

Academic Exchange Program in the Universidad Autónoma de Ciudad Juárez In-Person and Virtual Modality 2024-1

CANDIDATES

This program is for undergraduate and graduate students from Higher Education institutions that want to participate in an academic exchange program with recognition of credits during the January - June 2024 period.

ACADEMIC OFFER

The UACJ has more than 100 academic programs for undergraduate and graduate degrees, distributed in the different colleges and campuses.

Consult the academic offer for in-person modality in the link:

Undergraduate: <https://www.uacj.mx/oferta/licenciatura.html>

Graduate: <https://www.uacj.mx/oferta/posgrado.html>

Consult the academic offer for virtual and remote classes in the link:

<https://www.uacj.mx/internacionalizacion/documentos>

Colleges and Multidisciplinary Division

- College of Architecture, Design, and Art
- College of Biomedical Sciences
- College of Social Sciences and Administration
- College of Engineering and Technology
- Multidisciplinary Division at Ciudad Universitaria
- Multidisciplinary Division at Nuevo Casas Grandes
- Multidisciplinary División at Cuahtémoc



ELIGIBILITY

- Minimum percentage grade of 85 for undergraduate students; and 80 for graduate students (according to the grading system in Mexico) or the one indicated in calls external.
- Have completed at least 20 subjects of the undergraduate educational program or have completed the first semester of graduate studies or the one indicated in calls external.
- Not be studying the last period of the study plan.
- Proof of Spanish proficiency of at least level B1.
- Proof of English proficiency of at least level B1 (if the requested courses are in English).

REQUIRED DOCUMENTS

- 1 Application form to the UACJ filled in a computer, with a picture of the applicant.

Application form inbound exchange

- 2 Application letter addressed to the Deputy Director of the Cooperation and International Office Yadira Isela Márquez González, MBA.

Transcript of courses/records signed and authorized by your home institution -Translated
3 in Spanish.

- 4 Copy of an Official Identification.

- 5 Statement of purpose. The students must explain their interest in participating in the program - Translated in Spanish.

- 6 Recommendation letter from a professor of your home institution- Translated in Spanish.

- 7 Proof of Spanish Language Proficiency (B1) for those whose language is different than Spanish.

- 8 Proof of English Language Proficiency (B1) if a class you are planning to take is taught in this language.



ADMISSION PROCESS

- The home institution will have to send the student's required documents through the email mov.entrada@uacj.mx in a single PDF file.
- The number of subjects to be taken in virtual mode will be according to the internal announcement of each institution of origin.
- In **face-to-face mode**, the minimum number of subjects to participate is 4 (four) for undergraduate and full load for postgraduate or what is established by the Institution of origin.

SPECIFICATIONS

- Student's applications will be received by the national and international Higher Education Institutions (HEIs) from bilateral collaboration agreements and collaboration consortiums with the UACJ.
- The number of students accepted will be as established by the agreement, participation consortium, or available places in the academic offer.
- The UACJ will not charge the participant student with any cost related to registration, ID number, or academic certificates, according to the reciprocity among participant HEIs.
- The participant students in the program must be registered in their home institution.
- The period of stay is for one semester with the possibility of extension of up to one year.
- **In-person modality** will be developed in mandatory compliance with the health regulations and measures issued by the competent authorities.
- In the case of **virtual mode**, all the courses and activities that make up the catalog of the academic offer will be 100% virtual and may not involve face-to-face activities. This condition also covers teaching materials and other resources associated with the courses or subjects offered.

IN-PERSON ACADEMIC STAY

Once the student is accepted, they must have travel medical insurance that covers: life insurance, funeral service for repatriation of remains (if international), medical expenses, and hospitalization for coronavirus (COVID-19). Medical insurance is mandatory, without exception. Travel medical insurance must comply with the following:

- It must be issued by an insurance company (not a bank).
- It must be issued as service insurance, not a reimbursement one.
- Policy and payment receipt digitally send to this office at least two weeks before entering the city.
- It must be paid in full and must expire at least two weeks after the stipulated date of return to their place of origin.
- You must have this insurance regardless of having social security, public, or free insurance provided by scholarship organizations that do not comply with the provisions.
- If said insurance does not meet the established requirements in terms of coverage, service, and duration, the stay will be canceled immediately and informed to their institution.
- Can quote with the insurance company from the contacts that will be provided once the acceptance letter is received.

Arrival protocol of Exchange students to the UACJ

The reception of students at the Ciudad Juárez Airport will be by the Cooperation and Internationalization office, subject to availability, so the arrival of the student must be informed in advance, providing itinerary (date, arrival time, flight number, airline and address).



Student temporary residence in Mexico

Foreign students must adhere to the requirements established by the Foreign Secretary, the Mexican Consulate General and the National Institute of Migration.

Check for updates on:

<https://www.gob.mx/sre>

<https://embamex.sre.gob.mx/>

<https://consulmex.sre.gob.mx/>

<https://www.gob.mx/tramites/ficha/visa-de-residentetemporal-estudiante/SRE265>

Note: We recommend having a USA tourist visa.

LODGING

- The UACJ does not offer residency facilities. Once your participation in the program is confirmed, we will send you a directory of suggestions for your lodging: [Hosting Directory](#)
- None of the options given in this list have an agreement or contract with the UACJ, they are just suggestions.
- We are not responsible for the contract or agreement made between the student and the landlord, nor do we intervene in the negotiation process, that is the student's responsibility. We do not recommend any particular option.
- It is necessary to consider your living expenses for your stay. See Annex I.



