction, Utilities, Mining, Quarrying, and	vestments, Banking and Credit Intermediation, ippliance, and Component Manufacturing, Computer nmetallio Mineral Product Manufacturing, Paper



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I.6 DealMonitor

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DealMonitor is a pioneering tool that forecasts the future M&A activity and brings together buyers and sellers by helping them quickly identify and approach possible transaction partners.

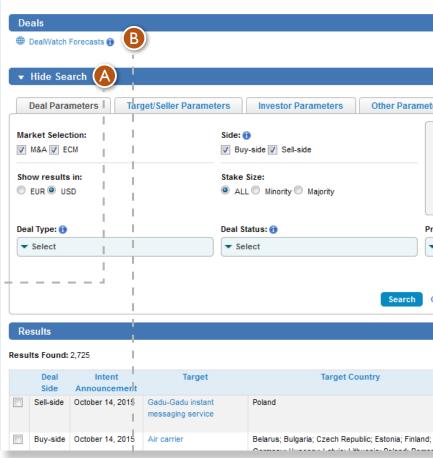
Unlike DealWatch, DealMonitor contains only rumoured or expected intention to buy/sell. The opposite deal side is still unknown or a transaction agreement has not been signed yet.

Search works similarly to the one in DealWatch, although the different sections are positioned horizontally.

A probability grade is assigned to each intention, based on a DealWatch estimate of reaching actual closure.

Clicking on DealWatch Forecasts will display the search results graphically on an interactive heatmap. OVERVIEW | NEWS | DEAL DATABASE | LEAGUEBOARD | REPORTS | DEALMONITOR

DealWatch - DealMonitor



Clicking on Find Investors / Targets will take you to a long list of potential buyers or acquisition targets based on the specifics of the particular deal intention and using information from the EMIS company database, DealWatch and DealMonitor. The list can be customized using different filters. It contains company contact details and can be used to identify and approach possible transaction partners.



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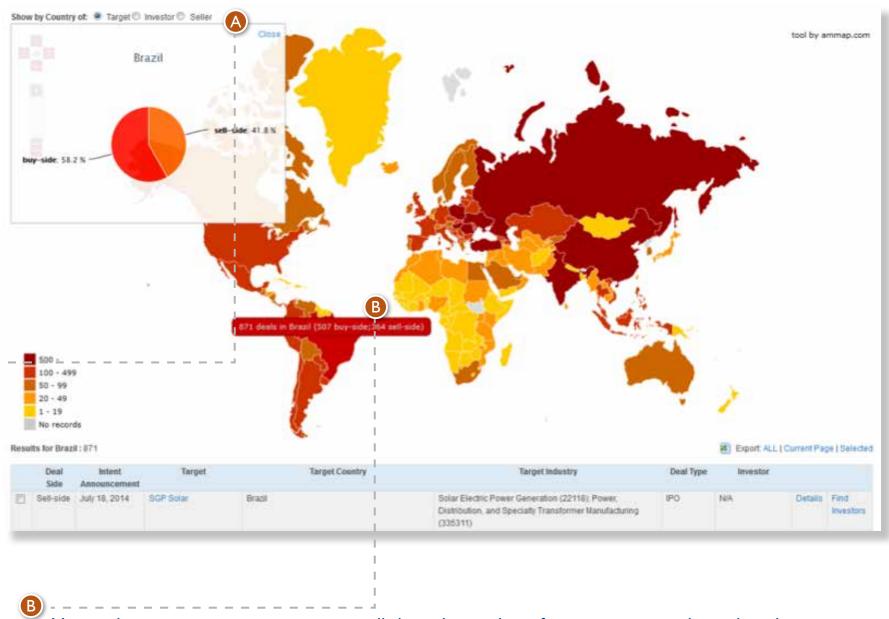
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I.7 DealWatch Forecasts

The DealWatch Forecasts heatmap, also accessible from the general DealWatch Overview page, represent the results of the current DealMonitor search in a graphical form.

Map colours are based on the number of deal intentions assigned to countries, with 'hotter' colours representing more intentions.

By default, the numbers and colours assigned to each country are based on the number of deal targets from that country. Clicking on Investor or Seller will change the display to represent the numbers and colours assigned to investors or sellers from each country. Example: If a search is done with Brazil as country of target and then Show by County of: Investor is selected, the map will show the countries of investors considering to invest in Brazil.



Moving the mouse cursor over a county will show the number of intentions assigned to it, based on the search results. A pie chart with the shares of buy-side and sell-side intentions for that country will appear at the top-left corner of the map.

Clicking on the country itself will display the respective deal intentions in a table below the heatmap.