AVAILABLE SERVICES

Language Center: Learn English, French, Japanese, German, Italian, and other languages. Refer to:

► https://www.uacj.mx/oferta/lenguas_extranjeras/index.html

***Library services:** The UACJ has various libraries available for research, internet research, homework, and even for reading a leisure book.

- Central Carlos Montemayor Library
- Instituto de Ciencias Biomédicas Library
- Otto Campbell Library
- Hospital General Library
- Ciudad del Conocimiento Library
- Virtual Library
- For more information please visit:

► <http://www3.uacj.mx/CSB/BIVIR/Paginas/default.aspx>

***Student wellness:** To successfully complete the student's stay, they can request:

- Academic advice
- Psychological and psycho-pedagogical counseling
- School guidance and counseling
- Nutrition counseling

***Extracurricular activities:** The student can participate in activities that enhance their artistic interest, human development, and personal growth with the Artes y Oficios program. To know more, please follow:

► https://www.uacj.mx/oferta/artes_oficios.html





Computer center: The UACJ has areas with computers to facilitate the management of tasks, exams, or research. Moreover, the students can request the printing service.

UAMI: The Immediate Medical Attention Center (UAMI by its Spanish acronym) is concerned with the wellness and health of all students. The UAMI offers its services on every campus of our institution. Its services include first aid and assistance in health problems. Read the details in:

▶ https://www.uacj.mx/VidaUniversitaria/UACJ_saludable/uami.html

Indiobus: To facilitate the arrival to the different campuses of the university we offer a free bus service. Refer to:

▶ <https://www.uacj.mx/oferta/servicios/indiobus.html>

Fine arts: The UACJ offers a variety of workshops for students to enter the art world. See the information here:

▶ https://www.uacj.mx/oferta/bellas_artes.html

Symphony orchestra: The UACJ has a symphony orchestra that offers concerts all year long. Some of them for free. For more information please visit:

▶ <http://www3.uacj.mx/DGDCDC/SAC/OS/Paginas/default.aspx>

Sports: The UACJ is nationally recognized as one of the most compromised institutions in education and athletics quality. Students can be enrolled in athletics, basketball, handball, archery, and other sports teams. We also offer top-tier facilities such as:

- Benito Juárez Olympic Stadium
- University Aquatic Center
- University sports complex
- University GYM
- For more details, please visit:
▶ <https://www.uacj.mx/oferta/servicios/deportivas.html>

Cultural activities: Multiple cultural activities are held on the different campuses of the university, such as selling national and international food, giving workshops, and doing contests. National holidays such as Day of the Dead and Mexican Independence Day are celebrated in the UACJ, doing traditional activities that commemorate these dates.

All services are subject to health conditions.

***Explanatory note:** The services for those who apply in virtual mode are available subject to the offer of courses or catalogs in this modality.

Video institucional

Learn more about the UACJ through the institutional video.

► <https://www.uacj.mx/internacionalizacion/video/Video%20Somos.mp4?autoplay=0>



IMPORTANT DATES

Activity	Date
Deadline for receipt of application files	November 24th
Start-End of classes	January 22nd to May 25th
Final exams period	May 27th to June 1st
Induction meeting to the UACJ	January 17th (virtual) January 18th (face-to-face)
Delivery of study certificate	As of August

*The important dates are subject to change

CONSORTIUMS:

- Consortium for Higher Education Institutions of Chihuahua State (CIESPN).
- Consorcio de Universidades Mexicanas (CUMex).
- National Association of Universities and Institutions of Higher Education (ANUIES).
- Espacio Común de Educación Superior (ECOES).
- Latin-American Academic Exchange Program (PILA).
- Latin American Universities (UDUAL).
- Latin American Initiative for the Internationalization of Higher Education (INILAT).
- Program exchange BRASIL-MÉXICO (BRAMEX).
- Consortium for the Collaboration of Higher Education in North America (CONAHEC).
- Mexico-France Engineers Technology (MEXFITEC).
- Bureau de Coopération Interuniversitaire (BCI)
- University Mobility of Asia and the Pacific (UMAP).
- Emovis program from the InterAmerican University Organization (OUI).
- Higher Education Institutions agreements with the UACJ.



DIRECTORY

Academic Staff

Head of Division of Entailment and Academic Exchange

Deputy head of Cooperation and International Office

Contacto

Student Exchange Office



mov.entrada@uacj.mx



656-688-2100 Ext 2695 y 2891



[https://www.uacj.mx/
internacionalizacion/estudiantes
_intercambio.html](https://www.uacj.mx/internacionalizacion/estudiantes_intercambio.html)



[Internacionalización UACJ](#)



Av. Plutarco Elías Calles 1210,
Fracc. Fovissste Chamizal, C.P. 32310



ANNEX I

Monthly maintenance costs

Living expenses	Approximate monthly costs
Housing, rent or hotel	Shared rental house \$3,000 - \$6,000 MNX* Apartment \$6,000 - \$14,000 MNX* Hotel/ Air bnb \$15,000 - \$27,000 MNX*
Food	\$2,500 - \$5,000 MNX*
Public transportation	\$500-\$2,000 MNX*
Other expenses	\$500 - \$3,000 MXN*

*Approximate costs, information may vary.

See the Hosting Directory: [Hosting Directory](#)

See the Student Guide: [Student Guide](#)